

Withdrawal Notice Template

(Use Agency Letterhead)

STATE ENVIRONMENTAL POLICY ACT

**Withdrawal Notice
Determination of NonSignificance**

(Note: can also be used with Mitigated DNS and Determination of Significance/Scoping Notice)

[Date of issuance]

Lead agency:

Agency Contact: *name of staff contact, e-mail, phone*

Agency File Number: *(if applicable)*

[Description of proposal – *proposal is the total scope of the project or non-project, it is not limited to a description of the lead agency's permit decision*]

[Location of proposal - *address, parcel number and/or latitude-longitude if available*]

[Name, phone, e-mail of Applicant/Proponent]

[Lead agency] is withdrawing the SEPA threshold determination of NonSignificance issued on [date]. If a new threshold determination is issued then a new notice and comment period will be provided.

Signature _____
(electronic signature or name of signor is sufficient)

Date _____

Appeal process: *[enter applicable appeal provision for this DNS]*