



SAN JUAN COUNTY

DEPARTMENT OF COMMUNITY DEVELOPMENT

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JUN 28 2016

DEPT OF ECOLOGY  
BELLINGHAM FIELD OFFICE

SHORELINE MASTER PROGRAM TRANSMITTAL MEMO

**DATE:** June 27, 2016  
**TO:** Bob Fritzen, Washington Department of Ecology (DOE)  
**CC:** Erika Shook, AICP, Director, DCD; *ES*  
Linda Kuller, AICP, Deputy Director, DCD *LK*  
**FROM:** Colin Maycock, AICP, Planner IV *CM*  
**SUBJECT:** Shoreline Master Program; Transmittal of records.

San Juan County adopted an updated SMP on April 5, 2016. WAC 173-26-110 lists the documents local governments must provide the Department of Ecology in order to be considered a complete submittal. To meet the requirements of the WAC, San Juan County submits the following documents:

1. Copies of the signed SMP update ordinance along with the attached exhibits:
  - a. Exhibit A: Amended Section B, Element 3 of the County Comprehensive Plan, (the GPP's);
  - b. Exhibit B: Amended Official Comprehensive Plan Land Use and Shoreline Designation maps;
  - c. Exhibit C: San Juan County Restoration Plan;
  - d. Exhibit D: Common description of shoreline designation boundaries that do not follow property lines.
2. Copies of all staff reports and draft documents presented to the Planning Commission and County Council as part of the decision-making process.
3. Copies of County Council and Planning Commission agendas and minutes for meetings at which the SMP was discussed.
4. A staff memo, dated June 14, 2016, that provides the rationale for shoreline designation amendments.
5. The completed SMP checklist.
6. The Cumulative Impact Analysis (CIA).
7. The Shoreline Inventory and Characterization Report (I and C).
8. The SEPA compliance documents.
9. Advertisements and public notices.
10. Public comments submitted to the Planning Commission.
11. Public comments submitted to the County Council.

In addition to the physical documents, and per DOE's request, the San Juan County is including a flash drive with the following files:

1. A word document and PDF of the County's adopted ordinance and exhibits;
2. A word document and PDF of the County's I and C Report;
3. A word document and PDF of the County's CIA;
4. PDF's of the SEPA checklists and determinations;
5. A list of all email addresses on the SMP List serve; and
6. The memo dated June 16, 2016, that provides the rationale for shoreline designation amendments.

The County expects that this collection of documents will be considered a complete submittal. Thank you for all your assistance in this process. We are happy to answer any questions regarding this submittal.