

# Standard Plan

## For Recycling Covered Electronic Products in Washington State

Submitted by



**Washington Materials Management & Financing Authority**  
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Submitted for Program Years 2024-2028

**Plan submitted to:**

**Washington State Department of Ecology**  
**Solid Waste Management Program**  
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## Plan Contributors

### Authority Board Members (current)

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Madeline Smith, LG Electronics - *Chairperson*  
Jenni Chun, Samsung – *Vice Chairperson*  
Kim Fox, Lenovo – *Treasurer*  
Luis Vargas, HP– *Secretary*  
Kristyn Rankin, Apple – *At-Large*  
Gregg Chason, Funai Corp.  
Melissa Mallory, Dell  
Mark Dabek, RE-PC  
Eric Gilbert, Acer America  
Joyce Thung, VIZIO  
Cintia Gates, Microsoft

#### *Ex Officio Members*

Radi Simeonova, Washington State Department of Commerce  
Blake Nelson, Washington State Department of Ecology

### Staff Members and Consultants (original Plan Submission 2008)

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**Marion Silverthorne** - WMMFA Project Manager (December 2007-April 2008)  
**Alcorn Consulting** – Walter Alcorn  
**Cascadia Consulting Group** – Jessica Branom-Zwick, Marc Daudon, Peter Erickson, Matt Schoellhamer, and Christy Shelton  
**Colehour+Cohen** – Julie Colehour and Suzette Riley  
**Total Reclaim** – Susan Ernsdorff and Craig Lorch  
**Van Ness Feldman P.C.** – Pamela Anderson, Tyson Kade, and Marlys Palumbo  
**Zero Waste Alliance** – Carson Maxted  
**Mark Dabek** – RE-PC  
**John Friedrich** – WMMFA Executive Director

### External Reviewers

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The Authority requested input from stakeholders, member manufacturers, and interested parties prior to submission of this plan update. Verbal and written comments and suggestions were considered by the Executive Director with substantive recommendations communicated to the WMMFA board. The WMMFA board and management submit this plan based on implementation and compliance experiences from the first 15 years of operations in consideration of suggestions, concerns, and comments received over that entire period.

## A. Binding Agreement

This section provides a statement of compliance, responsibility, and liability for manufacturers participating in the Standard Plan, authorized by the Authority. It also includes a list of all manufacturers participating in the Standard Plan as of July 2023. In accordance with WAC 173-900-305, any manufacturer that is not participating in an independent plan approved by the Department of Ecology must participate in the Standard Plan.

### A.1 Binding Agreement Document

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#### WASHINGTON MATERIALS MANAGEMENT AND FINANCING AUTHORITY

#### BINDING AGREEMENT FOR THE STANDARD PLAN

##### **Section 1. Purpose**

The Washington Materials Management and Financing Authority (the “Authority”) was formed to plan and implement a collection, transportation, and recycling program for Manufacturers participating in the Standard Plan. Accordingly, pursuant to WAC 173-900-320 and this Binding Agreement (“Agreement”), the Authority agrees to be bound to the use of the Standard Plan.

##### **Section 2. Definitions**

Unless otherwise defined herein, all capitalized terms have the meanings ascribed to them in WAC 173-900-030.

##### **Section 3. Compliance**

Pursuant to this Agreement, the Authority, and its participating Manufacturers as specified below, will comply with the terms and conditions of the Standard Plan, as approved by the Washington State Department of Ecology.

##### **Section 4. Manufacturer Responsibility**

In the event the Standard Plan fails to meet the obligations of the Manufacturers, as stated in 173-900 WAC, each manufacturer retains responsibility and liability, including financial liability, for the collection, transportation, processing, and recycling of its equivalent share of Covered Electronic Products.

##### **Section 5. Contact Information**

The contact information for the person designated by the Board of the Authority is as follows:

Peter Thermos, Executive Director  
Washington Materials Management and Financing Authority  
4900 9<sup>th</sup> Avenue NW, Ste 206  
Seattle, Washington, 98107  
Phone: (206) 706-5599  
E-mail address: [pthermos@wmmfa.net](mailto:pthermos@wmmfa.net) or [info@wmmfa.net](mailto:info@wmmfa.net)  
Website: [www.wmmfa.net](http://www.wmmfa.net)

**Section 6. Participating Manufacturers**

A list of all manufacturers participating in the Standard Plan is shown Table A-1 below and incorporated by reference. This list may change over time. Interested parties should contact the Authority or refer to the Ecology website for information on the most current listing of manufacturers.

**Section 7. Approval**

This Agreement is executed by the person signing below, who warrants that he/she has the authority to execute the Agreement.

WASHINGTON MATERIALS MANAGEMENT AND FINANCING AUTHORITY



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Signature

Peter Thermos

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Name

Executive Director

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Title

September 1, 2023

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Date

## A.2 List of Manufacturers Participating in the Standard Plan

**Table A-1. List of Manufacturers Participating in the Standard Plan as of July 2023**

Account	Name	Contact	Address	City	State	ZIP	E-Mail	Phone
EPR00002	4th Dimension Computer	Garnet Mays	3315 Pacific Ave Se	Olympia	WA	98501	gcm@4dcomputers.com	360-357-5169
EPR00006	Acer America Corp	Eric Gilbert	7575 Irvine Center Dr	Irvine	CA	92618	eric.gilbert@acer.com	949-471-7774
EPR00009	AG Neovo Technology Corp	David Meng	48501 Warm Springs Blvd., Suite 114	Fremont	CA	94539	apus@agneovo.com	408-321-8210
EPR00014	Apple	Kristyn Rankin	12545 Riata Vista Circle	Austin	TX	78727	kristyn_rankin@apple.com	
EPR00015	VOXX International Corp.	Joshua Sherer	180 Marcus Blvd	Hauppauge	NY	11788	jsherer@voxxintl.com	
EPR00020	BenQ America Corp	Georgia Hsu	3200 Park Center Dr	Costa Mesa	CA	92626	Georgia.Hsu@BenQ.com	714-559-4964
EPR00021	Best Buy	Tim Dunn	7601 Penn Ave S	Richfield	MN	55423	timothy.dunn@bestbuy.com	612- 291-3406
EPR00033	Computer Nut Hut	George Petersen	PO Box 4362	Omak	WA	98841	admin@pcnuthut.com	
EPR00038	Computer Technology Link	Erik Stromquist	9700 SW Harvest Ct	Beaverton	OR	97005	estromquist@ctl.net	503-644-8541
EPR00041	Custom Computer Sales & Svc	Phillip Laporte	154 Port Angeles Plaza	Port Angeles	WA	98362	ccss@wavecable.com	360-452-7880
EPR00046	Dell Computer Corp	Melissa Mallory	One Dell Way	Round Rock	TX	78682	melissa_mallory@dell.com	512.720.5436
EPR00051	EIZO Inc.	Tom Waletzki	5710 Warland Dr	Cypress	CA	90630	thomas.waletzki@eizo.com	562- 431-5011 ext 111
EPR00054	Envision Peripherals Inc	Gino Villaflor	490 North McCarthy Blvd, 120	Milpitas	CA	95035	gino@epius.com	510-279-8961
EPR00056	Fujitsu North America, Inc.	Sheleigh Mann	2801 Telecom Parkway	Richardson	TX	75082	smann@fujitsu.com	408-746-3451
EPR00058	Funai Corporation, Inc.	Gregg Chason	12489 Lakeland Road	Santa Fe Springs	CA	90670	gchason@funaicorp.com	
EPR00062	Grays Harbor Computer Svc	Dale Haisman	516 Myrtle St	Aberdeen	WA	98520	hais@ghcomputer.com	360-533-6303
EPR00067	HP Inc	Luis Vargas	Av. Camino al Iteso 8270	Tlaquepaque	Jalisco	45080	lvargas@hp.com	
EPR00069	Hisense USA Corp	Vince Davis	7310 McGinnis Ferry RD	Suwanee	GA	30024	vince.davis@hisense-usa.com	678-318-9060

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EPR00070	Hitachi America, LTD Digital Solutions Division	Neal Svalstad	2420 Fenton St	Chula Vista	CA	91914-3556	neal.svalstad@hal.hitachi.com	619-591-5337
EPR00071	International Business Machines Corp.	Robert Sanders	7406 Songbird Ct.	Wilmington	NC	28411	btsander@us.ibm.com	
EPR00074	InFocus Corp	Dustin Dimicelli	13190 SW 68th Pkwy STE 200	Portland	OR	97070	dustin.dimicelli@infocus.com	
EPR00079	JVC KENWOOD USA Corp	Angelina Seay	1440 Corporate Drive	Irving	TX	75038	aseay@us.jvckenwood.com	
EPR00081	Last Stop Computers	Brian Herbert	3101 6th Ave	Tacoma	WA	98406	laststop_net@hotmail.com	253-627-5960
EPR00082	Lenovo	Kim Fox	8001 Development Dr	Morrisville	NC	27560	kfox@lenovo.com	
EPR00083	LG Electronics USA Inc	Madeline Smith	111 Sylvan Ave	Englewood Cliffs	NJ	7632	madeline.smith@lge.com	
EPR00090	Main Business Systems	Peter Main	914 164th St SE #270	Mill Creek	WA	98012	pmain@mainpc.com	425-385-8680
EPR00097	Mitsubishi Electric US, Inc.	Ken Reddick	5900-B Katella Ave	Cypress	CA	90630	ken.reddick@meus.com	
EPR00098	Modern Office Equipment	Lisa Dallman	222 E Francis	Spokane	WA	99208	lisad@royalbusinesssystems.com	
EPR00101	NEC Display Solutions	Dylan Dunavan	3250 Lacey Rd	Downers Grove	IL	60515	ddunavan@sharpnec-displays.com	
EPR00106	Optoma Technology Inc	Julie Wolf	47697 Westinghouse Dr	Fremont	CA	94539-7401	julie.wolf@optoma.com	
EPR00107	Elite Lux Technologies Inc	Rena Meritt	3471 N Union Dr	Olney	IL	62450	rmeritt@premierservicessupport.com	618-392-7000
EPR00108	Osram Sylvania	Anne Donati	200 Ballardvale St	Wilmington	MA	1887	Anne.Donati@ams-osram.com	
EPR00111	Panasonic Corporation of North America	David Thompson	Two Riverfront Plaza	Newark	NJ	7102	david.thompson@us.panasonic.com	201-271-3486
EPR00114	Perfection PC Inc.	Beau Williams	4610 N Nevada St	Spokane	WA	99207	beau@perfectionpc.com	509-489-3344 ext 111
EPR00116	Philips Electronics	George Najdek	13560 Morris Rd Ste 1400	Alpharetta	GA	30004	George.Najdek@Philips.com	
EPR00118	Planar Systems Inc	Michelle Bird	1195 NE Compton Dr	Hillsboro	OR	97006	ewaste@planar.com	
EPR00119	Pogo Linux, Inc.	Tim Lee	15233 NE 90th Street	Redmond	WA	98052	tim.l@pogolinux.com	1-888-828-7646 ext 224
EPR00125	Puget Sound Systems Inc.	Jonathan Bach	2707 West Valley Hwy N	Auburn	WA	98001	jonbach@pugetsystems.com	425-458-0273 ext 6003

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EPR00126	Pyramid Distributing	Bill Vogler	18038 2nd Ave NE	Shoreline	WA	98155	b.vogler@comcast.net	206-362-5139
EPR00127	Quality Computers & Svc	John Kilzer	2020 Westview Dr	Port Angeles	WA	98363	qualitycomputers@wavecable.com	360-417-3830
EPR00131	Re-Pc Recycled Computers	Steve Hess	1565 6th Ave S	Seattle	WA	98134	steve@repc.com	206-575-8737
EPR00135	Samsung Electronics Co	Jane Kang	19 Chapin Rd, Bld D	Pine Brook	NJ	7058	j2.kang@partner.sea.samsung.com	
EPR00137	Sceptre Inc.	Cathy Chou	16800 E Gale Ave	City of Industry	CA	91745	cathy@sceptre.com	
EPR00139	Sharp Electronics Corporation	Tracey Pruitt	100 Paragon Drive	Montvale	NJ	7645	TPruitt@sharpsec.com	
EPR00143	Sony Electronics Inc	Jeremy Jones	16535 Via Esprillo	San Diego		92127	jeremy.jones@sony.com	
EPR00156	ToteVision	Rachel Bell	3257 - 17th Ave. W.	seattle	WA	98119	rbell@totevision.com	2066236000
EPR00163	US Micro PC Inc	Todd Marvin	13600 NE 20th St	Bellevue	WA	98005	tmarvin@usmicro.com	425-462-7300 ext 102
EPR00164	VIZIO INCORPORATED	Joyce Thung	39 TESLA	Irvine		92618	eco@vizio.com	
EPR00165	VAR Corporation	DAVID JOHNSON	1212 W 11th Ave Bldg B	Spokane	WA	99204	davidj@varcorporation.com	509-534-4564
EPR00166	ViewSonic Corp World HQ	Michelle Toda	10 Pointe Dr.	Brea	CA	92821	VSAEnvironmental.Compliance@viewsonic.com	
EPR00168	Wacom Technology	Jeff Hadley	2056 NW Village Cir	Portland	OR	97229	HadleyJeffL@gmail.com	
EPR00169	Walmart Inc.	Miranda Tong	702 SW 8th St	Bentonville	AR	72716	miranda.tong@walmart.com	
EPR00193	Oracle America Inc	Diane Niemiec	500 Eldorado Blvd.	Broomfield	CO	80021	Diane.Niemiec@Oracle.com	
EPR00196	Asus Computer International	Rosa Huang	48720 Kato Rd	Fremont	CA	94538	Rosa_Huang@asus.com	(510)739-3777
EPR00198	Plantronics	Philip Ashton	Singleton Court Business Centre	Monmouths hire	UK	NP25 5JA	philip.ashton@hp.com	
EPR00201	Elo Touch Solutions, Inc	Qiuxiong Li	1755 N Collins Blvd Ste 525	Richardson	TX	75080	Delphia.Li@ELOTOUCH.COM	
EPR00202	Premio, Inc	Eliza Leung	918 Radecki Court	City of Industry	CA	91748	eliza.leung@premioinc.com	
EPR00214	Equus Compute Solutions	Coty Hemann	201 General Mills Blvd	Golden Valley	MN	55426	coty.hemann@eqh.com	
EPR00217	DPI Inc	Lisa Rawlings	900 N 23rd St	St Louis	MO	63106	lrawlings@dpiinc.com	314-657-2301

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EPR00218	Durabook Americas Inc.	Angela Wang	48329 Fremont Blvd.	Fremont		94538	angela.wang@durabookamericas.com	
EPR00220	PC Recycle	DAVID JAMES	5817 238th St SE	Woodinville	WA	98072	david@pcrecycle.net	888-881-1440
EPR00242	MSI Computer	Connie Chang	901 Canada Ct	City of Industry	CA	91748	conniec@msi.com	626-913-0828 ext 124
EPR00246	Shuttle Computer Group	Susan Chang	17068 Evergreen Pl	City of Industry	CA	91745	susanc@us.shuttle.com	
EPR00283	GVISION USA, Inc.	Christine Wan	20532 Crescent Bay Drive	Lake Forest	CA	92630	christine.wan@gvision-usa.com	949-586-3338 ext 103
EPR00289	VTech Electronics North America, LLC	Eric Nickerson	1156 W Shure Dr	Arlington Heights	IL	60004-1454	eric_nickerson@vtechkids.com	
EPR00303	Worldwide V7 Private Label	Amit Khajanchi	3351 Michelson Dr Ste 100	Irvine	CA	92612	amit.khajanchi@ingrammicro.com	(714) 382-1067
EPR00309	Sager Midern Computer Inc.	Shu Yang	18005 Cortney Ct	City of Industry	CA	91748	Accounting@sagernotebook.com	626-964-8682 ext 116
EPR00327	Loxex Technology Inc.	Donna Bryant	250 Royal Crest Ct	Markham	ON	L3R 3S1	dbryant@loxex.com	
EPR00352	Computer Works of Yakima Inc	Don Davidson	1715 S 3rd Ave	Yakima	WA	98902	don@1stmile.net	509-248-8700 ext
EPR00353	Falcon Northwest	Kelt Reeves	2015 Commerce Dr.	Medford	OR	97504	kreeves@falcon-nw.com	541-858-5660
EPR00401	Microsoft Corporation	Cintia Gates	10900-B Stonelake Blvd	Austin	TX	78759	cintia.gates@microsoft.com	
EPR00403	Element TV Company, LP	Kristin Lindberg	6423 City W Parkway	Eden Prairie	MN	55344	kristin.l@elementelectronics.com	
EPR00419	Yakima Networking	John Storlie	1601 E Washington Ave Ste 107	Union Gap	WA	98903	john@yakimanetworking.com	509-961-3050
EPR00431	American Future Tech Corp dba iBuypower	Richard Fregoso	529 N Baldwin Park Blvd	City of Industry	CA	91746	richardf@ibuypower.com	
EPR00436	SunBriteTV LLC	James Yarbrough	1800 Continental Blvd	Charlotte	NC	28273	james.yarbrough@snapone.com	
EPR00440	Pelco	Troy Johl	625 W Alluvial	Fresno		93711	troy.johl@motorolasolutions.com	
EPR00448	K S Choi Corp.	-	179 W 39th St	Los Angeles	CA	90037	kschoicorp@gmail.com	
EPR00521	Angel Computer Systems Inc	Jeremy Brabham	4111 Bridgeport Way W Ste B	University Place	WA	98466-4327	jeremy@angelcom.com	253-584-5906
EPR00555	3MD Inc.	Talal El-Husseini	17735 NE 65th St	Redmond	WA	98052	talal@denaliai.com	425-882-1722

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EPR00588	Supersonic, Inc.	Sam Shommetoub	6555 Bandini Blvd	Commerce	CA	90040	sam@supersonicinc.com	323-201-5060
EPR00593	Prostar Computer, Inc	Eddie Yuan	1000 Highlight Drive	West Covina	CA	91791	eddiey@pro-star.com	6265860547 ext 122
EPR00594	Curtis International Ltd	Reshma Bharath	7045 Beckett Drive Unit #15	Mississauga	ON	L5S 2A3	payables@curtisint.com	416-674-2123
EPR00598	Naxa Electronics, Inc.	Michael Shak	2320 E 49th St	Vernon	CA	90058	ap@naxa.com	(323) 583-8883 ext
EPR00642	Coastline Micro Inc.	Jennifer Hemminger	1811 Kaiser Ave	Irvine	CA	92604	jen@coastlinemicro.com	800-729-6809
EPR00647	Lilliput Electronics Co, Ltd	John Xu	130 Commerce Way	Walnut	CA	91789	johnxu@lilliputweb.net	626-369-3088 ext
EPR00650	Up Time Technology	Heather Christiansen	2408 N 45th St	Seattle	WA	98103	heatherc@uptimetech.com	
EPR00654	PLR IP Holdings, LLC	Cody Ellingson	4350 Baker Rd Ste 180	Minnetonka	MN	55343	cody.ellingson@polaroid.com	
EPR00669	Cutting Edge Computer Solutions	Stan Hill	14020 NE 4th Plain Blvd	Vancouver	WA	98682	stan@cecs-online.com	
EPR00678	J & N Computer Service	Jerry Jacobsen	1387 Fairport Rd	Fairport	NY	14450	jkj@jnscs.com	585-388-8780 ext
EPR00694	TekVisions, Inc	Chris Huereca	40970 Anza Rd	Temecula	CA	92592	chris.huereca@tekvisions.com	(951) 506-9709
EPR00715	Marvel Entertainment, LLC	Deanna Mulry	135 W 50th St	New York	NY	10020	DMulry@marvel.com	
EPR00718	Friendly Computers / Computer Renaissance	Glenn Black	606 N Sullivan Rd Ste A	Spokane Valley		99037	glenn@friendlycomputersspokane.com	
EPR00732	TTE Technology Inc	Jonathan King	189 Technology Dr	Irvine	CA	92618	jonathan.king@tcl.com	
EPR00734	Johnson Controls	Thomas Davies	19625 62nd Ave S	Kent	WA	98011	thomas.davies@jci.com	
EPR00744	Ikegami Tsushinki Ltd.	Hidenori Sawamura	300 State Route 17 Ste E	Mahwah	NJ	07430-2141	accounting@ikegami.com	
EPR00751	CyberPower	Jamie Bang	730 Baldwin Park Blvd	City of Industry	CA	91746	jamie.bang@cyberpowerpc.com	
EPR00752	Cybertron International, Inc	Shadi Marcos	4747 S Emporia St	Wichita	KS	67216	shadi.marcos@cybertronpc.com	877-737-8795
EPR00773	Barnes&Noble.com LLC	Nanette Delumpa-Roach	122 Fifth Ave	New York	NY	10011	ndelumpa-roach@bn.com	

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EPR00777	Majestic Global USA	Tony Munro	1200 N Federal Hwy Ste 200	Boca Raton	FL	33432	admin@majestic-global.com	561-459-1900
EPR00784	Vitek Industrial Video Products, Inc.	Greg Bier	28492 Constellation Road	Valencia	CA	91355	Greg@vitekcctv.com	
EPR00796	RJ Technology, Inc	Shenny Shinn	13939 Central Ave	Chino	CA	91710	shenny@iviewus.com	9096279888
EPR00801	EverFocus Electronics Corporation	Alex Kung	1801 Highland Ave	Duarte	CA	91010	alex.kung@everfocus.com	626-844-8888
EPR00802	Mimo Inc	Andre Liu	743 Alexander Rd, Ste 15	Princeton	NJ	8540	aliu@mimomonitors.com	
EPR00814	Amazon.com Services LLC	Julia Gnam-Bennett	1100 Enterprise Way	Sunnyvale	CA	94089	ewasterecycling@amazon.com	
EPR00825	Rakuten Kobo Inc	Richa Chaturvedi	135 Liberty St Ste 101	Toronto	On	M6K1A7	kobo-Product-Compliance@mail.rakuten.com	416-342-5667
EPR00829	ECTACO, Inc.	Boris Krol	31-21 31st St	Long Island City	NY	11106	borisk@ectacoinc.com	
EPR00832	Kaser Corp.	Jane Liu	4111 Clipper Ct	Fremont	CA	94538	jane@kasercorp.com	
EPR00842	Sungale Electronics	Debbie Chang	13941 Central Ave	Chino	CA	91710	debbie@sungale.com	909-902-1807
EPR00843	NCS Technologies, Inc	Willy Rodriguez	7669 Limestone Dr	Gainesville	VA	20155-4038	jwrodriguez@ncst.com	
EPR00851	Supercircuits, Inc	Emily Blunt	11000 N Mopac Expwy Ste 300	Austin	TX	78733	eblunt@supercircuits.com	
EPR00854	Gigabyte	LingLin ChangChien	17358 Railroad St	City of Industry	CA	91748	lynchangchien@gigabyteusa.com	6268549338
EPR00857	HTC America, Inc.	James Chang	308 Occidental Ave S	Seattle	WA	98104	james_chang@htc.com	
EPR00873	Zebra Computers	Michael Painter	1600 S. Gold St.	Centralia	WA	98531	mpaint@zebracomputers.com	
EPR00875	Sensormatic Electronics LLC	Jose Hernandez	6600 Congress Ave	Boca Raton	FL	33487	jose.4.hernandez@jci.com	
EPR00876	Visual Land	Garner Miguel	17785 Center Ct Dr Ste 670	Cerritos	CA	90703	gmiguel@visual-land.com	562-860-2600
EPR00881	Bosch Security Systems, Inc.	Jesse Nifong	130 Perinton Pkwy	Fairport	NY	14450	jesse.nifong@us.bosch.com	
EPR00912	Worryfree Gadgets LLC	Sagar Vinod	1790 Town & Country Dr	Norco	CA	92860	vanu2005@aol.com	

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EPR00915	Southern Telecom Inc	Kay Johnson	5601 1st Ave	Brooklyn	NY	11220	Kedeishaj@southern telecom.com	718-567-7778
EPR00916	PDi Communication Systems, Inc.	Dale Brumfield	40 Greenwood Lane	Springboro	OH	45066	dbrumfield@pdiam.com	9377436010
EPR00926	Elitegroup Computer Systems	Maggie Liu	6851 Mawry Ave	Newark	CA	94560	maggie.liu@ecsusa.com	
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EPR00947	Google LLC	Jeff Kuypers	1600 Amphitheatre Pkwy	Mountain View	CA	94043	jkuyper@google.com	
EPR00948	Integrity Computers and Networking	Troy Omsted	12009 N Hemlock St	Spokane	WA	99218	tomsted@icanwa.com	
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EPR00952	Afunta LLC	Jing Zheng	Rm 602 , SHU FA DA SA ,Building 305	Shenzhen	Guangdong	518031	aidman888@gmail.com	
EPR00958	AMDOE, LLC	Lan Zheng	Rm 301 Hai Jing Ge,Nanhai Garden,	Shenzhen	Guangdong	518054	15817488332@139.com	
EPR00966	Precor Incorporated	Brooke Chickness	20031 142nd Ave. NE	Woodinville	WA	98072	brooke.chickness@onepeloton.com	
EPR00969	SkyVue	Don Pieczynski	2218 Dawson Dr	Chester	SC	29706	dpieczynski@sloanindustries.net	
EPR00971	Evervue USA	Albert Lammens	1181 S Rogers Circle	Boca Raton	FL	33487	albert@evervue.com	
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EPR00980	Cycrest Systems Inc.	Jonathan Ferraiuolo	427 W Sinto Ave	Spokane	WA	99201	iesupport@cycrest.com	5097479275
EPR00982	Azpen Innovation, Inc.	Jim Hu	4112 West Spring Creek Pkwy Ste D100	Plano	TX	75024	jim@azpenpc.com	972-378-5559
EPR00983	Razer USA, Ltd.	Joshua Martinez	9 PASTEUR STE 100	IRVINE	CA	92618	Joshua.Martinez@Razer.com	
EPR00986	Barco, Inc.	Jan Daem	Beneluxpark 21	Kortrijk	West-Flanders	8500	jan.daem@barco.com	472765992
EPR00987	QuantumFX	Fabian Gama	2050 E 51st St	Vernon	CA	90058	fabian@qfxusa.com	323-588-6900
EPR00989	Lexibook America	LE COTTIER Emmanuel	C/O PRAMEX INTERNATIONAL	NEW YORK	NY	NY10020	emmanuelcottier@lexibook.com	
EPR01001	Simbans Limited	Vipan Kumar	55335 CORWIN RD	ELKHART	IN	46514	sales@simbans.com	

EPR01009	Plexon, Inc.	Roman Mardakhaev	667 Lehigh Ave	Union	NJ	7083	roman@plexsupply.com	
EPR01019	Amelia World Corp d/b/a LINSAY	Leda Aleman	1523 NW 165 St STE B	Miami	FL	33169	accounting@linsaydigital.com	
EPR01026	Azulle	ARTHUR RODRIGUEZ	15705 NW 13th Ave	Miami Gardens	FL	33169	alex@azulletech.com	
EPR01030	Zebra Technologies Corporation	Joshua Heller	3 Overlook Point	Lincolnshire	NY	60069	JHeller@zebra.com	
EPR01035	Deli Stationery, Inc.	Xiaojun Li	16725 NORTHAM ST	LA PUENTE	CA	91744	goldengulf@263.net	
EPR01041	Shenzhen Valuelink E-Commerce Co.,Ltd.	Simon Wang	Building 4 Phase 2 Tianan Yungu Park	Shenzhen	Guangdong	518100	wangyuan@valuelinkltd.com	
EPR01047	OREI	Fuze Shethwala	5743 W HOWARD ST	NILES	IL	60714	oreielec@gmail.com	
EPR01068	NVIDIA Corp	Bill Ingraham	2701 San Tomas Expressway	Santa Clara	CA	95037	bingraham@nvidia.com	
EPR01069	Russell Distribution Company, LLC	Rene Fleet	7801 Hayvenhurst Ave	Van Nuys	CA	91406	rfleet@epiklearning.com	
EPR01079	Johnson Health Tech Co., Ltd	Robert Burck	1600 Landmark Drive	Cottage Grove	WI	53527	robert.burck@johnsonfit.com	
EPR01087	Contixo Inc.	Annie Hu	13947 Central Ave	Chino	CA	91710	annie@contixo.com	
EPR01090	SMART Technologies ULC	John Hogg	3636 Research Rd NW	Calgary	Alberta	T2L 1Y1	ewaste@smarttech.com	
EPR01092	ZALMEN REISS & ASSOCIATES INC	Yankee Reisz	8 WEST MARKET STREET SUITE#930	WILKES BARRE	PA	18711	yankee@zreiss.com	7184996900
EPR01104	VGH Computer Services	Todd Green	2002 W Pullman Rd	Moscow	ID	83843	todd@ivgh.com	
EPR01105	ZTE USA	Edward Rayeski	2425 Central Expressway, Ste 800	Richardson	TX	75080	edward.rayeski@zteusa.com	
EPR01111	Parsec Computer	Rod Schultz	8 South First Ave.	Yakima	WA	98902	rods@parseccomputer.com	509-248-8309
EPR01118	Source Code Corporation	Paula Reynolds	159 Overland Rd	Waltham	MA	2451	paular@sourcecode.com	
EPR01125	Inspira Technologies LLC	Nabil Elnaggar	6480 Weathers Place	San Diego	CA	92121	nabil@inspira-tech.com	6193547300
EPR01146	ADT LLC dba ADT Security Services	Chris Stobie	11824 Northcreek Pkwy N Suite 105	Bothell	WA	98011	cstobie@adt.com	
EPR01149	Digimaxis LLC	KOK LIM	90 S SPRUCE AVE SUITE F	SAN FRANCISCO	CA	94080	leon@indigi-usa.com	

Binding Agreement

Section A

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EPR01174	HK Contrum Electronic Limited	Roland Yan	5807 Mayview Cir	Burnaby	BC	V5E4B7	roland.yan@gmail.com	
EPR01175	AWA Technology Inc.	Jake Lin	167 N Sunset Ave	City of Industry	CA	91744	jake.lin@awatechnology.com	
EPR01178	Nixeus Technology, Inc.	Peter Trinh	4801 Little John St	Baldwin Park	CA	91706	peter@nixeus.com	
EPR01184	TCT Mobile, Inc	Yao Dai	25 Edelman, Suite 200	Irvine	CA	92620	yao.dai@tcl.com	
EPR01186	ICI Touch Technology Inc.	Marceline LU	15929 E Valley Blvd	City of Industry	CA	91744	marceline@icitouchtech.com	
EPR01192	Purism, Inc	Todd Weaver	5670 El Camino Real	Carlsbad	CA	92008	todd@puri.sm	
EPR01193	Trans Cosmos America	Takenori Koyama	879 W 190th St Ste	Gardena	CA	90248	takenorik@transcosmos.com	
EPR01195	BLU	Michael Ohevzion	10814 NW 33rd Street	Miami	FL	33172	gov@bluproducts.com	305-715-7171
EPR01197	F5CS LTD LLC	Gandhi Perla	19C Trolley Sq	Wilmington	DE	19806	gandhi@fusion5store.com	
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EPR01234	Intel	Larson Hans	5000 W. Chandler Blvd.	Chandler	AZ	95226	hans.larson@intel.com	
EPR01235	Atyme Corporation, Inc.	Diana Davidson	500 La Terraza Blvd Ste 150	Escondido	CA	92025	ddavidson@atyme.net	
EPR01236	Corsair	Nicle Lai	5F, No. 760, Sec. 4 Bahde Road	Taipei City		105	regulatory@corsair.com	886-2-27655045
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Standard Plan

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EPR01266	Shenzhen Siwei Shikong Technology Co. Ltd.	lee susan	SBI chuangyejie	wuhanshi	hubeisheng	435200	240140862@qq.com	
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EPR01273	Peerless-AV	Dean Eldrenkamp	2300 White Oak Circle	Aurora	IL	60502	deldrenkamp@peerless-av.com	
EPR01274	Peloton	Minqaad Rana	125 W 25th	New York	NY	10001	minqaad.rana@onepeloton.com	
EPR01275	iFIT Inc.	Jake Dutson	1500 S 1000 W	Logan	UT	84321	jacob.dutson@ifit.com	
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EPR01284	ASA Electronics	Miracle Qi	2602 Marina Dr.	Elkhart	IN	46514	yqi@asaelectronics.com	
EPR01286	Tonal Systems, Inc	Andrea Soria	617 Bryant St	San Francisco	CA	94107	andrea.soria@tonal.com	
EPR01290	Creedon Technologies USA, LLC	Mike Spaan	12301 Whitewater drive	Minnetonka	MN	55343	mike.spaan@nixplay.com	
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EPR01293	SHENZHEN GLOBALEBUY CO	Xuanqiu Gao	Room 201, Block A, Donghaiwang Building,	Shenzhen	Guangdong	518000	nick@globaleda.hk	13378658710
EPR01296	Empowerment Technologies	Aamir Azam	590 York Rd	Niagara on the Lake	Ontario	L0S1J0	AccountsPayable@etinc.ca	
EPR01297	Lippert Components	Micah Knoblock	408 S Byrkit St	Mishawaka	IN		mknoblock@lci1.com	
EPR01299	Curiouser Products Inc	Meghan Frank	1261 Broadway	New York	NY	10001	mirrorapus@mirror.co	

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EPR01301	Shenzhen Wannianxin E-Commerce Co.	qing yu	303, 3/F,HUAFENG INTERNATIONALCOMMERCIAL	Shenzhen	Guangdong	518000	Yongjila1779654@163.com
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EPR01304	Guangzhou Wenshi Xinxi Keji Youxian Gongsi	Eric Lin	Rm. 1105, 11/F, Guangdong Huaxin Center, No. 450, Huanshi East Rd.	Guangzhou	Guangdong		<a href="mailto:eric@onyx-international.com">eric@onyx-international.com</a>
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EPR01312	HMD America, Inc.	Genevieve Silveroli	1200 Brickell, Suite 510	Miami	FL	33131	gen.silveroli.ext@hmdglobal.com
EPR01313	VGRush, Corp.	jonathan eryami	8803 Amigo Ave	Northridge		91324	jon@thegamerush.com
EPR01317	Netgear Inc.	Emma Tsai	350 East Plumeria Drive	San Jose	CA	95134	Emma.Tsai@netgear.com
EPR01326	Glimpse LLC	Gil Longoria	101A Clay Street	San Francisco	CA	94111	gil@skylightframe.com
EPR01327	Aura Home, Inc.	Sarah Bennett	30 Cooper Square 8th Floor	New York	NY	10003	tax@auraframes.com
EPR01328	Kyocera International Inc.	Thuy To	8611 Balboa Avenue	San Diego	CA	92123	Thuy.To@kyocera.com
EPR01329	Targus	Melodie Grace	1211 N Miller Street	Anaheim	CA	92806	mgrace@targus.com
EPR01330	Westinghouse Electronics USA	Lee-Tan Lu	7815 N. Palm Avenue, Ste. 140	Fresno	CA	93711	lee-tan.lu@eridirect.com
EPR01331	Roku Inc.	Brandon Xiao	1701 Junction Court	San Jose	CA	95112	zxiao@roku.com
EPR01335	Shenzhen Sunpin Industrial Co.,Ltd.	Wendy Guo	4/F, building 4, Busha road, Nanwan St.	Shenzhen	Guangdong		Wendy@sunpin.com.cn
EPR00474	Skyworth USA Corporation	Manuel Lopez	100 N Citrus St	West Covina	CA	91791	manuellopez@skyworthusa.com

## B. Participant Assessment of Charges and Apportionment of Costs

The Governor of Washington State signed SB 5699 in May of 2013. The passage of this legislation required all electronic recycling plans utilize sales market share by total product weights sold within the state of Washington as the basis for program expense sharing. The board of the Authority has duly adopted the following financial plan for assessing charges and apportioning costs for manufacturers participating in the Standard Plan in accordance with the law.

### B.1 Classification of Member Manufacturers and Plans

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As stated in RCW 70A.500.030 and WAC 173-900-305, all manufacturers are required to participate in the Authority's Standard Plan, unless they gain approval from Ecology to participate in an independent plan. Manufacturers participating in the Authority's Standard Plan are members of the Authority and are referred to as Standard Plan Members (or Members). Members are responsible for financing the costs of the Authority and the implementation of its Standard Plan.

The **Standard Plan** is the Authority's overall plan for the collection, transportation, processing, and recycling of discarded covered electronic products, which enables member manufacturers to meet their obligations to the Authority under Washington State law. (Appendix 1 contains definitions of key terms used throughout this document.)

**Standard Plan Members** include all manufacturers that participate in the Authority's Standard Plan, including both General Participants and Flex Participants, as defined below.

**General Participants** include all manufacturers that will cover their respective recycling responsibility through participation in the Authority's Standard Plan. Recycling responsibility includes both Administrative and Operating Cost obligations, otherwise known as Equivalent Shares as described below.

A **Flex Plan** is a sub-plan that exists inside of the Standard Plan. Flex Plans allow Flex Participants to provide their own operations for collecting of covered electronic products (CEPs) with processing of CEPs through processors approved and within the standard plan (registered with Ecology) as a way to meet their operating obligations to the Authority.

**Flex Participants** are those manufacturers in the Standard Plan operating individually or within a group that comprises at least two percent (2%) market share and that choose to operate their own Flex Plan involving collection and recycling activities. Flex Plans must meet their market share percentage of operating costs (pounds processed) through their own operations, or they must purchase pounds from the Standard Plan to reconcile any shortfalls in performance as compared to their market share of operating costs. This arrangement ensures a level playing field for all manufacturers participating in the Standard Plan. Flex Plan participants may choose to

collect CEPs through events, collection sites, mail-back service, or other methods. The Flex Participant option is intended to support a range of collection strategies and to provide flexibility for how members meet their obligations under the Standard Plan.

All companies participating by default in the WMMFA’s Standard Plan are General Participants until they apply for and are approved as Flex Participants by the WMMFA board. Companies that intend to become new Flex Participants must apply to the Authority using the application form available at the WMMFA web site <http://www.wmmfa.net/> and be approved by the current board.

At the date of submission of this Standard Plan update there were no Flex Plan members and no applications in process for any members to participate in a Flex Plan.

**Table B-1** compares the methods by which General Participants and Flex Participants cover their Administrative and Operating Cost responsibilities to satisfy their obligations to the Authority.

**Table B-1. Allocation of Cost Responsibilities among General and Flex Participants**

General Participant Responsibility		Flex Participant Responsibility	
<b>Administrative Cost</b>	Obligation satisfied by paying Authority invoice	<b>Administrative Cost</b>	Obligation satisfied by paying Authority invoice
<b>Operating Cost</b>	Obligation satisfied by paying Authority invoice	<b>Operating Cost</b>	Obligation satisfied through Flex Plan performance up to a maximum of 25% of equivalent share pounds
		<b>Operating Shortfall Cost</b>	If Flex Plan underperforms (collects less than 25% of pounds share) the remainder of obligation is satisfied by payment to Authority. Maximum credit that can be obtained is 25% of Flex plan share pounds. A Flex member will be responsible for 75% of their equivalent share through payment of Authority invoices regardless of their Flex Plan performance per rule.

A manufacturer or group of manufacturers may also seek approval from Ecology to operate an independent plan, that would have to meet the requirements of RCW 70A.500.050 and WAC 173-900-310, wholly outside of the Standard Plan and without the use of Authority resources. In the event an independent plan is approved by Ecology and implemented, the Authority shall act to protect its members by adequately escalating the Standard Plan's performance levels to ensure that the Standard Plan exceeds its collection share relative to the independent plan or group of independent plans.

Once Ecology has approved an independent plan, the participating manufacturer(s) will no longer be considered a member of the Authority or a participant in the Standard Plan. A manufacturer operating under an independent plan will be required to pay its assessed share of Authority costs incurred prior to Ecology's final approval of its independent plan, but it will not be required to pay for Authority costs arising after Ecology's final approval of its independent plan. If a manufacturer switches to an independent plan, there will be no refund of invoiced amounts paid into the Standard Plan to that point (the quarter for which the most recent payment was billed). The manufacturer also will be required to pay their share of costs as reflected on invoices up to the effective date of change to an independent plan.

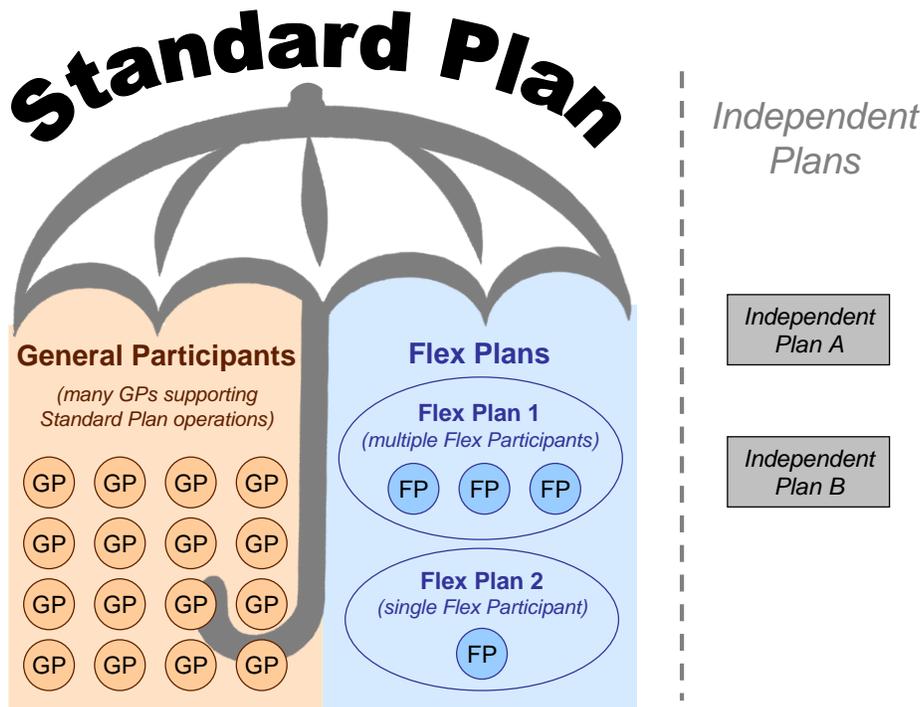
## B.2 Authority Costs and Market Share

### B.2.1 Administrative Costs

**Administrative Costs** cover Standard Plan program development and other costs incurred by the Authority that include but are not limited to staffing, legal, outside reviewing or auditing, accounting, communications and public outreach, consulting, administrative reserve build-up, sampling, information gathering and analysis, and service costs. Administrative Costs are borne by all Standard Plan Participants, including both General and Flex Participants.

**Figure B-1** below shows the concept of the responsibility of member and non-members cost apportionment.

**Figure B-1. Administrative Costs and Apportionment of Responsibility for the Standard Plan**



## B.2.2 Operating Costs

**Operating Costs** include, but are not limited to, contracting, collecting, transportation, processing and recycling. Operating Costs that are incurred through Standard Plan operations are borne by General Participants. Flex Participants can cover up to 25% of their operating obligations through their respective Flex Plan operations. Flex Participants pay the same share of administrative costs of the authority regardless of flex or general plan membership as previously illustrated in Table B-1.

## B.2.3 Member(s) Share

**Member Share** is the respective obligation of a member or Flex Plan and is determined in a way that is consistent with the financing policy described herein. General Participants satisfy their member share obligations automatically by paying for their share of the Standard Plan's administrative and operating costs, covered in quarterly invoices. Flex Participants also satisfy their administrative cost obligations to the Authority by payment of quarterly invoices that are issued by the Authority. Meanwhile, in contrast to General Participants, Flex Plans satisfy part (currently up to 25%) of their member share of operating obligations through performance of their own approved operating activities for collecting and processing CEPs. Quarterly credits are issued to Flex Members that account for their share obligation met via their own Flex Plan operations. No credits are available to Flex Plan members above 25% of their pounds share.

A Flex Plan operates collection, transportation, and recycling outside of the direct management of the Authority, yet within the rules and auspices of the Authority. The Flex Plan's Member's Share is the accumulation of Member Shares (Market Share) for each respective Flex Plan member and would be the same as a General or Flex member. It is important to note that any Flex Plan Member, or members, must utilize only those collectors, processors, and transporters that are registered with Ecology – the same as required for members participating as General Participants within the Standard Plan. A Flex Plan or member operating as a Flex Plan must report to the Authority, on a quarterly basis, through an agreed upon format, the CEP pounds collected. A Flex plan or Flex Member's performance is then compared to its obligation within the standard plan as a general participant with adjustments made to that members quarterly invoices based on share attainment within its Flex Plan, up to the maximum credit available of 25% of their share.

Both the Standard Plan General Participants and the Flex Plan Flex Participants that exist within the Standard Plan meet their operating market shares obligations through their respective plan's operations that include collecting, transporting, and processing discarded pounds of CEPs. For Flex Plan pounds that are collected in rural counties, as designated by the Authority and listed in the Flex Plan application at the Authority web site, the WMMFA will apply credit towards the respective Flex Plan Member share valued at 1 pound per every pound processed. Pounds that are collected in urban counties, as designated by the Authority will provide a credit towards the respective plan Member Share valued at 0.67 pounds per every pound processed. Credits are allocated in this ratio to reflect the Standard Plan collection costs that are significantly higher in rural areas of the state. Collection events must offer equal opportunity and advertising for collection of all CEPs in order to qualify for credit towards a Plan Member Share. Pounds will be measured using net weights of the CEPs submitted for recycling as provided by the processors used by the plan.

## **B.3 Authority Financing Policy**

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Beginning with 2016 and thereafter the authority is required to use market share by weight as the metric for determination of share responsibility for its members. Independent plans (none at this writing) member shares will also be determined by the sum of their members market shares beginning with plan year 2016. Market share by weight percentages are provided to the Authority by Ecology.

### **B.3.1 Market Share in Financing Policy Allocation**

$$\text{Mkt Sh} = C/D$$

Mkt Sh = Member Market Sales Share Factor

C = Member's CEP Sales Weight

D = Total Member CEP Sales Weight

Ecology provides market share data for each manufacturer.

Table B-2. Source Data for Determining Market Share

### **B.3.2 Member Fee in Financing Policy Allocation**

The Member Fee will be calculated by multiplying the budgeted costs of the Authority by the Member Share as provided by Ecology. The Authority will only issue invoices to manufacturers .003% or more market share in Washington State. Invoices to manufacturers may have a component listed as "reserve allocation". The target level for financial reserves is 20% of the board-approved quarterly budget. The reserve is intended to cover volume or expense increases not forecasted in the budgeting process. If reserves are higher than desired, the board may

approve a budget reduction. This would be achieved through a negative reserve allocation being applied proportionately to member manufacturer invoices.

### **Member Fee = Member Share \* Authority Costs**

#### **B.3.3 Member Fees Payment Period**

The Authority will send invoices to all members on or about 45 days prior to each calendar quarter (generally November 20th, February 15th, May 20th, and August 15th). Invoices are due 60 days from the invoice date. The Authority may modify this schedule with board approval.

#### **B.3.4 Procedure for Member Non-Payment of Fees**

Members for whom payment has not been received within 60 days of the invoice date will be subject to a (3%) penalty assessment by the WMMFA for failure to pay within 60 days. For payments not received within 90 days, the member will be referred to Ecology as a “non-participant” in the WMMFA’s standard plan. Payments not received within 120 days will be assumed delinquent, and the member can be assessed an additional 10% late fee by the WMMFA and reported to Ecology for enforcement action for non-payment of their share. The Authority may modify these procedures for non-payment with board approval. Ecology cannot and does not enforce WMMFA penalty charges. Only member share charges are enforced by Ecology. Fees that ultimately are not collected will be apportioned to other members as part of the invoice process for the following year if necessary to maintain the reserve requirements, as discussed in **Section B.3.5 Reserve Requirements**.

The reserve funds are intended to cover contingencies including delayed payment and non-payment by some members. Any revenue shortfall due to a non-collectible invoice will be apportioned to the other members in the next available billing cycle after the billing cycle in which it was determined the invoice would not be paid. If a past due account is settled and ultimately collected late, after the burden of non-payment has already been distributed among other member manufacturers, that amount collected will be credited back to all previously burdened manufacturers in the next billing cycle via a reserve reduction.

#### **B.3.5 Reserve Requirements**

The total financial reserve target is 20% of the current quarter of projected program costs, excluding financial reserve allocations. Prior to this update, the reserve target was a minimum 9% of the quarterly Authority budget, which resulted in financial reserves between \$100,000 and \$150,000. When reserve levels are close to \$100,000, two or more months of higher-than-projected collections can completely deplete them. Raising the target to 20% will increase financial reserves to approximately \$200,000 to \$300,000, which provides better financial protection to the program. Financial reserves are intended to cover contingencies including unexpected volume or expenses, delayed payment or non-payment by members.

The reserve level will be considered each time a quarterly budget is voted on by the board. If the amount of the reserve is above or below the target, a reduction or increase in the quarterly budget may be made.

### **B.3.6 Quarterly Invoicing**

Quarterly invoices are issued by the Authority to members on or about 45 days prior to the first day of the quarter. Invoices amounts are calculated as Member Share (%) multiplied by the sum of the approved quarterly budget of the Authority and financial reserve allocations, if any.

$$\text{Member Quarterly Fee} = \text{Member Share} * (\text{Approved Quarterly Budget})$$

## C. Letter of Certification

**Not applicable (for independent plans only).**

*This section is for independent plans only and is not included in the Standard Plan.  
(The heading is included to preserve the sequential lettering of sections.)*

## D. Use of Washington State Businesses

### D.1 WA State Businesses - Collectors

The Standard Plan collection network consists of retailers, recycling businesses, non-profits, local government facilities, and others. All collectors are located in Washington State.

**Table D-1. Washington State Collectors by type as of July 2023**

COLLECTOR Type	2009	2018	2023	Change from 2018-2023	Percent Change 2018-2023
Non-profit retailers of used goods	128	163	109	-54	-33%
Retailers of used goods	10	36	14	-22	-61%
Computer reuse and resale	14	16	15	-1	-6%
City and County Govt., Transfer stations	30	33	38	5	15%
Other - small business	13	38	19	-19	-50%
Recyclers - all commodities	35	39	25	-14	-36%
Processor locations	5	4	3	-1	-25%
TOTAL	235	329	223	-106	-32%

The Authority may utilize “alternative”, “curbside”, or “premium” services as defined in the law and rules to ensure the convenience standard is met.

### D.2 WA State Businesses - Processors

As of July 2023, 6 registered processors are contracted with the Authority, operating 7 processing facilities with only one facility located out of state in Clackamas, OR (see **Table D-2** below). More than 97% of the pounds collected in 2022 were directed to processing facilities in Washington State.

**Table D-2. Processors to the Plan, July 2023**

Processor Name / Location	Contract start date	Current contract status	Processor audit and environmental compliance status
Ace Metal Company, Mukilteo, WA	2009	ongoing	In compliance
Electronic Recyclers International, Auburn, WA	2009	ongoing	In compliance
E-Waste LLC, Lynnwood, WA	2009	ongoing	In compliance
EWC Group, Tukwila, WA	2020	ongoing	In compliance
Metro Metals, Vancouver, WA	2019	ongoing	In compliance
Metro Metals, Tacoma, WA	2019	ongoing	In compliance
Universal Recycling Technologies LLC, Clackamas. OR	2018	ongoing	In compliance

### D.3 WA State Businesses - Transporters

Collected CEPs are transported to registered processors by collectors, common carriers, and contracted carriers. Some collectors use both their own transportation fleet and other carriers as needed.

Collectors with multiple locations frequently use their own internal transportation fleet to consolidate collected materials at a single site. Approximately half of the collection network manage CEPs in this way. From the consolidation point, they either transport the materials to a registered processor or arrange transportation with registered transporters that are assigned by the Authority.

**Table D-3. Collector to Processor Transportation Methods, July 2023**

Transporter Type	2013		2023	
	Count	Percentage	Count	Percentage
<b>COLLECTOR</b>	52	16%	38	17%
<b>CONTRACTED OR COMMON CARRIER</b>	277	84%	185	83%

## E. Collection Services

Collection services are provided by a wide range of organizations, including retail businesses, recyclers, non-profit organizations, local government facilities and others.

The Authority is required to provide collection services in every county, and in every municipality of 10,000 people or more, in Washington State. As of July 2023, the collection network includes 223 sites across the state. Prospective collection sites generally contact the Authority and propose collection rates for CEPs to be picked-up at their location, and/or delivered to registered processors. Once the parties have agreed on fair market compensation, the prospective site(s) register with Ecology. When Ecology confirms that the registration process is complete, the site is able to collect CEPs. The Authority is required to collect CEPs from any registered collector, including in areas where the convenience standard is met. In cities or counties that do not have a required collection site, the Authority conducts research to find prospective retail or municipal sites. If new sites cannot be recruited, the authority will work with local governments and/or others in an effort to hold collection events in the area. In rare instances, the Authority may also provide, or contribute to, additional infrastructure, such as a storage container, for the purpose of adding or maintaining a registered collector.

The Authority continues to take on new collectors in areas that already have dedicated sites to provide additional convenience. In underserved areas of the state, the Authority participates in collection events or other activities that help individuals and small businesses access recycling services. The Authority may use a combination of approaches to provide reasonably convenient collection services for covered entities in Washington State. Required Annual Reports submitted to Ecology include lists of registered collection sites, and alternative collection services, such as collection events, that occurred in a calendar year.

The Authority continues to seek new collection sites, prioritizing underserved areas, but also following up on all reasonable inquiries to join the collection network. Beginning in 2024, the Authority will request an email list of local government contacts annually from Ecology. The Authority will send emails to those contacts, requesting assistance in identifying new prospective collection sites.

### E.1 Other CEP Collection Services

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Many municipalities and other organizations hold collection events every year that collect CEPs from the public at no charge. Most of these events fill gaps in underserved areas, although some events also occur in areas that already have one or more dedicated collection sites. The authority pays for all transportation and processing of CEPs collected at these collection events. The Authority may also pay for additional event expenses, such as event organization and labor, on a case-by-case basis.

## **E.2.1 Non-household CEP and Large Quantities of CEPs**

For small quantities of CEPs generated by non-household covered entities, including charities, school districts, small businesses and small governments located in Washington State, the Authority offers collection services via drop off at the collector locations listed ([Section F-1](#)). These entities usually generate quantities of CEPs greater than a nearby collection site would be able to accept (generally more than 20 units at one time). The Authority can be reached at the toll-free phone number (855) 674-5871 to provide handling and disposition information for entities with large quantities of CEPs. Processing of large volumes of CEPs is provided, free of charge, to covered entities.

When entities with large quantities of CEPs (school districts, small businesses, small governments, charities, or special purpose districts) request pick-up of CEPs, the Authority will generally cover transport charges to a processor using a registered transporter assigned by the Authority.

The Authority is not required to accept peripherals or electronics other than those identified as covered electronic products within RCW 70A.500.020. Non-covered devices are inadvertently collected at some collection points, usually in small quantities. The Authority discourages collectors from accepting non-covered devices. The Authority has rarely charged a collector for the collection of non-covered devices unless the collection and transport of the devices was determined to be the intent of the collector, or the volumes collected were more than incidental quantities. As independent businesses, collectors are free to set policy for establishing acceptance of non-covered products outside the Standard Plan. In the event that incidental quantities of keyboards, mice, or other non-covered items are inadvertently collected and submitted to the processors as part of the Standard Plan, the Authority will cover the cost of processing, track the quantity, by weight, through the processing network and work with collectors and processors to resolve the issue should the volume become unreasonable in proportion to covered products.

## **E.2.2 Data Confidentiality**

The Authority is not responsible for the release of confidential data contained in collected CEPs. Covered entities providing CEPs to collectors will be solely responsible for all confidential data that may be stored on the CEPs returned for recycling. All authorized CEP collectors are notified of this policy prior to commencement of collection operations.

In support of re-use collectors and processors may resell working equipment that is reformatted but sold “as-is” for the purpose originally intended. They may also perform parts (working) for parts (non-working) exchanges from all collected CEPs to create a complete working unit that can be reused. In these cases, information provided to the public concerning data security options and the actual or potential disposition of the CEP will be the responsibility of that collector or processor.

As of January 1, 2024, the following statement, which may be edited to maintain accuracy and usefulness, appears on our website to inform covered entities of our policy:

*The WMMFA is not responsible for the release of confidential data contained within collected electronic devices. Software programs are available to permanently destruct data. Simply formatting your drive or deleting files does NOT provide secure and complete data destruction. For more information on data security, go to [www.ecyclewashington.org](http://www.ecyclewashington.org) and click on Frequently Asked Questions.*

## F. Required Service Areas

Collection services are required in each of the 39 Washington counties, and in municipalities that have populations of 10,000 or more. As of April 1, 2023, The Office of Financial Management estimates that Washington State has 91 municipalities with populations of 10,000 or more located in 25 counties. Adding the remaining 14 counties that do not have municipalities with populations of 10,000 or more, equals a total of 105 required service areas. The current collection network consists of 223 collection collectors. Additionally, collection events are completed each year, primarily in underserved areas of the state. The Authority actively seeks to add collection services, prioritizing required service areas that have no dedicated collection sites. Beginning in 2024, the Authority will request an email list of local governments and recycling coordinators from Ecology on an annual basis. The Authority will send email to that list with program details and a request for help in identifying potential new collection sites.

**Table F-1. Registered Service Areas: Municipalities with populations of 10,000 or more**

	County	Municipality	April 2023 Population Est.
1	Benton	Kennewick	86,470
2	Benton	Richland	63,320
3	Benton	West Richland	17,840
4	Chelan	Wenatchee	35,850
5	Clallam	Port Angeles	20,240
6	Clark	Battle Ground	21,910
7	Clark	Camas	27,420
8	Clark	Ridgefield	15,180
9	Clark	Vancouver	199,600
10	Clark	Washougal	17,490
11	Cowlitz	Kelso	12,750
12	Cowlitz	Longview	38,130
13	Douglas	East Wenatchee	14,210
14	Franklin	Pasco	81,280
15	Grant	Moses Lake	26,210
16	Grays Harbor	Aberdeen	17,080
17	Island	Oak Harbor	24,780
18	Jefferson	Port Townsend	10,330
19	King	Auburn	88,820
20	King	Bellevue	154,600
21	King	Bothell	49,550
22	King	Burien	52,560
23	King	Covington	21,600
24	King	Des Moines	33,260
25	King	Enumclaw	13,090
26	King	Federal Way	102,000

27	King	Issaquah	41,290
28	King	Kenmore	24,230
29	King	Kent	139,100
30	King	Kirkland	96,920
31	King	Lake Forest Park	13,660
32	King	Maple Valley	29,250
33	King	Mercer Island	25,800
34	King	Newcastle	13,610
35	King	Redmond	77,490
36	King	Renton	107,900
37	King	Sammamish	68,280
38	King	SeaTac	31,740
39	King	Seattle	779,200
40	King	Shoreline	61,120
41	King	Snoqualmie	14,500
42	King	Tukwila	22,780
43	King	Woodinville	13,830
44	Kitsap	Bainbridge Island	25,180
45	Kitsap	Bremerton	44,640
46	Kitsap	Port Orchard	17,480
47	Kitsap	Poulsbo	12,400
48	Kittitas	Ellensburg	20,900
49	Lewis	Centralia	18,400
50	Mason	Shelton	10,420
51	Pierce	Bonney Lake	23,250
52	Pierce	DuPont	10,180
53	Pierce	Edgewood	13,590
54	Pierce	Fife	11,150
55	Pierce	Gig Harbor	13,060
56	Pierce	Lakewood	64,150
57	Pierce	Puyallup	43,420
58	Pierce	Sumner	10,800
59	Pierce	Tacoma	222,400
60	Pierce	University Place	35,580
61	Skagit	Anacortes	18,020
62	Skagit	Mount Vernon	35,590
63	Skagit	Sedro-Woolley	12,900
64	Snohomish	Arlington	21,740
65	Snohomish	Edmonds	43,370
66	Snohomish	Everett	114,200
67	Snohomish	Lake Stevens	41,260
68	Snohomish	Lynnwood	40,790
69	Snohomish	Marysville	73,780
70	Snohomish	Mill Creek	21,630

71	Snohomish	Monroe	20,590
72	Snohomish	Mountlake Terrace	23,810
73	Snohomish	Mukilteo	21,590
74	Snohomish	Snohomish	10,330
75	Spokane	Airway Heights	11,280
76	Spokane	Cheney	13,160
77	Spokane	Liberty Lake	13,150
78	Spokane	Spokane	232,700
79	Spokane	Spokane Valley	107,400
80	Thurston	Lacey	59,430
81	Thurston	Olympia	56,900
82	Thurston	Tumwater	27,100
83	Thurston	Yelm	10,770
84	Walla Walla	Walla Walla	34,310
85	Whatcom	Bellingham	95,960
86	Whatcom	Ferndale	16,330
87	Whatcom	Lynden	16,520
88	Whitman	Pullman	33,060
89	Yakima	Grandview	11,250
90	Yakima	Sunnyside	16,530
91	Yakima	Yakima	98,650

**Table F-2. Registered Service Areas: Counties (no municipality > 10,000 population)**

<b>County</b>	
<b>1</b>	Adams
<b>2</b>	Asotin
<b>3</b>	Columbia
<b>4</b>	Ferry
<b>5</b>	Garfield
<b>6</b>	Klickitat
<b>7</b>	Lincoln
<b>8</b>	Okanogan
<b>9</b>	Pacific
<b>10</b>	Pend Oreille
<b>11</b>	San Juan
<b>12</b>	Skamania
<b>13</b>	Stevens
<b>14</b>	Wahkiakum

## F.1 Registered Collectors

The collectors on the following list accept all CEPs from covered entities at no charge. This list of collection sites changes as organizations enter and exit the program. For a current list, visit [E-Cycle Washington, List of Registered Collectors](#).

**Table F-3. Registered Collectors, July 2023**

	Site Name	Account	City	County
1	Bruce Transfer Station	EPR00389	Othello	Adams
2	Gigamedics	EPR01305	Ritzville	Adams
3	Ritzville Transfer Station	EPR00389	Ritzville	Adams
4	CEP Recycle Asotin County	EPR00471	Clarkston	Asotin
5	DTG Kennewick	EPR00517	Kennewick	Benton
6	DTG Richland	EPR00517	Richland	Benton
7	Goodwill Albertsons Donation Center	EPR00871	Richland	Benton
8	Goodwill Columbia Center Mall Donation Center	EPR00871	Kennewick	Benton
9	Goodwill Kave	EPR00871	Kennewick	Benton
10	Goodwill Kennewick Store	EPR00871	Kennewick	Benton
11	Goodwill KK Donation Center	EPR00871	West Richland	Benton
12	Goodwill Richland	EPR00871	Richland	Benton
13	Stay Tan West	EPR00542	West Richland	Benton
14	Goodwill Wenatchee Store	EPR00871	Wenatchee	Chelan
15	Pacific Power Batteries Wenatchee	EPR00967	Wenatchee	Chelan
16	Goodwill Port Angeles Store	EPR00290	Port Angeles	Clallam
17	Goodwill Sequim Store	EPR00290	Sequim	Clallam
18	Central Transfer and Recycling Center	EPR00754	Vancouver	Clark
19	Goodwill Battleground Store	EPR00343	Battleground	Clark
20	Goodwill Fishers Landing Store	EPR00343	Vancouver	Clark
21	Goodwill Hazel Dell Store	EPR00343	Vancouver	Clark
22	Goodwill Orchards Store	EPR00343	Vancouver	Clark
23	Goodwill Salmon Creek Store	EPR00343	Vancouver	Clark
24	Goodwill Vancouver Outlet	EPR00343	Vancouver	Clark
25	Goodwill Vancouver Store	EPR00343	Vancouver	Clark
26	Washougal Transfer Station	EPR00754	Washougal	Clark
27	West Vancouver Materials Recovery Center	EPR00754	Vancouver	Clark
28	Columbia County Transfer Station	EPR01028	Dayton	Columbia
29	Goodwill Longview Store	EPR00290	Longview	Cowlitz
30	Waste Control Recycling	EPR00443	Longview	Cowlitz
31	Goodwill East Wenatchee Store	EPR00334	East Wenatchee	Douglas

32	Torboy Transfer Station	EPR00487	Republic	Ferry
33	Goodwill Pasco Outlet	EPR00871	Pasco	Franklin
34	Goodwill Pasco Road 68	EPR00871	Pasco	Franklin
35	Goodwill Pasco Store	EPR00871	Pasco	Franklin
36	CEP Recycle Garfield County	EPR00471	Pomeroy	Garfield
37	CDSI Transfer & Recycle	EPR00279	Moses Lake	Grant
38	Consolidated Disposal Service	EPR00279	Ephrata	Grant
39	Goodwill Moses Lake Store	EPR00334	Moses Lake	Grant
40	Goodwill Aberdeen Store	EPR00290	Aberdeen	Grays Harbor
41	Pay More Recycle and Salvage Inc. Aberdeen	EPR01202	Aberdeen	Grays Harbor
42	Waste Connections Inc dba Aberdeen Sanitation	EPR00522	Montesano	Grays Harbor
43	Camano Island Transfer Station & Recycle Park	EPR00530	Camano Island	Island
44	DTG Coupeville	EPR00517	Coupeville	Island
45	DTG Freeland	EPR00517	Freeland	Island
46	North Whidbey Drop Box Station	EPR00530	Oak Harbor	Island
47	Goodwill Port Townsend Store	EPR00290	Port Townsend	Jefferson
48	Skookum Recycle	EPR00267	Port Townsend	Jefferson
49	Busby Junk Removal	EPR00466	Kirkland	King
50	Deseret Industries - Shoreline	EPR00546	Shoreline	King
51	EcoLights Northwest	EPR00544	Seattle	King
52	Enumclaw Recyclers	EPR00834	Enumclaw	King
53	E-Recycle Mercer Island Site	EPR00774	Mercer Island	King
54	EWC Group, Inc	EPR00472	Kent	King
55	Friendly Earth International Inc.	EPR00824	Seattle	King
56	Goodwill Auburn Store	EPR00290	Auburn	King
57	Goodwill Ballard Store	EPR00310	Seattle	King
58	Goodwill Burien Store	EPR00310	Burien	King
59	Goodwill Capitol Hill	EPR00310	Seattle	King
60	Goodwill Federal Way Store	EPR00290	Federal Way	King
61	Goodwill Juanita Store	EPR00310	Kirkland	King
62	Goodwill Kent 360	EPR00290	Kent	King
63	Goodwill Maple Valley Store	EPR00290	Maple Valley	King
64	Goodwill North Transfer Station*	EPR00310	Seattle	King
65	Goodwill Ravenna Donation Center*	EPR00310	Seattle	King
66	Goodwill Redmond (Bellevue) Store	EPR00310	Redmond	King
67	Goodwill Renton Store	EPR00310	Renton	King
68	Goodwill Sammamish Donation Center*	EPR00310	Sammamish	King
69	Goodwill Seattle Store	EPR00310	Seattle	King
70	Goodwill Shoreline Store	EPR00310	Shoreline	King
71	Goodwill South Lake Union	EPR00310	Seattle	King

72	Goodwill Totem Lake Donation Center*	EPR00310	Kirkland	King
73	Goodwill Tukwila Store	EPR00310	Tukwila	King
74	Goodwill University District Store Donation Center*	EPR00310	Seattle	King
75	Goodwill Woodinville Donation Center*	EPR00310	Woodinville	King
76	Goodwill Woodinville P&R Donation Center*	EPR00310	Woodinville	King
77	Green Label Recycling	EPR01314	Renton	King
78	InterConnection Charitable Reuse & Recycling	EPR00369	Seattle	King
79	Living Green Technology	EPR01276	AUBURN	King
80	North Sound Hauling and Reload Facility	EPR00264	Woodinville	King
81	Pacific Power Batteries of Kirkland	EPR01224	Kirkland	King
82	PC Recycle - Woodinville	EPR00220	Woodinville	King
83	Rain City Recycling, LLC	EPR01264	Auburn	King
84	RE-PC Seattle	EPR00426	Seattle	King
85	RE-PC Tukwila	EPR00426	Tukwila	King
86	St Vincent de Paul 1st Ave S	EPR00525	Burien	King
87	St Vincent de Paul 4th Ave S	EPR00525	Seattle	King
88	St Vincent de Paul Bothell Way NE	EPR00525	Kenmore	King
89	St Vincent de Paul Kent	EPR00525	Kent	King
90	St Vincent de Paul Renton	EPR00525	Renton	King
91	The Salvation Army Thrift Store, Shoreline	EPR00470	Shoreline	King
92	The Salvation Army Thrift Store, Tukwila	EPR00470	Tukwila	King
93	Total Reclaim	EPR00544	Kent	King
94	UpTeKK	EPR00491	Auburn	King
95	Value Village Burien	EPR00484	Burien	King
96	Value Village Issaquah	EPR00484	Issaquah	King
97	Value Village Kent	EPR00484	Kent	King
98	Value Village Tukwila	EPR00484	Tukwila	King
99	Value Village Woodinville	EPR00484	Woodinville	King
100	VIDEO ONLY - Bellevue	EPR00855	BELLEVUE	King
101	VIDEO ONLY - Federal Way	EPR00855	FEDERAL WAY	King
102	VIDEO ONLY - TUKWILA	EPR00855	TUKWILA	King
103	Bainbridge Island Recycling & Garbage Facility	EPR00374	BAINBRIDGE	Kitsap
104	Bremerton St. Vincent de Paul	EPR00494	Bremerton	Kitsap
105	Goodwill Bainbridge Island Don. Center*	EPR00310	Bainbridge	Kitsap
106	Goodwill Bremerton Store	EPR00310	Bremerton	Kitsap
107	Goodwill Port Orchard Store	EPR00310	Port Orchard	Kitsap
108	Goodwill Silverdale Store	EPR00310	Silverdale	Kitsap
109	Olympic View Transfer Station	EPR00264	Bremerton	Kitsap

110	Peninsula All Shred	EPR00502	Bremerton	Kitsap
111	Goodwill Ellensburg Store	EPR00290	Ellensburg	Kittitas
112	Republic Services Div 4178 - Goldendale Transfer	EPR00482	Goldendale	Klickitat
113	Goodwill Centralia Store	EPR00290	Centralia	Lewis
114	Tiger Mountain Technologies	EPR00707	Morton	Lewis
115	Lincoln County Transfer Station	EPR00367	Davenport	Lincoln
116	Goodwill Shelton Store	EPR00290	Shelton	Mason
117	Pay More Recycle and Salvage Inc Shelton	EPR01202	Shelton	Mason
118	Delano Regional Transfer Station	EPR01277	Grand Coulee	Okanogan
119	Green Okanogan	EPR00572	Tonasket	Okanogan
120	Methow Recycles	EPR00298	Twisp	Okanogan
121	Sunrise Main	EPR01277	Omak	Okanogan
122	Pacific Solid Waste Disposal	EPR00371	Long Beach	Pacific
123	Royal Heights Transfer Station	EPR00488	Raymond	Pacific
124	Ione Transfer Station	EPR00404	Ione	Pend Oreille
125	Newport Transfer Station	EPR00404	Newport	Pend Oreille
126	Usk Transfer Station	EPR00404	Usk	Pend Oreille
127	Deseret Industries - Puyallup	EPR00546	PUYALLUP	Pierce
128	Goodwill 38th Street Store	EPR00290	Tacoma	Pierce
129	Goodwill Bonney Lake Store	EPR00290	Bonney Lake	Pierce
130	Goodwill Gig Harbor Store	EPR00290	Gig Harbor	Pierce
131	Goodwill Lakewood Store	EPR00290	Lakewood	Pierce
132	Goodwill North Tacoma Store	EPR00290	Tacoma	Pierce
133	Goodwill Puyallup Store	EPR00290	Puyallup	Pierce
134	Goodwill South Hill Store	EPR00290	Puyallup	Pierce
135	Goodwill South Tacoma Store	EPR00290	Tacoma	Pierce
136	Goodwill Spanaway Store	EPR00290	Spanaway	Pierce
137	Goodwill Tacoma Outlet Store	EPR00290	Tacoma	Pierce
138	Green PC	EPR00520	Tacoma	Pierce
139	Joint Base Lewis-McChord Recycle Center	EPR00529	Ft Lewis	Pierce
140	McChord Recycling Center	EPR00529	McChord AFB	Pierce
141	Oakland Affordable Computers	EPR00418	Tacoma	Pierce
142	Recycling Resources	EPR00877	Tacoma	Pierce
143	St. Vincent de Paul S. 56th St.	EPR00561	Tacoma	Pierce
144	Upgrade Stations	EPR01311	Gig Harbor	Pierce
145	Value Village Puyallup	EPR00484	Puyallup	Pierce
146	Value Village University Place	EPR00484	University Place	Pierce
147	VIDEO ONLY - Tacoma	EPR00855	TACOMA	Pierce
148	Lopez Solid Waste Disposal District	EPR01022	Lopez Island	San Juan
149	Orcas Recycling Services	EPR00512	Eastsound	San Juan

150	San Juan Transfer Station	EPR01239	Friday Harbor	San Juan
151	Anacortes Aktion Club	EPR00523	Anacortes	Skagit
152	Clutter Cops Warehouse	EPR01278	Mt Vernon	Skagit
153	Goodwill Mount Vernon Store	EPR00310	Mount Vernon	Skagit
154	Pacific Power Batteries Mount Vernon	EPR00967	Mount Vernon	Skagit
155	Sedro-Woolley City Recycling Facility	EPR00324	Sedro-Woolley	Skagit
156	Mt. Pleasant Transfer Facility	EPR00358	Washougal	Skamania
157	Stevenson Transfer Facility	EPR00358	Stevenson	Skamania
158	Underwood Transfer Facility	EPR00358	Underwood	Skamania
159	Ace Metal Company and Mukilteo Recycling Center	EPR00557	Mukilteo	Snohomish
160	Appliance Recycling Outlet	EPR00486	Snohomish	Snohomish
161	Eman computer Care	EPR00052	MONROE	Snohomish
162	Eman Computer Care	EPR00052	SNOHOMISH	Snohomish
163	E-Waste, LLC - Mountlake Terrace	EPR00445	Mountlake Terrace	Snohomish
164	Goodwill Edmonds Store	EPR00310	Edmonds	Snohomish
165	Goodwill Everett Store*	EPR00310	Everett	Snohomish
166	Goodwill Lynnwood Store	EPR00310	Lynnwood	Snohomish
167	Goodwill Martha Lake Donation Center*	EPR00310	Lynnwood	Snohomish
168	Goodwill Marysville Store	EPR00310	Marysville	Snohomish
169	Goodwill Monroe Store	EPR00310	Monroe	Snohomish
170	Goodwill Snohomish Donation Center*	EPR00310	Snohomish	Snohomish
171	Goodwill South Everett Store	EPR00310	Everett	Snohomish
172	Kiwanis Recycle	EPR01059	Stanwood	Snohomish
173	Pacific Power Batteries Everett	EPR00967	Everett	Snohomish
174	Pacific Power Batteries Marysville	EPR00967	Marysville	Snohomish
175	Pacific Power Batteries Mountlake Terrace	EPR00967	Mountlake Terrace	Snohomish
176	St. Vincent de Paul Everett	EPR00560	Everett	Snohomish
177	St. Vincent de Paul Monroe	EPR00560	Monroe	Snohomish
178	The Junkluggers of North Puget Sound	EPR01298	Marysville	Snohomish
179	Truck On Call	EPR00528	Lake Stevens	Snohomish
180	Value Village Everett	EPR00484	Everett	Snohomish
181	Value Village Lynwood	EPR00484	Lynnwood	Snohomish
182	Value Village Marysville	EPR00484	Marysville	Snohomish
183	VIDEO ONLY - Lynnwood	EPR00855	LYNNWOOD	Snohomish
184	DeVries Business Services	EPR00914	Spokane	Spokane
185	Goodwill Downtown Spokane Donation Cent	EPR00334	Spokane	Spokane
186	Goodwill North Nevada Store	EPR00334	Spokane	Spokane
187	Goodwill NW Blvd Store	EPR00334	Spokane	Spokane

188	Goodwill South Hill Store Donor Service Center	EPR00334	Spokane	Spokane
189	Goodwill Spokane Valley Store	EPR00334	Spokane Valley	Spokane
190	Goodwill Spokane Warehouse/Outlet	EPR00334	Spokane	Spokane
191	Inland ReTech	EPR00335	Spokane Valley	Spokane
192	Recycle Techs	EPR00478	Spokane Valley	Spokane
193	The Salvation Army Thrift Store, Spokane	EPR00470	Spokane	Spokane
194	The Salvation Army Thrift Store, Spokane Valley	EPR00470	Spokane Valley	Spokane
195	Value Village Spokane E Sprague	EPR00484	Spokane Valley	Spokane
196	Value Village Spokane W Boone	EPR00484	Spokane	Spokane
197	VIDEO ONLY - Spokane	EPR00855	Spokane	Spokane
198	Goodwill Colville Store	EPR00334	Colville	Stevens
199	Goodwill Olympia Outlet	EPR00290	Olympia	Thurston
200	Goodwill Olympia Store	EPR00290	Olympia	Thurston
201	Goodwill South Lacey Store	EPR00290	Lacey	Thurston
202	Goodwill Yelm Store	EPR00290	Yelm	Thurston
203	Regency Technologies	EPR01013	Olympia	Thurston
204	State Surplus Tumwater Site	EPR00480	Tumwater	Thurston
205	Value Village Lacey	EPR00484	Lacey	Thurston
206	CEP Recycle Walla Walla	EPR00471	Walla Walla	Walla Walla
207	Goodwill College Place	EPR00871	College Place	Walla Walla
208	Walla Walla Recycling	EPR00496	Walla Walla	Walla Walla
209	1PC LLC	EPR01251	Bellingham	Whatcom
210	Goodwill Bellingham Store	EPR00310	Bellingham	Whatcom
211	Recycling & Disposal Services, Inc.	EPR00510	Ferndale	Whatcom
212	Value Village Bellingham	EPR00484	Bellingham	Whatcom
213	Goodwill Pullman Donor Service Center	EPR00334	Pullman	Whitman
214	Pullman Disposal Shop	EPR00299	Pullman	Whitman
215	Goodwill Selah Store	EPR00290	Selah	Yakima
216	Goodwill Sunnyside Store	EPR00871	Sunnyside	Yakima
217	Goodwill Union Gap Store	EPR00290	Union Gap	Yakima
218	Goodwill Yakima Store	EPR00290	Yakima	Yakima
219	Sunnyside Christian Thrift Shop	EPR00566	Sunnyside	Yakima
220	The Salvation Army Thrift Store, Yakima	EPR00470	Yakima	Yakima
221	Union Gospel Mission Yakima	EPR00568	Yakima	Yakima
222	Yakima Waste Systems - Granger	EPR00463	Granger	Yakima
223	Yakima Waste Systems - Yakima	EPR00463	Yakima	Yakima

\* Eleven Goodwill collection sites have added a size restriction to televisions they will accept for recycling. Goodwill is considering removing the size restriction for these 11 locations, but have

not finalized their policy at the time of this submittal.

**Figure F-1. Map of Registered Collectors**

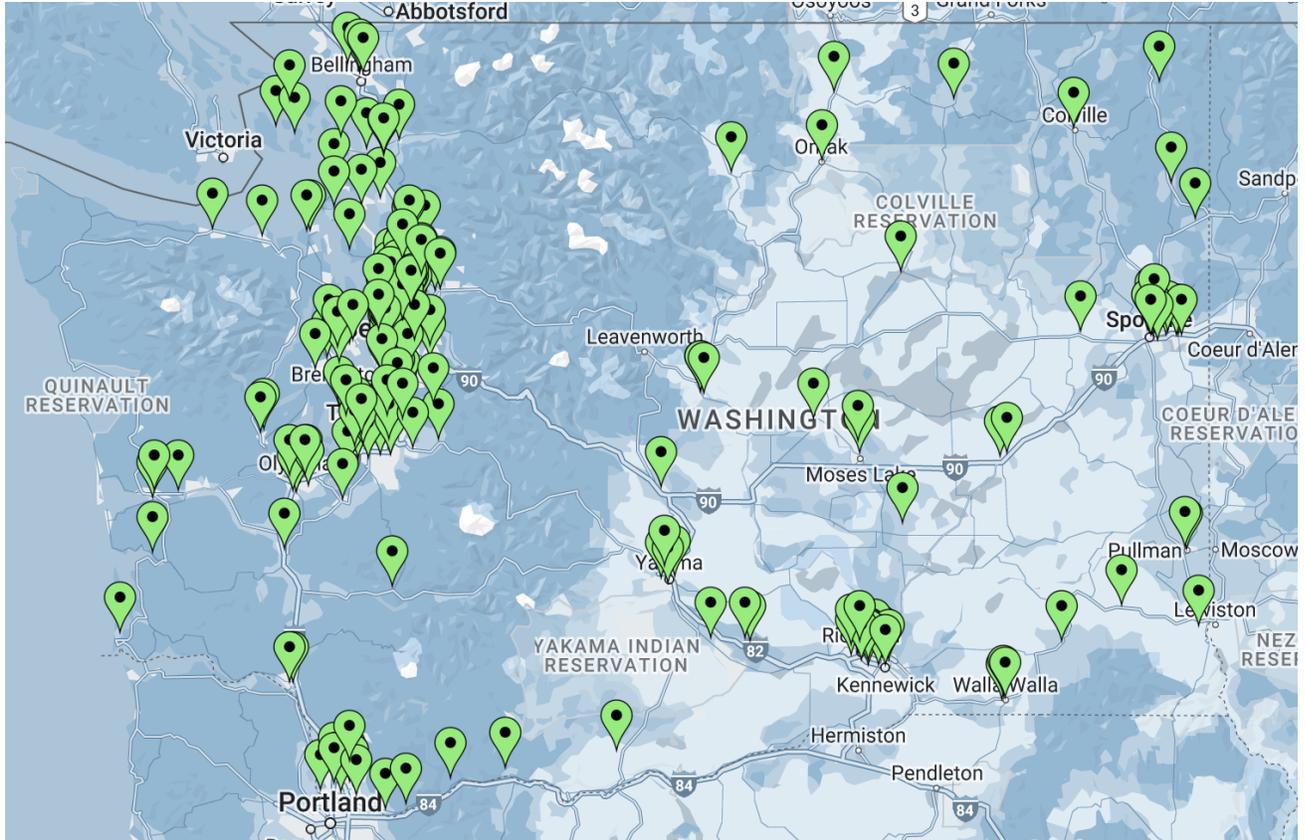
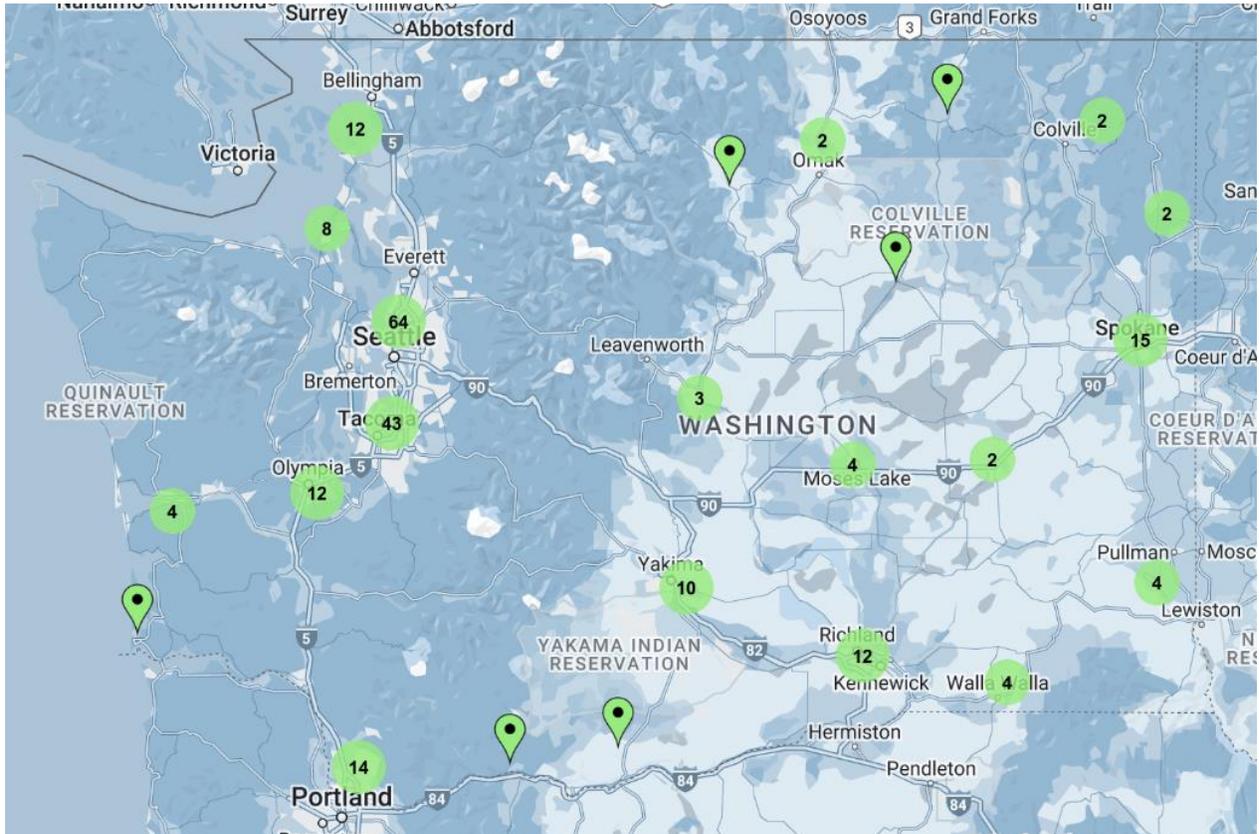


Figure F-2. Map of Registered Collectors (clusters)



## G. Transporters

The Authority is required to provide transportation of CEPs that are collected from covered entities. Transporters include common carriers and contracted carriers, such as registered processors, and collectors. All transporters must register with Ecology.

Transporters pick up CEPs from collection sites and deliver them to a registered processor that is assigned by the Authority. Transporters may also collect CEPs from other covered entities, such as schools or school districts, that have large quantities. Transporters provide services in all areas of the state for all CEP types.

Many non-profit “used goods retailers” with multiple collection locations have existing transportation systems that rely on a hub (consolidation) and spoke (remote sites) pick up, transportation, and consolidation network.

Registered transporters as of July 2023 are listed in **Table G-1**. Registration by a transporter does not guarantee utilization by the Authority.

### G.1 Registered Transporters

Transporter	E-Cycle Acct Number	Registration Status	Effective Date
Ace Metal Company	EPR00557	In Compliance	11/29/2022
Busby Junk Removal, LLC	EPR00466	In Compliance	7/22/2022
Columbia Willamette Goodwill	EPR00343	In Compliance	7/22/2022
Department of Enterprise Services / State Surplus	EPR00480	In Compliance	8/17/2022
Diamond Line Delivery Systems	EPR01245	In Compliance	9/26/2022
DM Disposal - WCI	EPR00680	In Compliance	7/22/2022
DTG Recycle	EPR00517	In Compliance	7/22/2022
Electronic Recyclers International, Inc.	EPR00574	In Compliance	7/27/2022
E-Waste LLC	EPR00445	In Compliance	8/3/2022
EWC Group, Inc	EPR00472	In Compliance	12/2/2022
Fast Way Freight System	EPR01282	In Compliance	7/8/2022
Fleet Concepts	EPR01316	In Compliance	9/23/2022
Forte Transportation Logistics Corp.	EPR00884	In Compliance	9/19/2022
Friendly Earth International	EPR00824	In Compliance	10/5/2022
Goodwill Industries of the Columbia	EPR00871	In Compliance	9/7/2022
Goodwill of the Olympics and Rainier Region	EPR00290	In Compliance	8/11/2022
Green Okanogan	EPR00572	In Compliance	8/18/2022
Green PC	EPR00520	In Compliance	9/19/2022
Inland Northwest Goodwill	EPR00334	In Compliance	7/22/2022
InterConnection Computer Reuse	EPR00369	In Compliance	8/18/2022
Keystone Freight Corp	EPR00721	In Compliance	7/8/2022

Lauts Inc.	EPR01247	In Compliance	10/19/2022
LS McLellan Trucking Ltd.	EPR01254	In Compliance	7/8/2022
Metro Metals	EPR01229	In Compliance	9/2/2022
Oak Harbor Freight Lines, Inc.	EPR00684	In Compliance	9/26/2022
Orcas Island Freight Line	EPR01241	In Compliance	7/22/2022
Pacific Power Batteries	EPR00967	In Compliance	9/22/2022
Peninsula Sanitation Service	EPR00685	In Compliance	10/28/2022
Peninsula Truck Lines	EPR00723	In Compliance	7/8/2022
Puget Sound Transfer and Storage	EPR00728	In Compliance	9/19/2022
Pullman Disposal Service, Inc.	EPR00299	In Compliance	9/19/2022
Relectronix, LLC DBA PC Recycle	EPR00682	In Compliance	9/26/2022
RE-PC	EPR00426	In Compliance	9/19/2022
Royal Heights Transfer Station	EPR00488	In Compliance	9/21/2022
Seattle Goodwill	EPR00310	In Compliance	8/17/2022
St Vincent de Paul Bremerton	EPR00494	In Compliance	8/18/2022
The Junkluggers of North Puget Sound	EPR01298	In Compliance	9/19/2022
Total Reclaim, Inc.	EPR00544	In Compliance	8/17/2022
Truck On Call	EPR00528	In Compliance	9/16/2022
UpTekk	EPR00491	In Compliance	9/23/2022
Waste Connections Inc dba Aberdeen Sanit	EPR00522	In Compliance	8/3/2022
Waste Connections of Washington	EPR00689	In Compliance	10/17/2022
Waste Control Recycling	EPR00443	In Compliance	9/22/2022
Woodland Truck Line	EPR00690	In Compliance	9/16/2022
Yakima Waste Systems, Inc.	EPR00463	In Compliance	11/3/2022

## H. Direct Processors

### H.1 Direct Processors

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Under the Standard Plan, direct processors will disassemble, dismantle, shred, or otherwise process CEPs to recover, recycle, and otherwise manage materials contained in electronic products. Direct processors handling materials collected by the Authority will ensure that materials are processed in accordance with the minimum and the preferred processing standards established in WAC 173-900-650. Per RCW 70A.500.270(7) the Authority must utilize only registered processors in meeting the requirements of the chapter, and requirements within the Authority Operating Plan or contracts. Processors used by the Standard Plan shall provide the Authority, on at least an annual basis, with documentation regarding how they are meeting the applicable minimum and preferred performance standards and submit to annual compliance audits meeting the requirements in WAC 173-900-365. Processors must demonstrate that the unwanted electronic products have been received from registered collectors or transporters and provide other documentation, as may be required by the Authority.

Pursuant to WAC 173-900-600, the Authority will contract with any processor that meets the direct processor performance standards and meets all requirements described in the Authority Operating Plan or through contractual arrangements with the Authority.

Direct processors under contract with the Authority must provide information describing the processes and methods used to recycle CEPs, in accordance with WAC 173-900-320(9). Direct processors must certify in writing that they will comply with the performance standards for direct processors of CEPs. The Authority will compensate direct processors for the reasonable costs associated with processing unwanted CEPs as described in Section O.

As of July 2023, the Authority has active contracts with the following (Table H-1) direct processors to provide processing services for the Standard Plan. Each of the processors listed has agreed to conform to the "preferred performance standards" as outlined within the "Environmentally Sound Management and Performance Standards for Direct Processors" as prepared by Ecology.

**Table H-1. Direct Processors Under Contract with the Authority as of July 2023**

Processor Name	Location	Contact Persons Info	Phone
Metro Metals Northwest, Inc.	2202 East River Street Tacoma, WA 98421	Paul Olsen <b>General Manager</b> polsen@metrometalswa.com	800-562-8464
Metro Metals Northwest, Inc.	2401 St. Francis Lane Vancouver, WA 98660	Paul Olsen <b>General Manager</b> polsen@metrometalswa.com	360-737-8335
Universal Recycling Technologies, LLC	10151 SE Jennifer St. Clackamas, OR 97015	Bryan Catello <b>Regional Account Manager</b> bcatello@urtsolutions.com	503-722-2236
E-Waste LLC.	22313 70th Ave W Mountlake Terrace WA 98043	Sam Kim / Paul Kim <b>Owners</b> sam@e-wastes.com	425-239-4118
Electronics Recyclers International	3901 150 <sup>th</sup> Avenue Court East, Sumner, WA 98390	Aaron Blum <b>Chief Compliance Officer</b> ablum@electronicrecyclers.com	559-442-3968
EWC Group, Inc.	22633 83rd Ave S Kent, WA 98032	Bryce Froberg <b>Director of Business Development</b> bryce.froberg@ waterstationtechnology.com	253-872-1829
Ace Metal Co.	11110 Mukilteo Speedway, Suite 202 Mukilteo, WA 98275	Jay Lee <b>General Manager</b> info@acemetalco.com	425-493-6802

## H.2 Preferred Processing Standards

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On December 11, 2007, the Authority adopted the voluntary preferred processing standards from Ecology, as specified in *Environmentally Sound Management and Performance Standards for Direct Processors* (Ecology Publication #07-07-046), published in November 2007. To receive “preferred status,” a direct processor must comply with the voluntary preferred processing standards for each of the following categories:

1. Responsible Management Priorities
2. Legal Requirements
3. Environmental, Health, and Safety Management Systems (EHSMS)
4. Recordkeeping
5. On-site Requirements
6. Materials of Concern
7. Recycling
8. Reuse
9. Disposal of Residuals
10. Refurbishment

11. Transport
12. Prison Labor
13. Facility Access
14. Notification of Penalties and Violations
15. Due Diligence Downstream
16. Exporting
17. Insurance
18. Closure Plan and Financial Responsibility
19. Facility Security

For each of the above categories, Ecology has identified a minimum performance standard and a “preferred” performance standard. Minimum standards are established in WAC 173-900-650. The preferred standards are additional requirements (exceeding the minimum requirements) that Ecology developed to encourage processing and recycling of CEPs in a manner intended to better protect human health and the environment. Under the Authority Standard Plan, all direct processors must meet both the minimum and preferred performance standards. Direct processors must also provide an annual audit to the Authority documenting compliance with these requirements to receive “preferred status” from Ecology.

A copy of November 2007 preferred performance standards are available at the Ecology web site: [\*Environmentally Sound Management and Performance Standards for Direct Processors\*](#). As of this 4th submission for plan years 2024-2028 of the Standard Plan, the Authority is not aware of any plans by Ecology to adopt a new set of performance standards for direct processors. Compliance requirements for the Authority, as to processors that it utilizes, imply the Authority will not unilaterally adopt standards other than those provided within WAC. The Authority will collaborate with Ecology, the citizens of Washington, our currently contracted processors, and other interested parties concerning revised standards, if deemed necessary.

# I. Direct Processor Compliance Audit Reports

## I.1 Processor Audit Requirements

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To provide services under the Standard Plan, each participating processor must comply with the minimum and preferred performance standards *Environmentally Sound Management and Performance Standards for Direct Processors* (Ecology Publication #07-07-046). To ensure compliance, each direct processor for the Standard Plan must engage a qualified, independent auditor to perform an annual audit of its processing operations and facilities. The auditor is required to have the appropriate knowledge through professional training, certification, and work experience to evaluate the environmental compliance of the processing facility. The auditor may not be employed by the direct processor other than for the purpose of conducting the compliance audit. Each processor contracted with the Authority will be required to submit an annual environmental compliance audit to the Authority that can confirm compliance with the preferred processing standards.

Each annual audit of processors will be provided to Ecology by the Authority and included in the Annual Report to Ecology.

This information within the report will include the following items:

- (a) All the performance standards that processors must meet to qualify for work under the Standard Plan (currently, those standards include those identified in Ecology Publication 07-07-046, as the “preferred” performance standards).
- (b) Documentation that the direct processor meets the Standard Plan performance standards, including a list of applicable federal, state, and local laws and regulations related to processing activities.
- (c) Documentation of noncompliance with a performance standard: Ecology may excuse a direct processor from compliance with a specific performance standard in WAC 173-900-650 or Ecology Publication 07-07-046 in cases where the national, state, or local laws or rules applicable in a processor location and a Standard Plan performance standard conflict. When a conflict exists, the audit report must identify the specific performance standard(s) that is in conflict and provide evidence that the processor is in compliance with the corresponding national, state, or local laws or rules that apply at that location.
- (d) Documents demonstrating the compliance auditor’s accreditation through: (i) ISO Guide 66; (ii) ISO/IEC Standard 17021:2006; or (iii) Another body approved by Ecology.
- (e) Auditor certification of the accuracy of the audit report.

Information about direct processors, their environmental audit reports and contracts associated with the Authority can be viewed at the Ecology website:

<https://ecology.wa.gov/Regulations-Permits/Guidance-technical-assistance/Electronics-Ecycle-guidance-and-reports/Processors>

## I.2 Written Statement of Compliance

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On December 26, 2017, **Ace Metal Co.** entered into a written contract with the Authority. The contract ensures that Ace Metal Co. will comply with the performance standards for direct processors in WAC 173-900-650 and any additional processing requirements established by the Authority.

On December 28, 2017, **E-Waste, LLC** entered into a written contract with the Authority. The contract ensures that E-Waste, LLC will comply with the performance standards for direct processors in WAC 173-900-650 and any additional processing requirements established by the Authority.

On December 14, 2017, **Electronics Recyclers International** entered into a written contract with the Authority. The contract ensures that ERI will comply with the performance standards for direct processors in WAC 173-900-650 and any additional processing requirements established by the Authority.

On December 31, 2020, **EWC Group, Inc.** entered into a written contract with the Authority. The contract ensures that EWC Group will comply with the performance standards for direct processors in WAC 173-900-650 and any additional processing requirements established by the Authority.

On October 4, 2019, **Metro Metals Northwest, Inc.** entered into a written contract with the Authority. The contract ensures that Metro Metals will comply with the performance standards for direct processors in WAC 173-900-650 and any additional processing requirements established by the Authority.

On May 17, 2018, **Universal Recycling Technologies, LLC** entered into a written contract with the Authority. The contract ensures that URT will comply with the performance standards for direct processors in WAC 173-900-650 and any additional processing requirements established by the Authority.

# J. Direct Processors Contract Face Sheet

## CONTRACT FOR DIRECT PROCESSING SERVICES 2018 BETWEEN THE WASHINGTON MATERIALS MANAGEMENT AND FINANCING AUTHORITY AND

This Contract for Processing Services ("Contract") is made and entered into by and between the Washington Materials Management and Financing Authority, hereinafter referred to as the "AUTHORITY," and the below-named firm, hereinafter referred to as "CONTRACTOR."

CONTRACTOR Name: Ace Metal Co  
Address:  
City, State & Zip Code: 1110 MUKILTEO SPWAY, MUKILTEO  
Phone: (425) 493-8902  
E-mail Address: info@acemetals.com WA 98275  
Washington State UBI No.: 60271134  
Federal ID No.: 208526123

### SECTION 1: SERVICES

1.1 **Scope of Work.** CONTRACTOR agrees to provide services and staff, and otherwise do all things necessary for or incidental to processing covered electronic products (or "CEPs") provided by the AUTHORITY or an authorized representative. This Contract is not a guarantee of Work or any level of Work during the term hereof. The AUTHORITY reserves the right to procure services from any qualified CONTRACTOR on the basis of the price, quality and convenience of services provided. The scope of this Agreement shall be interpreted to be consistent with applicable law, now and during the term of this CONTRACT.

#### 1.2 Definitions.

1.2.1 **Collector.** The term "collector" means an entity that is licensed to do business in Washington state and that gathers unwanted covered electronic products from households, small businesses, school districts, small governments, and charities for the purpose of recycling and meets the registration and collector performance standard requirements set forth in WAC 173-900.

1.2.2 **Covered Electronic Products.** The term "covered electronic products" includes any one of the following four types of products that has been used in Washington state by any covered entity, regardless of original point of purchase: (a) any monitor having a viewable area greater than four inches when measured diagonally; (b) a desktop computer; (c) a laptop or portable computer; or (d) any video display device having a viewable area greater than four inches when measured diagonally including a portable DVD player, e-reader or tablet device.

The term "covered electronic products" does not include: (a) a motor vehicle or replacement parts for use in motor vehicles or aircraft, or any computer, computer monitor, or television that is contained within, and is not separate from, the motor vehicle or aircraft; (b) monitoring and control instruments or systems; (c) medical devices; (d) products including materials intended for use as ingredients in those products as defined in the federal Food, Drug, and Cosmetic Act (21 U.S.C. Sec. 301 et seq.) or the Virus-Serum-Toxin Act of 1913 (21 U.S.C. Sec. 151 et seq.); and regulations issued under those acts; (e) equipment used in the delivery of patient care in a health care setting; (f) a computer, computer monitor, or television that is contained within a clothes washer, clothes dryer, refrigerator, refrigerator and freezer, microwave

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oven, conventional oven or range, dishwasher, room air conditioner, dehumidifier, or air purifier; automatic teller machines, vending machines or similar business transaction machines; or (g) hand-held portable voice or data devices used for commercial mobile services as defined in 47 U.S.C. Sec. 332 (d)(1).

1.2.3 **Covered Entity.** The term "covered entity" means any household, charity, school district, small business, or small government located in Washington state.

1.2.4 **Direct Processor.** The term "direct processor" means a processor contracted with a CEP recycling plan to provide processing services for the plan.

1.2.5 **Processing Facility.** The term "processing facility" means a facility where the processing of CEPs for a plan is conducted by a direct processor.

1.2.6 **Processor.** The term "processor" means an entity: (a) engaged in disassembling, dismantling, or shredding electronic products to recover materials contained in the electronic products and preparing those materials for reclaiming or reuse in new products in accordance with processing standards established by this chapter; and (b) that may salvage CEPs, components and parts to be used in new products.

1.2.7 **Processing.** The term "processing" means disassembling, dismantling, or shredding electronic products to recover materials contained in the CEPs received from registered collectors or transporters and preparing those materials for reclaiming or reuse in accordance with the performance standards for direct processors set forth in this Contract.

1.2.8 **Transporter.** The term "transporter" means an entity that transports covered electronic products from collection sites or services to processors or other locations for the purpose of recycling, but does not include any entity or person that hauls their own unwanted electronic products.

### SECTION 2: PERIOD OF PERFORMANCE

The period of performance under this Contract will be from January 1, 2018, through December 31, 2018. The AUTHORITY shall have the option of renewing the Contract for additional annual periods.

### SECTION 3: RECEIPT OR DELIVERY OF COVERED ELECTRONIC PRODUCTS

3.1 **Delivery.** The AUTHORITY shall deliver covered electronic products to CONTRACTOR at those times and places, in those quantities, and in the manner agreed to by AUTHORITY and CONTRACTOR. CONTRACTOR's receipt of covered electronic products at its processing facilities and CONTRACTOR's taking of possession and control of covered electronic products at the point of delivery shall constitute acceptance of covered electronic products for the purpose of processing.

3.2 **Examination of Materials.** The AUTHORITY shall permit CONTRACTOR reasonable access to delivered covered electronic products for purposes of examining and sampling prior to accepting the covered electronic products. CONTRACTOR shall accept conforming covered electronic products which have been tendered and delivered in conformance with this Contract.

3.3 **Documents.** For each delivery of covered electronic products to the CONTRACTOR, the AUTHORITY or its authorized representative shall provide CONTRACTOR those completed documents, shipping papers or manifests as are required for lawful transfer of the covered electronic products to rules and regulations, including, but not limited to, the Electronic Products Recycling Act, RCW 70.95N, et seq., Hazardous Materials Transportation Act, 49 U.S.C. §§ 1801, et seq., as amended, the Toxic Substances Control Act, 15 U.S.C. §§ 2601 et seq., as amended, and the Resource Conservation and Recovery Act of 1976, 42 U.S.C. §§ 6901 et seq., as amended.

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oven, conventional oven or range, dishwasher, room air conditioner, dehumidifier, or air purifier; automatic teller machines, vending machines or similar business transaction machines; or (g) hand-held portable voice or data devices used for commercial mobile services as defined in 47 U.S.C. Sec. 332 (d)(1).

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3.2 **Examination of Materials.** The AUTHORITY shall permit CONTRACTOR reasonable access to delivered covered electronic products for purposes of examining and sampling prior to accepting the covered electronic products. CONTRACTOR shall accept conforming covered electronic products which have been tendered and delivered in conformance with this Contract.

3.3 **Documents.** For each delivery of covered electronic products to the CONTRACTOR, the AUTHORITY or its authorized representative shall provide CONTRACTOR those completed documents, shipping papers or manifests as are required for lawful transfer of the covered electronic products to rules and regulations, including, but not limited to, the Electronic Products Recycling Act, RCW 70.95N, et seq., Hazardous Materials Transportation Act, 49 U.S.C. §§ 1801, et seq., as amended, the Toxic Substances Control Act, 15 U.S.C. §§ 2601 et seq., as amended, and the Resource Conservation and Recovery Act of 1976, 42 U.S.C. §§ 6901 et seq., as amended.

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This Contract shall be subject to the written approval of the AUTHORITY's authorized representative and shall not be binding until so approved. The Contract may be altered, amended, or waived only by a written amendment executed by both parties.

THIS CONTRACT is executed by the persons signing below, who warrant they have the authority to execute the Contract.

CONTRACTOR

James Joo  
Signature

Owner

Title

12/23/2018

Date

Washington Materials Management and Financing Authority

[Signature]  
Signature

Exec. Director

Title

12/26/17

Date

**CONTRACT FOR DIRECT PROCESSING SERVICES 2018  
BETWEEN THE  
WASHINGTON MATERIALS MANAGEMENT AND FINANCING AUTHORITY  
AND**

This Contract for Processing Services ("Contract") is made and entered into by and between the Washington Materials Management and Financing Authority, hereinafter referred to as the "AUTHORITY," and the below-named firm, hereinafter referred to as "CONTRACTOR."

CONTRACTOR Name: Electronic Recyclers International, Inc. Washington  
Address: 3901 150<sup>th</sup> Avenue Court East Suite 200  
City, State & Zip Code: Sumner, WA, 98390  
Phone: 509-442-3968  
E-mail Address: ablum@enidirect.com  
Washington State UBI No.: 802848416  
Federal ID No.: 263016250

**SECTION 1: SERVICES**

1.1 **Scope of Work.** CONTRACTOR agrees to provide services and staff, and otherwise do all things necessary for or incidental to processing covered electronic products (or "CEPs") provided by the AUTHORITY or an authorized representative. This Contract is not a guarantee of Work or any level of Work during the term hereof. The AUTHORITY reserves the right to procure services from any qualified CONTRACTOR on the basis of the price, quality and convenience of services provided. The scope of this Agreement shall be interpreted to be consistent with applicable law, now and during the term of this CONTRACT.

**1.2 Definitions.**

1.2.1 **Collector.** The term "collector" means an entity that is licensed to do business in Washington state and that gathers unwanted covered electronic products from households, small businesses, school districts, small governments, and charities for the purposes of recycling and meets the registration and collector performance standard requirements set forth in WAC 173-900.

1.2.2 **Covered Electronic Products.** The term "covered electronic products" includes any one of the following four types of products that has been used in Washington state by any covered entity, regardless of original point of purchase: (a) any monitor having a viewable area greater than four inches when measured diagonally; (b) a desktop computer; (c) a laptop or portable computer; or (d) any video display device having a viewable area greater than four inches when measured diagonally including a portable DVD player, e-reader or tablet device.

The term "covered electronic products" does not include: (a) a motor vehicle or replacement parts for use in motor vehicles or aircraft, or any computer, computer monitor, or television that is contained within, and is not separate from, the motor vehicle or aircraft; (b) monitoring and control instruments or systems; (c) medical devices; (d) products including materials intended for use as ingredients in those products as defined in the Federal Food, Drug, and Cosmetic Act (21 U.S.C. Sec. 301 et seq.) or the Virus-Serum-Toxin Act of 1913 (21 U.S.C. Sec. 151 et seq.), and regulations issued under those acts; (e) equipment used in the delivery of patient care in a health care setting; (f) a computer, computer monitor, or television that is contained within a clothes washer, clothes dryer, refrigerator, refrigerator and freezer, microwave

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7.5 **Timely Payment.** Payment shall be considered timely if made by the AUTHORITY within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the CONTRACTOR in this Contract.

**SECTION 8: TERMINATION**

8.1 **Termination.** The AUTHORITY may, in its sole discretion, terminate the Contract, without incurring any termination charges or penalties to the AUTHORITY, by giving CONTRACTOR thirty (30) days' written notice of cancellation. The notice of termination shall specify the date when this Contract or services terminates. The AUTHORITY shall have no responsibility to CONTRACTOR for any services performed by CONTRACTOR after the effective termination date.

8.2 **Termination for Breach.** Either party may terminate this Contract or any services under this Contract upon five (5) days prior written notice if the other party (i) has breached any material provision of this Contract, including non-payment and/or improper partial payment of invoices; or (ii) has violated applicable federal, state, or local laws, ordinances, or regulations. The notice of termination shall specify the date when this Contract terminates and the reason for termination.

**SECTION 9: CONTRACT MANAGEMENT**

The Contract Manager designated below for each party shall be the contact person for all communications and billings regarding the performance of this Contract.

CONTRACTOR Contract Manager	AUTHORITY Contract Manager
Aaron Blum Chief Compliance Officer Electronic Recyclers International, Inc. 3901 150 <sup>th</sup> Avenue Court East Suite 200 Sumner, WA, 98390 P: 509-442-3968 C: 858-337-7363 E: ablum@enidirect.com (INSERT)	John Friedrich, Executive Director Washington Materials Management and Financing Authority 116 N. Oakes Ave. Ste B Cle Elum, WA 98922 Phone (509) 674-5871 Fax: (509)-874-5350 Cell: (360) 442-1106 E-mail: info@wmmfa.net or jfriedrick@wmmfa.net

**SECTION 10: NOTICE**

Except where otherwise expressly authorized, notice shall be by fax, by first class certified or registered mail, or by commercial delivery service issuing a receipt for delivery and addressed as set forth above, unless changed in writing by the party to whom the notice is being sent. Notice shall be effective upon delivery.

**SECTION 11: INDEMNIFICATION**

To the fullest extent permitted by law, CONTRACTOR shall indemnify, defend, and hold harmless the AUTHORITY, the State, agencies of State and all officials, agents and employees of State from all liability of any nature or kind, including costs, expenses, and attorney's fees, for all actions or claims, losses, personal injuries or property damages sustained by any person or property, resulting from or arising out of, directly or indirectly, any error, omission, or negligent or wrongful acts of CONTRACTOR, or any SUBCONTRACTOR, employee, agent, or representative of CONTRACTOR or anyone directly or indirectly employed by them, in the performance of this Contract.

CONTRACTOR expressly agrees to indemnify, defend, and hold harmless the AUTHORITY and State for any claim, expense, fee or penalty arising out of or incident to CONTRACTOR's or any

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oven, conventional oven or range, dishwasher, room air conditioner, dehumidifier, or air purifier; automatic teller machines, vending machines or similar business transaction machines; or (g) hand-held portable voice or data devices used for commercial mobile services as defined in 47 U.S.C. Sec. 332 (d)(1).

1.2.3 **Covered Entity.** The term "covered entity" means any household, charity, school district, small business, or small government located in Washington state.

1.2.4 **Direct Processor.** The term "direct processor" means a processor contracted with a CEP recycling plan to provide processing services for the plan.

1.2.5 **Processing Facility.** The term "processing facility" means a facility where the processing of CEPs for a plan is conducted by a direct processor.

1.2.6 **Processor.** The term "processor" means an entity (a) engaged in disassembling, dismantling, or shredding electronic products to recover materials contained in the electronic products and preparing those materials for reclaiming or reuse in new products in accordance with processing standards established by this chapter; and (b) that may salvage CEPs, components, and parts to be used in new products.

1.2.7 **Processing.** The term "processing" means disassembling, dismantling, or shredding electronic products to recover materials contained in the CEPs received from registered collectors or transporters and preparing those materials for reclaiming or reuse in accordance with the performance standards for direct processors set forth in this Contract.

1.2.8 **Transporter.** The term "transporter" means an entity that transports covered electronic products from collection sites or services to processors or other locations for the purpose of recycling, but does not include any entity or person that hauls their own unwanted electronic products.

**SECTION 2: PERIOD OF PERFORMANCE**

The period of performance under this Contract will be from January 1, 2018, through December 31, 2018. The AUTHORITY shall have the option of renewing the Contract for additional annual periods.

**SECTION 3: RECEIPT OR DELIVERY OF COVERED ELECTRONIC PRODUCTS**

3.1 **Delivery.** The AUTHORITY shall deliver covered electronic products to CONTRACTOR at those times and places, in those quantities, and in the manner agreed to by AUTHORITY and CONTRACTOR. CONTRACTOR's receipt of covered electronic products at its processing facilities and CONTRACTOR's taking of possession and control of covered electronic products at the point of delivery shall constitute acceptance of covered electronic products for the purpose of processing.

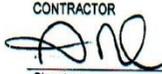
3.2 **Examination of Materials.** The AUTHORITY shall permit CONTRACTOR reasonable access to delivered covered electronic products for purposes of examining and sampling prior to accepting the covered electronic products. CONTRACTOR shall accept conforming covered electronic products which have been tendered and delivered in conformance with this Contract.

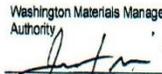
3.3 **Documents.** For each delivery of covered electronic products to the CONTRACTOR, the AUTHORITY or its authorized representative shall provide CONTRACTOR those completed documents, shipping papers or manifests as are required for lawful transfer of the covered electronic products to CONTRACTOR at the point of delivery. Such documents shall meet applicable federal, state or local rules and regulations, including, but not limited to, the Electronic Products Recycling Act, RCW 70.95N, et seq., Hazardous Materials Transportation Act, 49 U.S.C. §§ 1801, et seq., as amended, the Toxic Substances Control Act, 15 U.S.C. §§ 2601 et seq., as amended, and the Resource Conservation and Recovery Act of 1976, 42 U.S.C. §§ 6901 et seq., as amended.

Contract for Direct Processing Services, Page 2 of 21

This Contract shall be subject to the written approval of the AUTHORITY's authorized representative and shall not be binding until so approved. The Contract may be altered, amended, or waived only by a written amendment executed by both parties.

THIS CONTRACT is executed by the persons signing below, who warrant they have the authority to execute the Contract.

CONTRACTOR  
  
Signature  
Chief Compliance Officer  
Title  
12/13/17  
Date

Washington Materials Management and Financing Authority  
  
Signature  
EXEC DIRECTOR  
Title  
12/14/17  
Date

**CONTRACT FOR DIRECT PROCESSING SERVICES 2018  
BETWEEN THE  
WASHINGTON MATERIALS MANAGEMENT AND FINANCING AUTHORITY  
AND**

This Contract for Processing Services ("Contract") is made and entered into by and between the Washington Materials Management and Financing Authority, hereinafter referred to as the "AUTHORITY", and the below-named firm, hereinafter referred to as "CONTRACTOR."

CONTRACTOR Name: E-Waste, LLC  
 Address: 12424 Beverly Park Rd #A4  
 City, State & Zip Code: Lynnwood, WA 98087  
 Phone: 425 239 4118  
 E-mail Address: sam@e-wastes.com  
 Washington State UBI No.: 602 660 414  
 Federal ID No.: 90 0509586

**SECTION 1: SERVICES**

1.1 **Scope of Work.** CONTRACTOR agrees to provide services and staff, and otherwise do all things necessary for or incidental to processing covered electronic products (or "CEPs") provided by the AUTHORITY or an authorized representative. This Contract is not a guarantee of Work, or any level of Work during the term hereof. The AUTHORITY reserves the right to procure services from any qualified CONTRACTOR on the basis of the price, quality and convenience of services provided. The scope of this Agreement shall be interpreted to be consistent with applicable law, now and during the term of this CONTRACT.

1.2 **Definitions**

1.2.1 **Collector.** The term "collector" means an entity that is licensed to do business in Washington state and that gathers unwanted covered electronic products from households, small businesses, school districts, small governments, and charities for the purpose of recycling and meets the registration and collector performance standard requirements set forth in WAC 173-900.

1.2.2 **Covered Electronic Products.** The term "covered electronic products" includes any one of the following four types of products that has been used in Washington state by any covered entity, regardless of original point of purchase: (a) any monitor having a viewable area greater than four inches when measured diagonally; (b) a desktop computer; (c) a laptop or portable computer; or (d) any video display device having a viewable area greater than four inches when measured diagonally including a portable DVD player, e-reader or tablet device.

The term "covered electronic products" does not include: (a) a motor vehicle or replacement parts for use in motor vehicles or aircraft, or any computer, computer monitor, or television that is contained within, and is not separate from, the motor vehicle or aircraft; (b) monitoring and control instruments or systems; (c) medical devices; (d) products including materials intended for use as ingredients in those products as defined in the Federal Food, Drug, and Cosmetic Act (21 U.S.C. Sec. 301 et seq.) or the Virus-Serum-Toxin Act of 1913 (21 U.S.C. Sec. 151 et seq.) and regulations issued under those acts; (e) equipment used in the delivery of patient care in a health care setting; (f) a computer, computer monitor, or television that is contained within a clothes washer, clothes dryer, refrigerator, refrigerator and freezer, microwave

7.5 **Timely Payment.** Payment shall be considered timely if made by the AUTHORITY within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the CONTRACTOR in this Contract.

**SECTION 8: TERMINATION**

8.1 **Termination.** The AUTHORITY may, in its sole discretion, terminate the Contract, without incurring any termination charges or penalties to the AUTHORITY, by giving CONTRACTOR thirty (30) days' written notice of cancellation. The notice of termination shall specify the date when this Contract or services terminates. The AUTHORITY shall have no responsibility to CONTRACTOR for any services performed by CONTRACTOR after the effective termination date.

8.2 **Termination for Breach.** Either party may terminate this Contract or any services under this Contract upon five (5) days prior written notice if the other party (i) has breached any material provision of this Contract, including non-payment and/or improper partial payment of invoices, or (ii) has violated applicable federal, state, or local laws, ordinances, or regulations. The notice of termination shall specify the date when this Contract terminates and the reason for termination.

**SECTION 9: CONTRACT MANAGEMENT**

The Contract Manager designated below for each party shall be the contact person for all communications and billings regarding the performance of this Contract.

<b>CONTRACTOR Contract Manager</b> Sam Kim, Owner E-Waste, LLC 12424 Beverly Park Rd #A4 Lynnwood, WA 98087 P: 425 239 4118 E: sam@e-wastes.com	<b>AUTHORITY Contract Manager</b> John Friedrich, Executive Director Washington Materials Management and Financing Authority 116 N. Oakes Ave. Ste B Cle Elum, WA 98992 Phone (509) 674-5871 Fax: (509) 674-5350 Cell: (360) 442-1106 E-mail: info@wmmfa.net or jfriedrick@wmmfa.net
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**SECTION 10: NOTICE**

Except where otherwise expressly authorized, notice shall be by fax, by first class certified or registered mail, or by commercial delivery service issuing a receipt for delivery and addressed as set forth above, unless changed in writing by the party to whom the notice is being sent. Notice shall be effective upon delivery.

**SECTION 11: INDEMNIFICATION**

To the fullest extent permitted by law, CONTRACTOR shall indemnify, defend, and hold harmless the AUTHORITY, the State, agencies of State and all officials, agents and employees of State from all liability of any nature or kind, including costs, expenses, and attorney's fees, for all actions or claims, losses, personal injuries or property damages sustained by any person or property, resulting from or arising out of, directly or indirectly, any error, omission, or negligent or wrongful acts of CONTRACTOR, or any SUBCONTRACTOR, employee, agent, or representative of CONTRACTOR or anyone directly or indirectly employed by them, in the performance of this Contract.

CONTRACTOR expressly agrees to indemnify, defend, and hold harmless the AUTHORITY and State for any claim, expense, fee or penalty arising out of or incident to CONTRACTOR's or any

oven, conventional oven or range, dishwasher, room air conditioner, dehumidifier, or air purifier; automatic teller machines, vending machines or similar business transaction machines; or (g) hand-held portable voice or data devices used for commercial mobile services as defined in 47 U.S.C. Sec. 332 (d)(1).

1.2.3 **Covered Entity.** The term "covered entity" means any household, charity, school district, small business, or small government located in Washington state.

1.2.4 **Direct Processor.** The term "direct processor" means a processor contracted with a CEP recycling plan to provide processing services for the plan.

1.2.5 **Processing Facility.** The term "processing facility" means a facility where the processing of CEPs for a plan is conducted by a direct processor.

1.2.6 **Processor.** The term "processor" means an entity: (a) engaged in disassembling, dismantling, or shredding electronic products to recover materials contained in the electronic products and preparing those materials for reclaiming or reuse in new products in accordance with processing standards established by this chapter; and (b) that may salvage CEPs, components, and parts to be used in new products.

1.2.7 **Processing.** The term "processing" means disassembling, dismantling, or shredding electronic products to recover materials contained in the CEPs received from registered collectors or transporters and preparing those materials for reclaiming or reuse in accordance with the performance standards for direct processors set forth in this Contract.

1.2.8 **Transporter.** The term "transporter" means an entity that transports covered electronic products from collection sites or services to processors or other locations for the purpose of recycling, but does not include any entity or person that hauls their own unwanted electronic products.

**SECTION 2: PERIOD OF PERFORMANCE**

The period of performance under this Contract will be from January 1, 2018, through December 31, 2018. The AUTHORITY shall have the option of renewing the Contract for additional annual periods.

**SECTION 3: RECEIPT OR DELIVERY OF COVERED ELECTRONIC PRODUCTS**

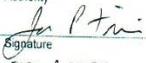
3.1 **Delivery.** The AUTHORITY shall deliver covered electronic products to CONTRACTOR at those times and places, and in the manner agreed to by AUTHORITY and CONTRACTOR. CONTRACTOR's receipt of covered electronic products at its processing facilities and CONTRACTOR's taking of possession and control of covered electronic products at the point of delivery shall constitute acceptance of covered electronic products for the purpose of processing.

3.2 **Examination of Materials.** The AUTHORITY shall permit CONTRACTOR reasonable access to delivered covered electronic products for purposes of examining and sampling prior to accepting the covered electronic products. CONTRACTOR shall accept conforming covered electronic products which have been tendered and delivered in conformance with this Contract.

3.3 **Documents.** For each delivery of covered electronic products to the CONTRACTOR, the AUTHORITY or its authorized representative shall provide CONTRACTOR those completed documents, shipping papers or manifests as are required for lawful transfer of the covered electronic products to CONTRACTOR at the point of delivery. Such documents shall meet applicable federal, state or local rules and regulations, including, but not limited to, the Electronic Products Recycling Act, RCW 70.95N, et seq., Hazardous Materials Transportation Act, 49 U.S.C. §§1901, et seq., as amended, the Toxic Substances Control Act, 15 U.S.C. §§ 2601 et seq., as amended, and the Resource Conservation and Recovery Act of 1976, 42 U.S.C. §§ 6901 et seq., as amended.

This Contract shall be subject to the written approval of the AUTHORITY's authorized representative and shall not be binding until so approved. The Contract may be altered, amended, or waived only by a written amendment executed by both parties.

THIS CONTRACT is executed by the persons signing below, who warrant they have the authority to execute the Contract.

<p>CONTRACTOR</p>  Signature Owner Title	<p>Dec 14, 2017 Date</p>	<p>Washington Materials Management and Financing Authority</p>  Signature EXEC. DIRECTOR Title	<p>12/18/17 Date</p>
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**CONTRACT FOR DIRECT PROCESSING SERVICES 2018  
BETWEEN THE  
WASHINGTON MATERIALS MANAGEMENT AND FINANCING AUTHORITY  
AND  
EWC Group**

This Contract for Processing Services ("Contract") is made and entered into by and between the Washington Materials Management and Financing Authority, hereinafter referred to as the "AUTHORITY," and the below-named firm, hereinafter referred to as "CONTRACTOR."

CONTRACTOR Name: Bryce Froberg  
Address: 20413 87th Ave S, Kent, WA 98031  
Phone: 253.872.1829  
E-mail Address: Bryce@ewcgroup.net  
Washington State UBI No.: 602-872-620  
Federal ID No.: 26-3357331

**SECTION 1: SERVICES**

**1.1 Scope of Work.** CONTRACTOR agrees to provide services and staff, and otherwise do all things necessary for or incidental to processing covered electronic products (or "CEPs") provided by the AUTHORITY or an authorized representative. This Contract is not a guarantee of Work or any level of Work during the term hereof. The AUTHORITY reserves the right to procure services from any qualified CONTRACTOR on the basis of the price, quality and convenience of services provided. The scope of this Agreement shall be interpreted to be consistent with applicable law, now and during the term of this CONTRACT.

**1.2 Definitions.**

**1.2.1 Collector.** The term "collector" means an entity that is licensed to do business in Washington state and that gathers unwanted covered electronic products from households, small businesses, school districts, small governments, and charities for the purpose of recycling and meets the registration and collector performance standard requirements set forth in WAC 173-900.

**1.2.2 Covered Electronic Products.** The term "covered electronic products" includes any one of the following four types of products that has been used in Washington state by any covered entity, regardless of original point of purchase: (a) any monitor having a viewable area greater than four inches when measured diagonally; (b) a desktop computer; (c) a laptop or portable computer; or (d) any video display device having a viewable area greater than four inches when measured diagonally including a portable DVD player, e-reader or tablet device.

The term "covered electronic products" does not include: (a) a motor vehicle or replacement parts for use in motor vehicles or aircraft, or any computer, computer monitor, or television that is contained within, and is not separate from, the motor vehicle or aircraft; (b) monitoring and control instruments or systems; (c) medical devices; (d) products including materials intended for use as ingredients in those products as defined in the federal Food, Drug, and Cosmetic Act (21 U.S.C. Sec. 301 et seq.) or the Virus-Serum-Toxin Act of 1913 (21 U.S.C. Sec. 151 et seq.), and regulations issued under those acts; (e) equipment used in the delivery of patient care in a health care setting; (f) a computer, computer monitor, or television that is contained within a clothes washer, clothes dryer, refrigerator, refrigerator and freezer, microwave oven, conventional oven or range, dishwasher, room air conditioner, dehumidifier, or air purifier; automatic teller machines, vending machines or similar business transaction machines; or (g)

**8.1 Termination.** The AUTHORITY may, in its sole discretion, terminate the Contract, without incurring any termination charges or penalties to the AUTHORITY, by giving CONTRACTOR thirty (30) days' written notice of cancellation. The notice of termination shall specify the date when this Contract or services terminates. The AUTHORITY shall have no responsibility to CONTRACTOR for any services performed by CONTRACTOR after the effective termination date.

**8.2 Termination for Breach.** Either party may terminate this Contract or any services under this Contract upon five (5) days prior written notice if the other party (i) has breached any material provision of this Contract, including non-payment and/or improper partial payment of invoices; or (ii) has violated applicable federal, state, or local laws, ordinances, or regulations. The notice of termination shall specify the date when this Contract terminates and the reason for termination.

**SECTION 9: CONTRACT MANAGEMENT**

The Contract Manager designated below for each party shall be the contact person for all communications and billings regarding the performance of this Contract.

CONTRACTOR Contract Manager	AUTHORITY Contract Manager
Bryce Froberg, President EWC Group 20413 87th Ave St. Kent, WA 98031 Phone: 253.872.1829 Cell: 206.973.9312 E-mail: Bryce@ewcgroup.net	John Friedrich, Executive Director Washington Materials Management and Financing Authority 116 N. Cokes Ave, Ste B Cle Elum, WA 98992 Phone (509) 674-5871 Fax: (509)-674-5350 Cell: (360) 442-1106 E-mail: info@wmma.net or jfriedrick@wmma.net

**SECTION 10: NOTICE**

Except where otherwise expressly authorized, notice shall be by fax, by first class certified or registered mail, or by commercial delivery service issuing a receipt for delivery and addressed as set forth above, unless changed in writing by the party to whom the notice is being sent. Notice shall be effective upon delivery.

**SECTION 11: INDEMNIFICATION**

To the fullest extent permitted by law, CONTRACTOR shall indemnify, defend, and hold harmless the AUTHORITY, the State, agencies of State and all officials, agents and employees of State from all liability of any nature or kind, including costs, expenses, and attorney's fees, for all actions or claims, losses, personal injuries or property damages sustained by any person or property, resulting from or arising out of, directly or indirectly, any error, omission, or negligent or wrongful acts of CONTRACTOR, or any SUBCONTRACTOR, employee, agent, or representative of CONTRACTOR or anyone directly or indirectly employed by them, in the performance of this Contract.

CONTRACTOR expressly agrees to indemnify, defend, and hold harmless the AUTHORITY and State for any claim, expense, fee or penalty arising out of or incident to CONTRACTOR's or any subcontractor's performance or failure to perform the Contract. CONTRACTOR's obligation to indemnify, defend, and hold harmless the State shall not be eliminated or reduced by any actual or alleged concurrent negligence of State or its agents, agencies, employees and officials.

hand-held portable voice or data devices used for commercial mobile services as defined in 47 U.S.C. Sec. 332 (d)(1).

**1.2.3 Covered Entity.** The term "covered entity" means any household, charity, school district, small business, or small government located in Washington state.

**1.2.4 Direct Processor.** The term "direct processor" means a processor contracted with a CEP recycling plan to provide processing services for the plan.

**1.2.5 Processing Facility.** The term "processing facility" means a facility where the processing of CEPs for a plan is conducted by a direct processor.

**1.2.6 Processor.** The term "processor" means an entity: (a) engaged in disassembling, dismantling, or shredding electronic products to recover materials contained in the electronic products and preparing those materials for reclaiming or reuse in new products in accordance with processing standards established by this chapter; and (b) that may salvage CEPs, components, and parts to be used in new products.

**1.2.7 Processing.** The term "processing" means disassembling, dismantling, or shredding electronic products to recover materials contained in the CEPs received from registered collectors or transporters and preparing those materials for reclaiming or reuse in accordance with the performance standards for direct processors set forth in this Contract.

**1.2.8 Transporter.** The term "transporter" means an entity that transports covered electronic products from collection sites or services to processors or other locations for the purpose of recycling, but does not include any entity or person that hauls their own unwanted electronic products.

**SECTION 2: PERIOD OF PERFORMANCE**

The period of performance under this Contract will be from January 1, 2021, through December 31, 2021. The AUTHORITY shall have the option of renewing the Contract for additional annual periods.

**SECTION 3: RECEIPT OR DELIVERY OF COVERED ELECTRONIC PRODUCTS**

**3.1 Delivery.** The AUTHORITY shall deliver covered electronic products to CONTRACTOR at those times and places, in those quantities, and in the manner agreed to by AUTHORITY and CONTRACTOR. CONTRACTOR's receipt of covered electronic products at its processing facilities and CONTRACTOR's taking of possession and control of covered electronic products at the point of delivery shall constitute acceptance of covered electronic products for the purpose of processing.

**3.2 Examination of Materials.** The AUTHORITY shall permit CONTRACTOR reasonable access to delivered covered electronic products for purposes of examining and sampling prior to accepting the covered electronic products. CONTRACTOR shall accept conforming covered electronic products which have been tendered and delivered in conformance with this Contract.

**3.3 Documents.** For each delivery of covered electronic products to the CONTRACTOR, the AUTHORITY or its authorized representative shall provide CONTRACTOR those completed documents, shipping papers or manifests as are required for lawful transfer of the covered electronic products to CONTRACTOR at the point of delivery. Such documents shall meet applicable federal, state or local rules and regulations, including, but not limited to, the Electronic Products Recycling Act, RCW 70.95N, et seq., Hazardous Materials Transportation Act, 49 U.S.C. §§1801, et seq., as amended, the Toxic Substances Control Act, 15 U.S.C. §§ 2601 et seq., as amended, and the Resource Conservation and Recovery Act of 1976, 42 U.S.C. §§ 6901 et seq., as amended.

THIS CONTRACT is executed by the persons signing below, who warrant they have the authority to execute the Contract.

CONTRACTOR

Washington Materials Management and Financing Authority

  
Signature  
PRESIDENT  
Title  
12/15/2020  
Date

  
Signature  
EXECUTIVE DIRECTOR  
Title  
12/31/2020  
Date

**CONTRACT FOR DIRECT PROCESSING SERVICES 2019  
BETWEEN THE  
WASHINGTON MATERIALS MANAGEMENT AND FINANCING AUTHORITY  
AND  
Metro Metals Northwest, Inc.**

This Contract for Processing Services ("Contract") is made and entered into by and between the Washington Materials Management and Financing Authority, hereinafter referred to as the "AUTHORITY," and the below-named firm, hereinafter referred to as "CONTRACTOR."

CONTRACTOR Name: Metro Metals Northwest, Inc.  
Address: 2202 E. River Street

City, State & Zip Code: Tacoma, WA 98421  
Phone: 800-562-8464  
E-mail Address: polsen@simonmetals.com  
Washington State UBI No.: 601 968 834  
Federal ID No.: 93-1270871

**SECTION 1: SERVICES**

1.1 **Scope of Work.** CONTRACTOR agrees to provide services and staff, and otherwise do all things necessary for or incidental to processing covered electronic products (or "CEPs") provided by the AUTHORITY or an authorized representative. This Contract is not a guarantee of Work or any level of Work during the term hereof. The AUTHORITY reserves the right to procure services from any qualified CONTRACTOR on the basis of the price, quality and convenience of services provided. The scope of this Agreement shall be interpreted to be consistent with applicable law, now and during the term of this CONTRACT.

1.2 **Definitions**

1.2.1 **Collector.** The term "collector" means an entity that is licensed to do business in Washington state and that gathers unwanted covered electronic products from households, small businesses, school districts, small governments, and charities for the purpose of recycling and meets the registration and collector performance standard requirements set forth in WAC 173-900.

1.2.2 **Covered Electronic Products.** The term "covered electronic products" includes any one of the following four types of products that has been used in Washington state by any covered entity, regardless of original point of purchase: (a) any monitor having a viewable area greater than four inches when measured diagonally; (b) a desktop computer; (c) a laptop or portable computer; or (d) any video display device having a viewable area greater than four inches when measured diagonally including a portable DVD player, e-reader or tablet device.

The term "covered electronic products" does not include: (a) a motor vehicle or replacement parts for use in motor vehicles or aircraft, or any computer, computer monitor, or television that is contained within, and is not separate from, the motor vehicle or aircraft; (b) monitoring and control instruments or systems; (c) medical devices; (d) products including materials intended for use as ingredients in those products as defined in the federal Food, Drug, and Cosmetic Act (21 U.S.C. Sec. 301 et seq.) or the Virus-Serum-Toxin Act of 1913 (21 U.S.C. Sec. 151 et seq.); and regulations issued under those acts; (e) equipment used in the delivery of patient care in a health care setting; (f) a computer, computer monitor, or television that is contained within a clothes washer, clothes dryer, refrigerator, refrigerator and freezer, microwave

7.5 **Timely Payment.** Payment shall be considered timely if made by the AUTHORITY within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the CONTRACTOR in this Contract.

**SECTION 8: TERMINATION**

8.1 **Termination.** The AUTHORITY may, in its sole discretion, terminate the Contract, without incurring any termination charges or penalties to the AUTHORITY, by giving CONTRACTOR thirty (30) days' written notice of cancellation. The notice of termination shall specify the date when this Contract or services terminates. The AUTHORITY shall have no responsibility to CONTRACTOR for any services performed by CONTRACTOR after the effective termination date.

8.2 **Termination for Breach.** Either party may terminate this Contract or any services under this Contract upon five (5) days prior written notice if the other party (i) has breached any material provision of this Contract, including non-payment and/or improper partial payment of invoices, or (ii) has violated applicable federal, state, or local laws, ordinances, or regulations. The notice of termination shall specify the date when this Contract terminates and the reason for termination.

**SECTION 9: CONTRACT MANAGEMENT**

The Contract Manager designated below for each party shall be the contact person for all communications and billings regarding the performance of this Contract.

CONTRACTOR Contract Manager	AUTHORITY Contract Manager
Paul Olsen, President/General Manager	John Friedrich, Executive Director Washington Materials Management and Financing Authority 116 N. Oakes Ave. Ste B Cle Elum, WA 98992 Phone (509) 874-5871 Fax (509)-874-5350 Cell (360) 442-1106 E-mail: info@wmffa.net or jfriedrick@wmffa.net

**SECTION 10: NOTICE**

Except where otherwise expressly authorized, notice shall be by fax, by first class certified or registered mail, or by commercial delivery service issuing a receipt for delivery and addressed as set forth above, unless changed in writing by the party to whom the notice is being sent. Notice shall be effective upon delivery.

**SECTION 11: INDEMNIFICATION**

To the fullest extent permitted by law, CONTRACTOR shall indemnify, defend, and hold harmless the AUTHORITY, the State, agencies of State and all officials, agents and employees of State from all liability of any nature or kind, including costs, expenses, and attorney's fees, for all actions or claims, losses, personal injuries or property damages sustained by any person or property, resulting from or arising out of, directly or indirectly, any error, omission, or negligent or wrongful acts of CONTRACTOR, or any SUBCONTRACTOR, employee, agent, or representative of CONTRACTOR or anyone directly or indirectly employed by them, in the performance of this Contract.

CONTRACTOR expressly agrees to indemnify, defend, and hold harmless the AUTHORITY and State for any claim, expense, fee or penalty arising out of or incidental to CONTRACTOR's or any

oven, conventional oven or range, dishwasher, room air conditioner, dehumidifier, or air purifier; automatic teller machines, vending machines or similar business transaction machines; or (g) hand-held portable voice or data devices used for commercial mobile services as defined in 47 U.S.C. Sec. 332 (d)(1).

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1.2.6 **Processor.** The term "processor" means an entity: (a) engaged in disassembling, dismantling, or shredding electronic products to recover materials contained in the electronic products and preparing those materials for reclaiming or reuse in new products in accordance with processing standards established by this chapter; and (b) that may salvage CEPs, components, and parts to be used in new products.

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1.2.8 **Transporter.** The term "transporter" means an entity that transports covered electronic products from collection sites or services to processors or other locations for the purpose of recycling, but does not include any entity or person that hauls their own unwanted electronic products.

**SECTION 2: PERIOD OF PERFORMANCE**

The period of performance under this Contract will be from January 1, 2019, through December 31, 2019. The AUTHORITY shall have the option of renewing the Contract for additional annual periods.

**SECTION 3: RECEIPT OR DELIVERY OF COVERED ELECTRONIC PRODUCTS**

3.1 **Delivery.** The AUTHORITY shall deliver covered electronic products to CONTRACTOR at those times and places, in those quantities, and in the manner agreed to by AUTHORITY and CONTRACTOR. CONTRACTOR's receipt of covered electronic products at its processing facilities and CONTRACTOR's taking of possession and control of covered electronic products at the point of delivery shall constitute acceptance of covered electronic products for the purpose of processing.

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This Contract shall be subject to the written approval of the AUTHORITY's authorized representative and shall not be binding until so approved. The Contract may be altered, amended, or waived only by a written amendment executed by both parties.

THIS CONTRACT is executed by the persons signing below, who warrant they have the authority to execute the Contract.

CONTRACTOR

  
Signature  
Title  
Date 10/1/19

Washington Materials Management and Financing Authority

  
Signature  
Title  
Date 10/4/19

**CONTRACT FOR DIRECT PROCESSING SERVICES 2018  
BETWEEN THE  
WASHINGTON MATERIALS MANAGEMENT AND FINANCING AUTHORITY  
AND  
Universal Recycling Technologies, LLC**

This Contract for Processing Services ("Contract") is made and entered into by and between the Washington Materials Management and Financing Authority, hereinafter referred to as the "AUTHORITY," and the below-named firm, hereinafter referred to as "CONTRACTOR."

CONTRACTOR Name: Universal Recycling Technologies, LLC  
Address: 10151 SE Jennifer Street

City, State & Zip Code: Clackamas, OR 97015  
Phone: 503-722-2236  
E-mail Address: www.URTsolutions.com  
Washington State UBI No. 602-910-652  
Federal ID No.: 26-0291504

**SECTION 1: SERVICES**

1.1 Scope of Work. CONTRACTOR agrees to provide services and staff, and otherwise do all things necessary for or incidental to processing covered electronic products (or "CEPs") provided by the AUTHORITY or an authorized representative. This Contract is not a guarantee of Work or any level of Work during the term hereof. The AUTHORITY reserves the right to procure services from any qualified CONTRACTOR on the basis of the price, quality and convenience of services provided. The scope of this Agreement shall be interpreted to be consistent with applicable law, now and during the term of this CONTRACT.

1.2 Definitions.

1.2.1 Collector. The term "collector" means an entity that is licensed to do business in Washington state and that gathers unwanted covered electronic products from households, small businesses, school districts, small governments, and charities for the purpose of recycling and meets the registration and collector performance standard requirements set forth in WAC 173-900.

1.2.2 Covered Electronic Products. The term "covered electronic products" includes any one of the following four types of products that has been used in Washington state by any covered entity, regardless of original point of purchase: (a) any monitor having a viewable area greater than four inches when measured diagonally; (b) a desktop computer; (c) a laptop or portable computer; or (d) any video display device having a viewable area greater than four inches when measured diagonally including a portable DVD player, e-reader or tablet device.

The term "covered electronic products" does not include: (a) a motor vehicle or replacement parts for use in motor vehicles or aircraft, or any computer, computer monitor, or television that is contained within, and is not separate from, the motor vehicle or aircraft; (b) monitoring and control instruments or systems; (c) medical devices; (d) products including materials intended for use as ingredients in those products as defined in the federal Food, Drug, and Cosmetic Act (21 U.S.C. Sec. 301 et seq.) or the Virus-Serum-Toxin Act of 1913 (21 U.S.C. Sec. 151 et seq.), and regulations issued under those acts; (e) equipment used in the delivery of patient care in a health care setting; (f) a computer, computer monitor, or television that is contained within a clothes washer, clothes dryer, refrigerator, refrigerator and freezer, microwave

7.5 Timely Payment. Payment shall be considered timely if made by the AUTHORITY within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the CONTRACTOR in this Contract.

**SECTION 8: TERMINATION**

8.1 Termination. The AUTHORITY may, in its sole discretion, terminate the Contract, without incurring any termination charges or penalties to the AUTHORITY, by giving CONTRACTOR thirty (30) days' written notice of cancellation. The notice of termination shall specify the date when this Contract or services terminates. The AUTHORITY shall have no responsibility to CONTRACTOR for any services performed by CONTRACTOR after the effective termination date.

8.2 Termination for Breach. Either party may terminate this Contract or any services under this Contract upon five (5) days prior written notice if the other party (i) has breached any material provision of this Contract, including non-payment and/or improper partial payment of invoices, or (ii) has violated applicable federal, state, or local laws, ordinances, or regulations. The notice of termination shall specify the date when this Contract terminates and the reason for termination.

**SECTION 9: CONTRACT MANAGEMENT**

The Contract Manager designated below for each party shall be the contact person for all communications and billings regarding the performance of this Contract.

<b>CONTRACTOR Contract Manager</b> Doug Reese, Regional Account Manager Universal Recycling Technologies, LLC 10151 Southeast Jennifer Street Clackamas, OR 97015 Phone (503)-722-2236 Cell: (971)-272-7141 E-mail: <a href="mailto:Dreese@urtsolutions.com">Dreese@urtsolutions.com</a>	<b>AUTHORITY Contract Manager</b> John Friedrick, Executive Director Washington Materials Management and Financing Authority 118 N. Oakes Ave. Ste B Cle Elum, WA 98992 Phone (509) 674-5871 Fax: (509)-674-5350 Cell: (360) 442-1106 E-mail: <a href="mailto:info@wmmf.wa.net">info@wmmf.wa.net</a> or <a href="mailto:jfriedrick@wmmf.wa.net">jfriedrick@wmmf.wa.net</a>
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**SECTION 10: NOTICE**

Except where otherwise expressly authorized, notice shall be by fax, by first class certified or registered mail, or by commercial delivery service issuing a receipt for delivery and addressed as set forth above, unless changed in writing by the party to whom the notice is being sent. Notice shall be effective upon delivery.

**SECTION 11: INDEMNIFICATION**

To the fullest extent permitted by law, CONTRACTOR shall indemnify, defend, and hold harmless the AUTHORITY, the State, agencies of State and all officials, agents and employees of State from all losses, personal injuries or property damages sustained by any person or property, resulting from or arising out of, directly or indirectly, any error, omission, or negligent or wrongful acts of CONTRACTOR, or any SUBCONTRACTOR, employee, agent, or representative of CONTRACTOR or anyone directly or indirectly employed by them, in the performance of this Contract.

CONTRACTOR expressly agrees to indemnify, defend, and hold harmless the AUTHORITY and State for any claim, expense, fee or penalty arising out of or incident to CONTRACTOR's or any

oven, conventional oven or range, dishwasher, room air conditioner, dehumidifier, or air purifier, automatic teller machines, vending machines or similar business transaction machines, or (g) hand-held portable voice or data devices used for commercial mobile services as defined in 47 U.S.C. Sec. 332 (d)(1).

1.2.3 Covered Entity. The term "covered entity" means any household, charity, school district, small business, or small government located in Washington state.

1.2.4 Direct Processor. The term "direct processor" means a processor contracted with a CEP recycling plan to provide processing services for the plan.

1.2.5 Processing Facility. The term "processing facility" means a facility where the processing of CEPs for a plan is conducted by a direct processor.

1.2.6 Processor. The term "processor" means an entity: (a) engaged in disassembling, dismantling, or shredding electronic products to recover materials contained in the electronic products and preparing those materials for reclaiming or reuse in new products in accordance with processing standards established by this chapter; and (b) that may salvage CEPs, components, and parts to be used in new products.

1.2.7 Processing. The term "processing" means disassembling, dismantling or shredding electronic products to recover materials contained in the CEPs received from registered collectors or transporters and preparing those materials for reclaiming or reuse in accordance with the performance standards for direct processors set forth in this Contract.

1.2.8 Transporter. The term "transporter" means an entity that transports covered electronic products from collection sites or services to processors or other locations for the purpose of recycling, but does not include any entity or person that hauls their own unwanted electronic products.

**SECTION 2: PERIOD OF PERFORMANCE**

The period of performance under this Contract will be from January 1, 2018, through December 31, 2018. The AUTHORITY shall have the option of renewing the Contract for additional annual periods.

**SECTION 3: RECEIPT OR DELIVERY OF COVERED ELECTRONIC PRODUCTS**

3.1 Delivery. The AUTHORITY shall deliver covered electronic products to CONTRACTOR at those times and places, in those quantities, and in the manner agreed to by AUTHORITY and CONTRACTOR. CONTRACTOR's receipt of covered electronic products at its processing facilities and CONTRACTOR's taking of possession and control of covered electronic products at the point of delivery shall constitute acceptance of covered electronic products for the purpose of processing.

3.2 Examination of Materials. The AUTHORITY shall permit CONTRACTOR reasonable access to delivered covered electronic products for purposes of examining and sampling prior to accepting the covered electronic products. CONTRACTOR shall accept conforming covered electronic products which have been tendered and delivered in conformance with this Contract.

3.3 Documents. For each delivery of covered electronic products to the CONTRACTOR, the AUTHORITY or its authorized representative shall provide CONTRACTOR those completed documents, shipping papers or manifests as are required for lawful transfer of the covered electronic products to CONTRACTOR at the point of delivery. Such documents shall meet applicable federal, state or local rules and regulations, including, but not limited to, the Electronic Products Recycling Act, RCW 70.95N, et seq., Hazardous Materials Transportation Act, 49 U.S.C. §§1801, et seq., as amended; the Toxic Substances Control Act, 15 U.S.C. §§ 2601 et seq., as amended; and the Resource Conservation and Recovery Act of 1976, 42 U.S.C. §§ 6901 et seq., as amended.

This Contract shall be subject to the written approval of the AUTHORITY's authorized representative and shall not be binding until so approved. The Contract may be altered, amended, or waived only by a written amendment executed by both parties.

THIS CONTRACT is executed by the persons signing below, who warrant they have the authority to execute the Contract.

Universal Recycling Technologies, LLC

Washington Materials Management and Financing Authority

  
Signature

  
Signature

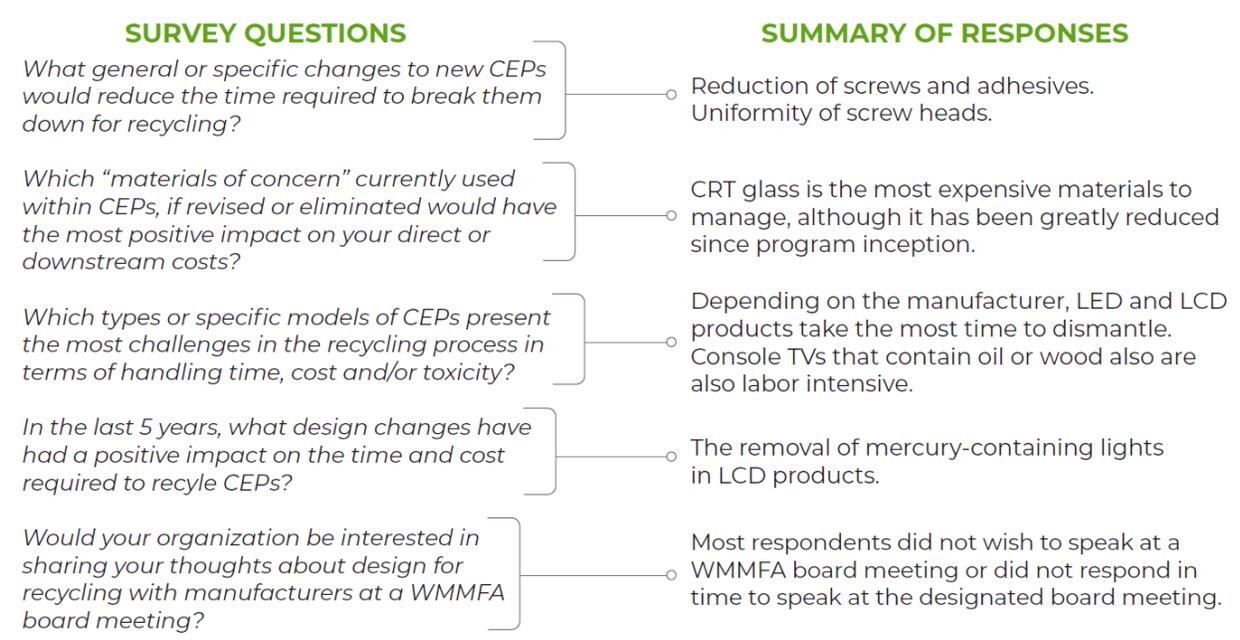
Regional Account Manager 5/4/2018  
Title Date

Executive Director 5/7/18  
Title Date

## K. Design for Recycling

The Authority is required to document “...work done with processors used by the plan to promote and encourage the design of electronic products that are less toxic and contain components that are more recyclable;” (WAC 173-900-800). This category of this work is often termed “design for recycling”.

The Authority meets this requirement each year, and will continue to do so, through surevys completed by registered processors and/or live presentations on the topic by registered processors at Authority board meetings. The majority of the board is made up of participating CEP manufacuters. In 2022, electronic waste processors that are registered in the E-Cycle Washington program weresurveyed on the topic of Design for Recycling. The screenshot below is from the Design for Recycling section of the E-Cycle Washington 2022 Annual Report.



## L. Record Keeping

The Authority has ensured the development and maintenance of all records necessary to demonstrate compliance with the requirements of Chapter 173-900 of the Washington Administrative Code and the additional reporting requirements detailed RCW 70A.500.140. To view WMMFA compliance documents and reports please refer to Authority annual reports posted at the Ecology website.

The Authority will track pounds of CEPs collected, by type and by county, recycled and reused (reuse tracked formally at processor level, informally at collector level), and processed via verification of collector bill of lading, transportation invoices, processor invoices, and audit of collector logs. The Authority will also track and sum via a "materials balance report" pounds into, pounds on hand (held awaiting shipment) and pounds shipped downstream from each participating processor in order to reconcile and account for all pounds collected and the ultimate disposition of the materials. This information is provided annually within the annual report to Ecology. The Authority may audit the records of any direct processor providing processing services to verify the accuracy of records submitted to the Authority.

The Authority will also keep detailed records related to the cost of collection, transport, and processing activities of CEPs under the Standard Plan. The Authority will use these and other data in preparing the required annual reports for submission to Ecology.

## **M. Implementation Timeline**

The Standard Plan as originally submitted in 2008 was implemented in 2009. The Authority, with the help of participating service providers, has successfully sustained the E-Cycle program continuously since that time. New practices described in this Standard Plan update will go into effect on January 1, 2024.

## **N. Public Outreach Requirements and Strategy**

This section describes the outreach requirements for E-Cycle Washington, and the strategy and tactics that will be used by the Authority.

### **N.1 Outreach Requirements**

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The Authority will conduct public outreach activities designed to inform covered entities about where and how to reuse and recycle their unwanted CEPs. (WAC 173-900-980).

To meet these public outreach and marketing requirements, the Authority manages a website that includes a collection site locator app and program details to educate covered entities regarding how to return their CEPs for recycling.

In 2022, Ecology indicated to the Authority that outreach efforts may no longer be considered effective without additional components and investment. As a result, outreach spending was significantly increased in 2023, and new elements, such as internet display ads, have been added.

The Authority will ensure outreach throughout the state and will describe the methods used to provide outreach to covered entities each year in its Annual Report to Ecology.

The Authority will offer to collaborate with state government, local governments, retailers and collection sites through joint outreach campaigns as described below. The Authority may also hold or attend events to receive feedback on existing outreach activities, and to gather outreach suggestions from stakeholders.

### **N.2 Outreach Strategy**

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The Authority will conduct outreach activities in all areas of the state, targeted to adults broadly with messaging about recycling CEPs.

The primary outreach method for households and small businesses will be internet display ads, using the collection site locator as the main landing page (currently [ecyclewa.org](http://ecyclewa.org)). These ads allow geographical targeting and will run in every county in the state. Internet display ad campaigns will be run twice per year with one campaign lasting approximately 6-8 weeks and one campaign lasting approximately 4 weeks. The length and timing of campaigns could be adjusted, in consultation with Ecology, due to unexpected events such as pandemics.

The Authority shall maintain a website containing a collection site locator and basic program information. Users can search for collection sites based on various search terms including city or

ZIP code. On a secondary page, basic program details will be provided, along with special projects such as social media resources for promoting E-Cycle Washington.

Additional outreach may be conducted using these and other methods:

- Social media kits (downloadable)
- Billboards
- E-mail campaigns
- Television commercials (broadcast or streaming)
- Audio spots
- Branded promotional items
- Print advertisements
- Sponsorships

### **Collaboration with State Government, Local Governments, Retailers and Collection Sites**

The Authority will collaborate with local governments and others by sharing costs of joint outreach campaigns. These groups can apply for joint outreach funds by completing a webform which will be created by the Authority on the website at [ecyclewa.org](http://ecyclewa.org). If the Authority commits to a proposed campaign in writing, local governments can invoice the Authority for the agreed amount of the promotional spending and must provide a copy of the invoice for the campaign from the outreach vendor that was used. The webform will be accessible all year, but users will be encouraged to apply in the first or second quarter of the year for campaigns that take place in that year. Up to 50% of the annual ad budget will be made available for joint outreach.

If joint advertising campaign commitments amount to less than 50% of the annual outreach budget in the first half of the year, the Authority will add additional outreach activities in Fall and/or Winter. This will ensure that total annually budgeted outreach spending will remain the same, regardless of the amount spent on joint outreach campaigns.

The Authority may also collaborate with local governments or groups on outreach strategy and tactics.

### **Small Businesses Outreach**

On an annual basis, The Authority will offer to collaborate with, and provide program-related content to, the following business-oriented organizations to promote E-Cycle Washington:

- Association of Washington Business (AWB)
- Washington Retail Association
- Shoptalk (Ecology)

### **Collector Outreach**

The Authority will contact registered collectors via e-mail to offer joint outreach funding, promotional materials and other program-related information.

- E-mail marketing to all collectors at least once per year
- Periodic routine email to collectors containing requested bills of lading

### **School Districts**

Schools and school districts are covered entities that can use E-Cycle Washington to recycle unwanted CEPs. Each year, the Authority will request an email list of school districts from Ecology and complete an e-mail campaign to the provided list. The content of the email will include details on how schools and school districts can access the program.

### **Small Governments, Recycling Coordinators and Transfer Stations**

Small governments and transfer stations can use E-Cycle Washington to recycle unwanted CEPs from covered entities. Each year, the Authority will request email lists from Ecology and complete an e-mail campaign to these groups. The content of the email will include topics such as program details, requests to join the program as a collection site, or requests for suggestions on prospective, new, local collection sites.

### **Non-profit Organizations**

On an annual basis, the Authority will provide outreach materials to Ecology, on their request, for the purpose of sending direct mail to non-profit organizations about E-Cycle Washington.

### **Required Promotional Pieces for Collection Sites and Others**

All new collection sites are provided with these printed pieces:

- Posters (“Recycle Here”)
- Information cards or tri-fold brochures

These materials will be resupplied at no cost as needed. Info cards and/or tri-fold brochures are also available in Spanish and will be provided on request.

## O. Fair Compensation Overview

### Overview

Compensation for specific services is determined by factors, such as the labor, equipment, expertise, and overhead cost required to perform a service. Service provider incentive is a key metric in plan success and is predicated in large part on free market forces and influences. The Authority does not share the rates among competing service providers. The Authority encourages a diversity in services and rates in order to facilitate creativity and efficiency for covered entities and members alike.

The Authority provides payment to all service providers within 30 days after receipt of properly completed invoices. To date, over 99% of all invoices have been paid in under 30 days. Any invoices paid late were the result of incomplete or incorrect data awaiting verification.

### O.1 Collectors

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The Authority accepts covered electronic products from any registered collector that meets the requirements of the Electronic Product Recycling Act. There is no set compensation level for each collector or type of alternate collection service. Recognizing that each collector is unique, with unique operating characteristics that may be more, or less, adaptable to the collection standards (as required by Ecology and the Authority) the Authority seeks to encourage, through collaboration, a definition of "fairness" that recognizes the collectors need for compensation at a level that would ensure enough incentive for sustainable volumes and incentive for compliance. Home pick up providers for example may charge consumers for home pickups. The Authority offers compensation to collectors that provide this service at a rate adjusted for the absence of costs associated with the staffing of a fixed site and their ability to charge for transport.

Registered collectors, depending on the types of CEPs collected and their convenience to covered entities, should be able to operate at rates comparable with other collectors with similar characteristics if they have "existing infrastructure" that compliments CEP drop offs. Examples include non-profit charity collection sites and solid waste transfer stations.

The Authority will seek to establish compensation rates with collectors, considering the goals of the CEP collection program and the real costs to collectors to support and promote efficient, cost-effective, and compliant activities. Based on the different cost components of each collector operation, the Authority has experienced and currently operates with a range of collection rates between \$0.00 and \$0.30 per pound of CEPs collected. The Authority has some exceptions to these rates for sponsored events or sites with limited open hours in remote areas where it is necessary to maintain the required convenience standard.

Collectors that are also registered as transporters may perform combined services, as long as they are registered in both categories with Ecology. Combined services do benefit both the

environment (with fewer empty miles) and the Authority (lower cost through greater efficiency), while yielding increased revenues for a collector/transporter business.

The Authority encourages all collectors to combine CEP collection with their other activities to reduce the incremental costs incurred by adding CEPs to their current operations. The Authority will compensate collectors for the additional costs associated with curbside services only if the service provider receives prior written authorization from the Authority. The Authority has focused on the “fixed site” collection as the primary collection mode due to the effectiveness of multiple fixed sites and the logistics complications and issues with overlapping “systems” of collection. Although fixed sites have proven to be very efficient, convenient, and productive for the covered entities the law intended, the Authority may seek alternative collection services in the future. If the Authority utilizes curbside or premium services as defined in the law, it will incorporate and fairly compensate these registered collectors such that they are not compensated at a lower rate for collection costs than the compensation offered other collectors providing drop-off collection sites in that geographic area.

## O.2 Transporters

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Transportation services are provided to the plan by various types of transporters:

- Short-haul Less than Truck Load (LTL): generally within the state;
- Short-haul Truck Load (TL): generally within the state;
- Long-Haul Truck Load: typically across state lines; and
- Independent or Private Carrier (dedicated service).
- Self-Transport: As provided by a registered collector (that is also registered as a transporter)

There is an existing competitive infrastructure and marketplace for transportation services within Washington State. The Authority has and will continue to seek discounted published transportation tariff rates and/or agreements with several Washington-based intrastate carriers that register with Ecology. The Authority will also seek discounted, and “spot” (one-time quote) rates with truck-load carriers and brokers that operate intrastate and interstate short and long-haul routes. The Authority has and will continue to invite interested haulers and collectors to discuss and submit rates to the Authority for transport of CEP from collectors or consolidation points to processors.

Transporter rates will be established according to agreements prior to a haul or based upon “quoted” rates deemed reasonable at the time of the pick-up, considering such factors as hauling distance, CEP load volumes, specific load requirements, and backhaul (empty mile) requirements of the transporter.

The Authority has realized a very dynamic and competitive transporter network of independent, intrastate, and interstate carriers. The Authority does not dictate rates to any service provider but it does encourage and support environmental and operational efficiencies to the benefit of our members and the environment.

## O.3 Processors

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The Authority works primarily with Washington based processing companies. Only 1 of the 7 processing facilities contracted by the Authority is located outside Washington (in Clackamas, OR). Processors that contract with the Authority must register with Ecology and submit rates to the Authority for their services, regardless of their location.

The Authority seeks to use businesses within the state but does not exclude out-of-state service providers. The Authority is defined in part as a “business management organization on behalf of our citizens”. The Authority is required to contract with processors that meet the performance standards and requirements of our operating plan and contracts. Decisions about processor utilization by the Authority are based on a combination of invoicing accuracy, processing capacity, processing timeliness, receiving capacity, sampling support, proximity to collectors, auxiliary services (transport) and processing rates charged.

### Processor Volume Allocation Factors

The information below describes some of the factors used in determining collected CEP volume allocation to participating processors.

#### Competitive Rates

- Rates by commodity make sense in comparison to freely bid rates by others, or suggested rates based on market conditions?
- Does processor transport in their proximity that would allow lower overall rate or better value?
- Has processor justified rates via quality of downstream vendors destinations?

#### Environmental

- What is current inventory of materials requiring processing, and is it low or high in comparison to others?
- Does processor have a sufficient downstream vendor selection, auditing and management program and visibility to ultimate disposition?
- Is there a perceived reputational risk to the WMMFA of using processor? Are they in good standing in their communities?
- Considerations: Insurance, Litigation, Capital, Capacity, Expertise, Experience

#### Operational Efficiency and Innovation

- Does the processor use truck, ocean vessel, or train for lower environmental impact and expense?
- Does the processor use local vendors to save cost / environmental impact?

- Does the processor have strong processes and management systems to sustain plan compliance?
- Does the processor have sufficient industry qualifications and experience in the field of electronics recycling and/or reuse?
- Does the Processor have a "re-use" component to their business?
- How much of the total weight of materials provided the processor is landfilled?
- Does the processor engage in public collection events coordinated by them?

#### Capacity: Transporter & Processor

- Does the processor require volume corrections (plus or minus) from the authority due to their own operational or staffing issues?
- Can the processor adjust to downturns and upturns given unpredictable collection volumes by region?
- Is the processor easy to work with?
- Does the processor have enough dock doors and staff to accept multiple deliveries at the same time?
- Does the processor ever turn away transporters for its own operational convenience?
- Do collectors or other transporter vendors complain about processors service when receiving?
- Will transporters deliver to the processor for a reasonable rate? Do we incur detention charges?

#### Proximity to Collector

- The higher density of collection sites without self-transport = great transport opportunity for processors
- Location of processor extremely important for both cost (length of transport) and environmental considerations
- Does proximity of processor trump actual commodity prices via lower transport cost?
- What is the weighted average processing cost by collector, by processor, and are other constraints (capacity, etc.) hit before this consideration?

#### Auxiliary Services: Transportation

- Can the processor make small and large collector pick ups timely using the correct equipment (liftgate, box truck, semi)?
- How far, in miles, will a self transporting collector transport his materials, and, at what cost, before the WMMFA moves to use a processor in closer proximity for their (collector)
- Can the processor handle mistakes by collectors, transporters, the WMMFA or the public with a reasonable approach?
- Is the transporter getting sufficient volume from the WMMFA to remain interested in hauling favorable, and unfavorable, transport lanes?

#### Billing Accuracy Timeliness

- Does the Processor communicate effectively if there are questions or problems?

- Is the processor timely and accurate with invoices?
- Is the processor "high maintenance" in terms of WMMFA staff time?
- Does the processor provide feedback to the Authority when it encounters problems?
- Does the processor provide enough detail on invoices to identify all relevant recyclable downstreams by commodity type?
- Do processors invoiced weights match collectors estimated or actual weights where applicable?
- Is the processor responsive with informational requests?

#### Existing Infrastructure

- Is the processor establishing operational plans that take business from an existing vendor with no value added?
- Are there competing services to what the processor offers that are a better value given any duplication of effort?

#### Fairness per RCW & WAC

- Is re-use or recycling the first option prior to disposal or incineration? (RCW 70A.500.250)
- Is the business located in the State? (RCW 70A.500.060 (5))
- Are all registered processors being utilized? (RCW 70A.500.270 (7))
- Is the processor continuously improving its practices and processes? (RCA 70A.500.250)
- Does the authority avoid the creation of new infrastructure by using processor/transporter/collector? (RCW 70A.500.300 (2))
- Is the authority following policy per its own Standard and Operating Plans? (RCW 70A.500.310)
- Is the processor listed as in compliance with the "preferred" standards by Ecology? (WAC 173-900-650)
- Is the processor in compliance with WMMFA contractual terms? (WAC 173-900-600 (3))

## P. Appendix. Definition of Key Terms

*The definitions of terms used in the Standard Plan are consistent with those specified in Chapter 173-900 of the Washington Administrative Code (WAC). Some of the following definitions, however, are used only in this Standard Plan and do not appear in the WAC.*

**Authority** – The Washington Materials Management and Financing Authority.

**Authority Costs** – The costs of administration, management, and implementation of the Standard Plan, including the costs of collecting, transporting, and processing covered electronic products (CEPs).

**Board** – The Board of Directors of the Washington Materials Management and Financing Authority.

**CEP** – See *Covered electronic product*.

**Collection site** – A location for collecting CEPs. Sites must be staffed during operating hours; open to the public at a frequency adequate to meet the needs of the area being served; and open regularly scheduled hours and on an ongoing basis. Collection sites may include electronics recyclers and repair shops, recyclers of other commodities, reuse organizations, charities, retailers, government recycling sites, or other suitable locations.

**Collector** – An entity that is licensed to do business in Washington State and that gathers unwanted covered electronic products from households, small businesses, school districts, small governments, and charities for the purpose of recycling and meets the registration and collector performance standard requirements in Part IV, WAC 173-900-400 through 173-900-490. Collectors may manage one or more collection sites.

**Covered electronic products (CEP)** – Includes any one of the following four types of products that has been used in Washington State by any covered entity, regardless of original point of purchase:

- a) Any monitor having a viewable area greater than four inches when measured diagonally;
- b) A desktop computer;
- c) A laptop or a portable computer; or
- d) Any video display device having a viewable area greater than four inches when measured diagonally including E-readers and E-tablets.

Covered electronic product does *not* include:

- a) A motor vehicle or replacement parts for use in motor vehicles or aircraft, or any computer, computer monitor, or television that is contained within, and is not separate from, the motor vehicle or aircraft;
- b) Monitoring and control instruments or systems;
- c) Medical devices;

- d) Products including materials intended for use as ingredients in those products as defined in the federal Food, Drug, and Cosmetic Act (21 U.S.C. Sec. 301 et seq.) or the Virus-Serum-Toxin Act of 1913 (21 U.S.C. Sec. 151 et seq.), and regulations issued under those acts;
- e) Equipment used in the delivery of patient care in a health care setting;
- f) A computer, computer monitor, or television that is contained within a clothes washer, clothes dryer, refrigerator, refrigerator and freezer, microwave oven, conventional oven or range, dishwasher, room air conditioner, dehumidifier, or air purifier; automatic teller machines, vending machines or similar business transaction machines; or
- g) Hand-held portable voice or data devices used for commercial mobile services as defined in 47 U.S.C. Sec. 332 (d)(1).

**Covered entity** – Any household, charity, school district, small business, or small government located in Washington State.

**Direct processor** – A processor contracted with a CEP recycling plan to provide processing services for the plan. See *Processor*.

**Ecology** – The Washington State Department of Ecology.

**Equivalent Share** – The respective obligation, in pounds, of a Standard Plan Member. Since return share was phased out of manufacturer's share calculation in 2016 Equivalent Share since that time means **Market Share**. The Equivalent Share will be calculated by applying this percentage of responsibility to the total Standard Plan performance level established by the Authority on an annual basis.

**Flex Participant** – A member manufacturer in the Standard Plan that meets certain qualifications to collect and process CEPs using its own resources separate from those of the Authority. Flex Participants operating individually or within a group that comprises at least two percent (2%) Equivalent Share can choose to operate and pay for their own collection and recycling services under their Flex Plan. Flex Participants remain under the umbrella of the Standard Plan and may receive credit under the Standard Plan for CEPs that they collect and process. Flex Plans must satisfy their Equivalent Share of Operating Costs (pounds processed) through their own operations, or they must purchase pounds from the Standard Plan to reconcile any shortfalls in performance as compared to their Equivalent Share of Operating Costs.

A **Flex Plan** is a sub-plan that exists inside of the Standard Plan. Flex Plans allow Flex Participants to provide their own operations for collecting of CEP's with processing of covered electronic products (CEPs) through processors approved within the standard plan as a way to meet their operating obligations to the Authority.

**General Participant** – A member manufacturer participating in the collective portion of the Standard Plan, rather than a Flex Plan within the Standard Plan.

**Independent Plan** – A plan for the collection, transportation, processing, and recycling of unwanted covered electronic products that is developed, implemented, and financed by an individual manufacturer or by an authorized party.

**Manufacturer** – The person who:

- a) Has legal ownership of the brand, brand-name, or co-brand of covered electronic products sold in or into Washington state;
- b) Imports an electronic product branded by a manufacturer that meets (a) of this definition and that manufacturer has no physical presence in the United States of America; or
- c) Sells at retail a covered electronic product acquired from an importer that is the manufacturer as described in (b) of this definition and elects to register in lieu of the importer.
- d) Beginning in program year 2016, elects to assume the responsibility and register in lieu of a manufacturer as defined under this section. In the event the entity that assumes responsibility fails to comply, the manufacturer as defined under (a) through (c) of this subsection remains fully responsible.

**Market share** – A percentage of covered electronic products sold in Washington State representing the manufacturer's share of all covered electronic products sold in Washington State assigned to a registered manufacturer based on the calculations in WAC 173-900-280.

**Member fee** – A fee assessment paid by a member of the Standard Plan to cover Authority Costs.

**Member manufacturer** – See *Standard Plan Member*.

**Member share** – A percentage, based on a combination of market share and return share, representing the member's share of the responsibility for covering Authority Costs.

**Participant** – A member manufacturer in the Standard Plan. May be either a *General Participant* or *Flex Participant*.

**Plan** – A CEP recycling plan. Typically used herein to refer to the Standard Plan.

**Processor** – An entity engaged in disassembling, dismantling, or shredding electronic products to recover materials contained in the electronic products and preparing those materials for reclaiming or reuse in new products in accordance with processing standards established in WAC 173-900; and that may salvage CEPs, components, and parts to be used in new products.

**Return share** – The percentage of covered electronic products, by weight, identified for an individual manufacturer, as determined by the Department of Ecology.

**Standard Plan** – The plan for the collection, transportation, processing and recycling of unwanted covered electronic products developed, implemented, and financed by the Washington Materials Management and Financing Authority on behalf of manufacturers participating in the Authority.

**Standard Plan Member** – Any manufacturer selling, or offering for sale, CEPs in the State of Washington that has not obtained approval from Ecology to participate in an independent plan. According to RCW 70.95N.030 and WAC 173-900-305, all manufacturers are required to participate in the Authority’s Standard Plan, unless otherwise approved by Ecology. Manufacturers in the Authority’s Standard Plan are members of the Authority and are referred to as Standard Plan Members (or Members). Members are responsible for financing the costs of the Authority and the implementation of its Standard Plan. There are two types of Standard Plan Members: *General Participants* and *Flex Participants* in the Standard Plan. All manufacturers in the Standard Plan are also referred to as *Members*.

**Tiers** – Categories of manufactures, based on market share, determined by Ecology for the purpose of establishing a fee schedule to apportion administrative fees charged by Ecology on a sliding scale.

**Transporter** – An entity that transports covered electronic products from collection sites or services to processors or other locations for the purpose of recycling, but does not include any entity or person that hauls their own unwanted electronic products.