

DS/Scoping Suggested Template

(Use Agency Letterhead)

**STATE ENVIRONMENTAL POLICY ACT
DETERMINATION OF SIGNIFICANCE AND
REQUEST FOR COMMENTS ON SCOPE OF ENVIRONMENTAL IMPACT STATEMENT**

[Date of issuance]

Lead agency:

Agency Contact: *name of staff contact, e-mail, phone*

Agency File Number: *(if applicable)*

[Description of proposal – *proposal is the total scope of the project or non-project, it is not limited to a description of the lead agency’s permit decision*]

[Location of proposal *Address, parcel number and/or latitude-longitude if available*]

[Name, phone, e-mail of Applicant/Proponent]

[Lead agency] has determined that this proposal is likely to have a significant adverse impact on the environment. An environmental impact statement (EIS) is required under RCW 43.21C.030 (2)(c) and will be prepared. An environmental checklist or other materials indicating likely environmental impacts is attached to this notice [*include this if applicable*].

The lead agency has identified the following areas for discussion in the EIS:

[Enter the list of probable significant impacts, areas of study, existing studies and reports, proposed methods of analysis and other background information]

Scoping: Agencies, affected tribes, and members of the public are invited to comment on the scope of the EIS. You may comment on alternatives, mitigation measures, probable significant adverse impacts, and licenses or other approvals that may be required. The method and deadline for giving us your comments is:

*[Enter the e-mail, website and/or other form of comment submittal]
[Enter the deadline for scoping comments]*

[Name, address, phone, e-mail of Responsible Official]:

Signature _____ Date _____
(electronic signature or name of signor is sufficient)

Appeal process: [*enter appeal process for this DS if available*]