



## **LightRecycle Washington 2015 Annual Report**

**For submission to:**

Washington State Department of Ecology  
Waste 2 Resources Program  
Attn: Joanne Neugebauer-Rex

**Submitted by:**

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PCA Product Stewardship Inc.  
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## Executive Summary

The Washington State Mercury-Containing Lights Product Stewardship Program, called LightRecycle Washington (the “Program” or “LRW”) began on January 1, 2015 for the collection and recycling of mercury-containing lights sold at retail.

Washington State residents and businesses can recycle up to 10 mercury-containing lights per day for free, by dropping them off at authorized collection sites throughout the State. Collection sites are required in every county and every city of 10,000 or more people. LRW met this requirement by establishing a collection network of over 200 registered sites, and held collection events in areas where no permanent collection site could be placed. Collectors included retailers, municipal waste facilities and residential curbside collection.

Collected lights are transported to the Program processor (recycler) using ground transport, where they are recycled as Universal Waste. Recovered mercury is recycled, stored and managed by the processor in compliance with applicable local, state, and federal laws. Recycling mercury-containing lights protects the environment and human health by reducing the release of mercury, a potent neurotoxin.

The total amount of program materials collected in 2015 was 470,229 lbs, estimated to be 988,449 units, representing approximately 104.1% of the annual collection target of 949,311 units.

Advertising and promotion included print, radio and digital ad campaigns, as well as promotions at fairs and festivals and light collection events. Collection sites and retailers were also sent printed marketing materials.

The Program is funded through an Environmental Handling Charge (EHC) added to the purchase price of each Mercury-containing light sold at retail in or into Washington State as of the program start date, January 1, 2015. The EHC is \$0.25 per unit for all program product types.

The Program is administered by PCA Product Stewardship (PCA), a 501(c)(3) non-profit organization. Greater details about the Program are contained in the report below.

## Program Description

The Program has been developed pursuant to the provisions of Chapter 70.275 of the Revised Code of Washington ([Chapter 70.275 RCW](#)) “Mercury-containing lights-proper disposal” (the “Law”). This Plan complies with the requirements of the “Rule” prescribed in (Chapter 173-910 Washington Administrative Code ([Chapter 173-910 WAC](#))) where there is no conflict with the requirements of Chapter 70.275 RCW.

The Law requires that the Program be funded through an EHC added to the purchase price of each Mercury-containing light sold at retail in or into Washington State as of the program start date, January 1, 2015. The EHC is \$0.25 per unit for all program product types.

Every Producer of Mercury-containing lights sold in or into Washington State for retail sale must participate in a product stewardship program for those products. Participation in LRW is open to all Producers.

A network of collection sites has been established throughout Washington State that includes retailers, municipal waste facilities, collection events, and residential curbside collection. Washington State residents and businesses can recycle up to 10 mercury-containing lights per day for free, by dropping them off at authorized collection sites throughout the State.

Collected lights are transported to the Program processor (recycler) using ground transport, where they are recycled as Universal Waste. Recovered mercury is recycled, stored and managed by the processor in compliance with applicable local, state, and Federal laws.

LRW is administered by PCA, a 501(c)(3) non-profit organization.

## Participating Producers

PCA Product Stewardship Inc. (PCA) has been designated as the Stewardship Organization for LRW. PCA has implemented the Program on behalf of all participating Producers who sell mercury-containing lamps in or into Washington State.

PCA is a not-for-profit product stewardship organization incorporated in Oregon and registered in Washington (UBI number 603 226 459).

The participating producers in LRW are listed in Appendix A, along with their contact information and the associated brands they sell.

The total number of mercury-containing lights sold at retail in or into the state by participating producers in 2015 is provided in the Table 1 below, by product category.

Table 1: Mercury-lights Sold at Retail in WA in 2015

Product Category	2015 Units Sold
Compact Fluorescent Lamps (CFL)	6,083,159
Fluorescent Tubes (All Lengths and Shapes)	2,185,589
High Intensity Discharge (HID)	120,102
<b>Total</b>	<b>8,388,850</b>

## Program Goals

To estimate the number of Program Products to be collected in 2015, PCA accumulated data from the following collection networks that were operating in Washington State in 2013:

1. WA State Household Hazardous Waste (HHW)
2. Take it Back Network (TIBN)
3. Puget Sound Energy (PSE)

Aggregated data from the collection networks listed above results in a total of 403,516 pounds of lights collected in 2013. Applying the percentage breakdown by type of lights collected based on data from the Product Care Association of Canada's, British Columbia LightRecycle program in 2011, and converting from pounds to units using standard conversion factors, resulted in a collection estimate for 2013 of 904,106 units. It was assumed that in the first year of operations the Program would increase collection volume by 5% by expanding and promoting the current collection network, resulting in a 2015 base year collection target of 949,311 units.

The amount of materials collected at registered collection sites and received by the Program processor in 2015 was 473,691 lbs. This weight does not include lamps from PSE, who continue to operate an independent network of collection sites for CFLs and Incandescent lights. This weight included some non-program materials, such as incandescent lamps, batteries, etc. After removing the weight for non-program materials, the amount of mercury-containing lamps collected and processed in 2015 was 470,229 lbs.

Upon receipt at the processor, each shipment is weighed. Weights are recorded separately for fluorescent tubes and mixed lamps, which are comprised of CFLs, HID's and curved fluorescent tubes. Mixed lamps are sampled to determine the split of Program materials for those types. Weights of individual lamps were used to derive the number of units collected.

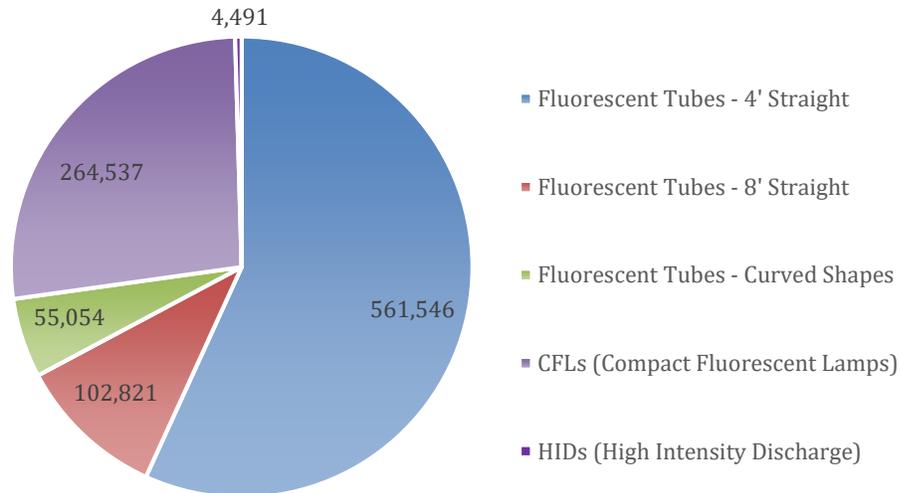
Using this method, the total amount of materials collected in 2015 was estimated at 988,449 units, representing approximately 104.1% of the annual collection target of 949,311 units.

A breakdown of the materials collected in 2015 is provided in Table 2 and the graphic below:

Table 2: Program Materials Collected and Processed in 2015

Lamp Type	Weight Collected (lbs.)	Weight per Unit (lbs.)	Units Collected
Fluorescent Tubes - 4' Straight	280,773	0.5	561,546
Fluorescent Tubes - 8' Straight	102,821	1	102,821
Fluorescent Tubes - Curved Shapes	13,764	0.25	55,054
CFLs (Compact Fluorescent Lamps)	66,134	0.25	264,537
HIDs (High Intensity Discharge)	6,737	1.5	4,491
Total	470,229		988,449
2015 Annual Target			949,311
Percentage of Goal			<b>104.1%</b>

### Program Materials Collected and Processed in 2015



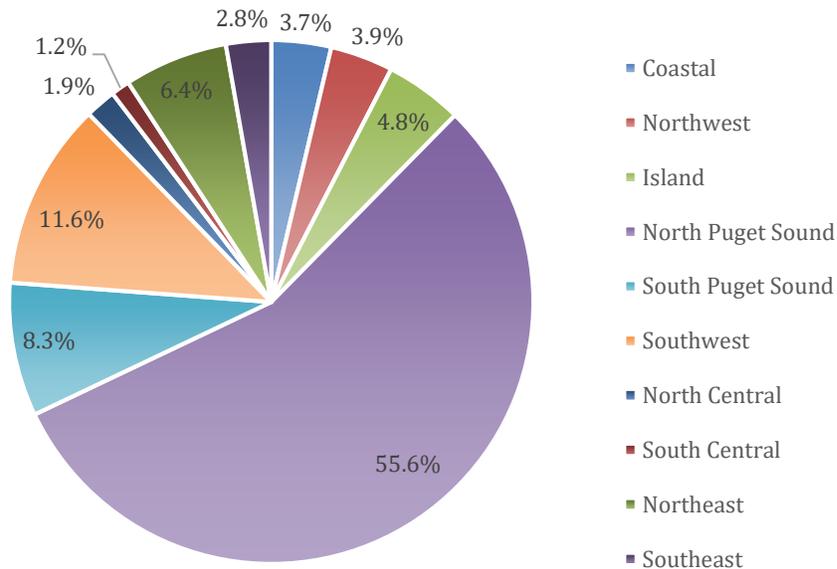
Documentation verifying collection and processing of program material is provided in Appendix B. There will be no changes to the annual target for materials collected for 2016.

The Program tracks materials collected by region, as it was not operationally efficient or cost effective to track materials by collection site or by county. A breakdown of the estimated collections by region is provided in Table 3 and the graphic below (the breakdown is estimated due to several sites that consolidate materials from multiple regions. The breakdown is based on weight, in lbs, collected).

Table 3: Estimated Materials Collected by Region in 2015

Region	2015 Estimate
Coastal	3.7%
Northwest	3.9%
Island	4.8%
North Puget Sound	55.6%
South Puget Sound	8.3%
Southwest	11.6%
North Central	1.9%
South Central	1.2%
Northeast	6.4%
Southeast	2.8%

### Estimated Materials Collected by Region in 2015



## Collection System

### Collection Sites

Collection sites are required in every county and every city of 10,000 or more people. LRW met this requirement by establishing a collection network of over 200 registered sites, and held collection events in areas where no permanent collection site could be placed. In three counties and six cities of 10,000 or more people, collection events were scheduled in lieu of permanent collection sites.

Although fewer than 100 sites were required by law, LRW continued to register sites to increase convenience and maximize collection. At the end of 2015, LRW had a total of 314 registered collection sites, including:

- 218 sites that accept all program products
- 69 sites that accept CFLs only
- 27 sites that are unadvertised, that accept all program products

Although we are able to determine the total weight of lamps collected in the network, some collectors accumulate lamps from multiple sites before sending them in for recycling. For this reason, we are not able to supply the total weight of lamps collected from each individual collection site.

Only collection sites that are advertised and accept all program products meet the collection site requirements in the law. See Appendix C for a complete list of advertised collection sites by city and county.

Unadvertised sites include:

- Locations at which mercury-containing lights are frequently dumped during non-operating hours.
- Curbside collectors whose facilities are not suitable for public drop-off of lights for recycling.
- A city site which does not accept lights from businesses for recycling.

### Curbside Collectors

Two waste haulers that have curbside collection programs for mercury-containing lights are registered as LRW collectors. The names of the waste haulers and location of their corporate headquarters are:

- Recology/CleanScapes, Issaquah, WA
- Republic Services, Bellevue, WA

## Collection Events

Collection events were held to meet collection requirements in areas where no permanent collection site could be established. However, the majority of collection events that were supported by LRW were not required but were completed to provide additional convenience and maximize collection.

- Mercury-containing lights were collected at events that were held around the state that were either initiated or supported by the Program.
  - LRW and local government events
    - 9 locations, 12 days
    - 4,516 lbs. collected
  - King County Wastemobile
    - 12 locations, 179 days
    - 19,207 lbs. collected

See Appendix D for a complete list of collection events held in 2015.

## Processor

### **Name and Contact Information**

EcoLights Northwest, LLC (“EcoLights”)  
2200 6th Ave South  
Seattle, WA 98134  
Contact: Craig Lorch  
Phone: (206) 343-7443  
E-mail Address: clorch@totalreclaim.com

### **Total Mercury-containing Lights Processed**

LRW collected 470,229 lbs. of mercury-containing lights, all of which were processed by EcoLights.

### **Description of Processing Methods**

**Fluorescent Tubes:** Fluorescent tubes are fed into a machine utilizing a controlled environment where the tubes are mechanically crushed and separated into the following components:

- Glass cullet
- Aluminum end caps
- Mercury phosphor powder

The glass cullet is sent to a Washington aggregate company for use in the manufacture of cement. The aluminum endcaps are sold in Washington as scrap metal, and the mercury phosphor powder is shipped to a mercury retort company in Indiana, where the mercury is removed from the powder and made available for future use in new products or processes such as the manufacture of fluorescent lamps. The clean phosphor powder is then sent to another company in Kansas for the recovery of rare earth metals contained in the powder.

**CFLs:** Compact Fluorescent Lamps are fed into a separate processing machine designed to separate the glass from the CFL base in a controlled environment. The glass portion is then fed into our straight tube processing machine and the bases are sent to a Washington-based electronics recycling company.

**HIDs:** High Intensity Discharge lamps are manually dismantled. The outer glass envelope is removed and sent to an aggregate company for use in concrete, the metal frame is sent to metal recyclers, and the mercury bearing glass ampules are sent to the same mercury retort for recovery of the mercury for use in new products or processes.

**Other:** Other types of lamps (U-tubes, circular, neon tubes, etc.) are processed in EcoLights straight tube recycling equipment, with components separated in the same manner into commodities to allow for further recycling.

### **Environmental Health and Safety**

EcoLights processing equipment is equipped with pleated filters, HEPA filters, and sulfur impregnated carbon beds to capture dust and mercury vapor before the process air is returned to the processing room. The lamp processing room is also equipped with additional ventilation equipment designed to capture fugitive mercury that operates 24 hours per day. The building is not vented to the outside environment.

All technicians working in the lamp processing room are equipped with full face respirators designed to capture mercury and protect the employees. They also are equipped with personal protective equipment, including coveralls, steel toed boots, gloves and hairnets to minimize exposure to fugitive mercury in the processing room. All technicians undergo urine testing at hire to establish a baseline and every 6 months to ensure safe levels are maintained.

### **Transportation**

Transportation is completed by these two methods:

- 1 Direct Dispatch –Collection sites contact EcoLights directly and pick-ups are scheduled to be completed by EcoLights or their parent company, Total Reclaim, or a third-party hauler.
- 2 FedEx – Box kits are sent out and returned via Fed-ex.

### **Compliance Audit Report**

EcoLights Northwest has provided PCA and the Department of Ecology with a Compliance Audit Report completed by a qualified third party that satisfies all the requirements of WAC 173-910-430 (6).

## Education and Outreach

### Advertising and Promotion Completed

Advertising and promotion included print, radio and digital ad campaigns, as well as promotions at fairs and festivals and light collection events. Collection sites and retailers were also sent printed marketing materials.

- Digital ad impressions: Approximately 4 million
  - Ads were placed in an ad network of approximately 180 websites:
  - Ads were displayed in:
    - Home and garden, remodeling and related websites, including:
      - [homes.com](http://homes.com)
      - [countryliving.com](http://countryliving.com)
      - [tasteofhome.com](http://tasteofhome.com)
    - Web content with keywords such as recycling and lighting, including:
      - [cnn.com](http://cnn.com)
      - [huffingtonpost.com](http://huffingtonpost.com)
      - [webmd.com](http://webmd.com)
- Radio ad campaigns were completed primarily in Western Washington where the broadcast does not reach out of state. The campaigns used a combination of 30-second informational spots and live “sponsorship mentions”, in which the on-air personality tells the audience that LRW has sponsored a portion of the programming. These stations were used:
  - KIRO “News – Talk”
  - KOMO “News Radio”
- Print campaigns were completed using half-page newspaper ads that ran once or twice per week. Campaigns began in late July or early August and continued into September or October. These major, regional newspapers were used:
  - The Spokesman Review (Eastern WA)
  - The Tri-city Herald (Tri-cities area and central WA)
  - The Columbian (Southwestern WA)
- Additional print ads were run in select community newspapers to raise awareness of collection events or local collection sites:
  - The Daily News – Longview (Longview, WA)
  - The Miner (Pend Oreille County)
  - Lincoln Advertiser (Lincoln County)

- Social media campaigns consisted of posts on Facebook and Twitter. Facebook statistics included:
  - Approximately 150,000 impressions
  - Approximately 1,600 “likes” of the LRW page
- Spanish language radio and print advertising campaigns were completed through these advertising media outlets:
  - Radio: 30-second informational spots in central and south central Washington
    - KWLN radio (Wenatchee, WA)
    - KDNA radio (Yakima, WA)
  - Print: Half-page ads
    - Newspapers: Once per week for approx. six weeks
      - Yakima Herald Republic (Yakima, WA)
      - Tu Decides (Kennewick, WA)
      - La Raza (Everett, WA)
    - Periodical: Published twice annually:
      - Eco-Logica (Mountlake Terrace, WA)
- Branded promotional items were distributed at approximately 20 fairs and festivals around the state, such as:
  - Spokane County Interstate Fair
  - Kitsap County Fair and Stampede
  - Okanogan County Fair
- In addition to 4” x 6” information cards, these items were distributed:
  - 1,500 sunglasses, made with recycled plastic
  - 3,500 magnets
- Printed marketing materials
  - Information cards (4” x 6”) were provided to retailers, local governments and others.
    - Approximately 35,000 cards were distributed
    - Approximately 600 Spanish language cards were distributed
  - Collection site posters and vinyl banners were provided to approx. 220 locations. Replacements could be ordered by email, phone or a form on the website.
- An awareness and consumer behavior study was conducted in the fall of 2015. At the time of the survey, 12% of the respondents were aware of LRW.
  - 800 adults completed a survey
  - 3 focus groups were completed (1 urban, 1 rural and 1 online)

Examples of marketing materials and advertisements used by the Program in 2015 are provided in Appendix E.

### **Assessment of Effectiveness**

Advertising was designed primarily to introduce the program, drive the audience to the website and specifically to the collection site finder. Web sessions and page views increased significantly as newspaper and radio campaigns ramped up, indicating that advertising and promotion efforts resonated with our audience and had a positive impact. However, the effectiveness of LRW outreach efforts cannot be gauged solely by the amount of website traffic or materials collected. Other factors such as pre-existing collection programs impact collection volumes. Increased life of program products also means that program use does not necessarily immediately follow a gain in program awareness.

The 2015 awareness study and behavioral research that was conducted provides a baseline that could partially inform an assessment of outreach effectiveness in future years, but does little to explain effectiveness in 2015. The behavioral focus group component of the research directly informs some of the language and “hot buttons” to be included in 2016 advertising and communications efforts.

### **2016 Adjustments**

The following adjustments are being made to LRW outreach efforts in 2016:

- Radio and print advertising begun in spring instead of summer and will span, with varying intensity, the full calendar year, ensuring that the market is never without messaging. Consistent in-market presence will seek to achieve greater consumer program awareness and usage as program messaging and advertising impressions are repeated more frequently. Advertising will be somewhat reduced during the summer months, but will be augmented by a stronger community event presence, and then will be increased again in early fall. Summer months lend themselves organically to direct-to-consumer engagement efforts due to the myriad of available events. Direct-to-consumer engagement is an effective way to stimulate program knowledge among consumers and alleviate any misapprehensions and/or challenges expressed by consumers related to recycling.
- The LRW presence at fairs and festivals in 2016 will be increased:
  - A larger number of promotional items are being distributed, yielding a greater inventory of in-market program “reminders” (materials are all emblazoned with program name and URL).

- A spinning trivia wheel has been created as an engagement and education tool. The wheel clicks when it is spun, drawing attention at fairs and festivals. Fairgoers are asked a trivia question and given promotional items as a prize for their answer. The trivia wheel ensures that event participants learn key messages about the recycling program, creating greater awareness and knowledge.
- Strategic language and messaging on promotional materials, in advertising and online is fine-tuned to reflect learnings that emerged from behavioral research

## Financial Report

The Program is funded through an EHC added to the purchase price of each Mercury-containing light sold at retail in or into Washington State as of the program start date, January 1, 2015. The EHC is \$0.25 per unit for all program product types.

A breakdown of the revenue generated by the Program in 2015, as well as expenses for Program operations, communications, and administration is provided in Appendix F as part of the third-party financial audit report.

## Appendix A: Participating Producers and Brands

The following table lists the Producers who participated in the Program during 2015.

Table 4: List of Participating Producers in 2015

Company Name	Website	Phone	Address
Ace Hardware Corporation	<a href="http://www.acehardware.com">www.acehardware.com</a>	630-990-6600	2200 Kensington Court, Oak Brook, IL 60523
Bulbrite Industries Inc.	<a href="http://www.bulbrite.com">www.bulbrite.com</a>	201-531-5900	145 W Commercial Ave, Moonachie, NJ 07074-1704
Casio America, Inc.	<a href="http://www.casio.com">www.casio.com</a>	973-361-5400	570 Mt. Pleasant Avenue, Dover, NJ 07801
Coleman Cable Inc.	<a href="http://www.colemancable.com">www.colemancable.com</a>	800-323-9355	1530 Shields Drive, Waukegan, IL 60085
Cree, Inc. (representing E-conolight LLC)	<a href="http://www.cree.com">www.cree.com</a>	262-886-1900	9201 Washington Avenue, Racine, WI 53406
	<a href="http://www.e-conolight.com">www.e-conolight.com</a>	888-243-9445	
Dolan Northwest LLC	<a href="http://www.seattlelighting.com">www.seattlelighting.com</a>	503-972-5234	222 2nd Avenue Ext. South, Seattle, WA 98134
EarthTronics, Inc.	<a href="http://www.earthtronics.com">www.earthtronics.com</a>	866-632-7840	380 W Western Ave., Suite #301, Muskegon, MI 49440
Eiko-Global LLC	<a href="http://www.eiko.com">www.eiko.com</a>	913-441-8500	23220 West 84th Street, Shawnee, KS 66227
Elong International USA Inc. (representing Do it Best Corp)	<a href="http://www.elonginternational.com">www.elonginternational.com</a>	972-247-7996	2425 McIver Lane #150, Carrollton, TX 75006
Energetic Lighting (Yankon Industries Inc.)	<a href="http://www.energeticlighting.com">www.energeticlighting.com</a>	909-591-2345	13445 12th Street Chino, CA 91710
Eye Lighting International of North America, Inc.	<a href="http://www.eyelighting.com">www.eyelighting.com</a>	440-350-7000	9150 Hendricks Rd., Mentor, OH 44060
Feit Electric Company, Inc.	<a href="http://www.feit.com">www.feit.com</a>	562-463- 2852	4901 Gregg Rd., Pico Rivera, CA 90660
Future Harvest Development Ltd.	<a href="http://www.futureharvest.com">www.futureharvest.com</a>	1-866-491-0255	725 Evans Court, Kelowna, BC Canada V1X 6G4
Gavita (representing Gavita Nederland and Gavita Holland)	<a href="http://www.gavita-holland.com">www.gavita-holland.com</a> <a href="http://www.gavita.nl/">www.gavita.nl/</a>	+31 (0)297 380450	Oosteinderweg 127 1432 AH Aalsmeer The Netherlands
General Electric Lighting	<a href="http://www.gelighting.com">www.gelighting.com</a>	216-266-9729	1975 Noble Rd, East Cleveland, OH 44112
Globe Electric Company (USA), Inc.	<a href="http://globe-electric.com/">globe-electric.com/</a>	514-694-0444	150 Oneida, Pointe Claire, QC Canada H9R 1A8

Company Name	Website	Phone	Address
Greenlite Lighting Corporation	<a href="http://www.greenliteusa.com">www.greenliteusa.com</a>	514-695-9093	115 Brunswick Blvd, Suite 102 Pointe Claire, QC H9R5N2
Halco Lighting Technologies	<a href="http://www.halcolighting.com">www.halcolighting.com</a>	770-242-3612	PO Box 2834, Norcross, GA 30091-2834
Havells USA	<a href="http://www.havells-usa.com">www.havells-usa.com</a>	678-420-3700	125 Villanova Drive, Suite A/B, Atlanta, GA 30336
LD Kichler Co.	<a href="http://www.kichler.com">www.kichler.com</a>	216-573-1000	7711 E. Pleasant Valley Rd., Cleveland, OH 44131-8010
Lights of America, Inc.	<a href="http://www.lightsofamerica.com">www.lightsofamerica.com</a>	909-594-7883	611 Reyes Drive, Walnut CA 91789
Litetronics International, Inc.	<a href="http://www.litetronics.com">www.litetronics.com</a>	708-389-8000	235 East 171 Street, Harvey, IL 60426
Lucidity Lights, Inc.	<a href="http://www.finallybulbs.com">www.finallybulbs.com</a>	440-622-1656	One Broadway, Floor 14 Cambridge, MA 02142
Maxlite Inc.	<a href="http://www.maxlite.com">www.maxlite.com</a>	973-244-7300	12 York Ave., West Caldwell, NJ 07006
Morris Products Inc.	<a href="http://www.morrisproducts.com">www.morrisproducts.com</a>	518-743-0523	53 Carey Rd. Queensbury, NY 12804
OSRAM SYLVANIA	<a href="http://www.sylvania.com">www.sylvania.com</a>	978-777-1900	100 Endicott St., Danvers, MA 01923
OttLite Technologies, Inc	<a href="http://www.ottlite.com">www.ottlite.com</a>	800-842-8848	220 W 7th Ave, Suite 100, Tampa FL 33602
Philips Lighting North America Corporation	<a href="http://www.usa.philips.com">www.usa.philips.com</a>	202 962 8567	200 Franklin Square, Somerset, NJ 08873
Satco Products, Inc.	<a href="http://www.satco.com">www.satco.com</a>	631-243-2022	110 Heartland Blvd., Brentwood, NY 11717
Sunleaves Garden Products	<a href="http://www.sunleaves.com">www.sunleaves.com</a>	800-316-1306	7854 N. State Road 37, Bloomington, IN 47404
Sunlight Supply, Inc.	<a href="http://www.sunlightsupply.com">www.sunlightsupply.com</a>	888-478-6544	5408 NE 88th St., Bldg. A Vancouver, WA 98665
Sunlite (Sunshine Lighting)	<a href="http://www.sunlite.com">www.sunlite.com</a>	718-768-7000	744 Clinton Street, Brooklyn NY 11231
Technical Consumer Products Inc.	<a href="http://www.tcpi.com">www.tcpi.com</a>	800-324-1496	325 Campus Drive, Aurora, OH 44202
Ushio America, Inc.	<a href="http://www.ushio.com">www.ushio.com</a>	714-236-8600	5440 Cerritos Avenue, Cypress, CA 90630
Venture Lighting International, Inc.	<a href="http://www.venturelighting.com">www.venturelighting.com</a>	800-451-2606	32000 Aurora Road - Suite A Solon, Ohio 44139
Verilux, Inc.	<a href="http://www.verilux.com">www.verilux.com</a>	802-496-3101	340 Mad River Park, Suite #1, Waitsfield, VT 05673

The following brands were sold by Producers who participated in the Program during 2015:

ACE	GE	RUUD Lighting
AllStart	GE Lighting Linear	Safeway – Bright Green
ALTO	Fluorescent	Satco
BEST CHOICE	CG Lighting CFLs	Satco / HYGRADE
BRIGHT EFFECTS	Globe	SMART LIVING
Bulbrite	greenlite	Soraa
Casio	Halco	Spectralux
Ceramalux Agro	Havells USA	Sunblaster Lighting
Coleman Cable	Horticulture	Sunlite
CVS	HORTI	Sunmaster
Designers Edge	Kichler Lighting	Super Sprouter
Destination Lighting	Lights of America	Sylvania
Digimax	Litetronics	TCP
Do it Best	LUMA	Tospo Brand Lamps
DOLLAR GENERAL	Master	TuffGuard
EarthBulb CFL	Master SDW White SON	Ultra Sun
E-conolight	MasterColor	Ushio
Ecosmart	MaxLite	Utilitech
Eiko	MORRIS	Venture Lighting
Energetic Lighting	Natural Spectrum	Verilux
Energy Advantage	OptiLUME	VitaLUME
Energy Saver	Osram	VitaPlant
ENERGY SMART	OttLite	Walgreen - Living
EVERYDAY LIVING	Philips	Solutions
EYE	Pioneer	Western Family
EYE Hortilux	ProLime	Westinghouse
Feit Electric	RITE-AID	Westpointe CFL
Finally	RUDD Lighting Direct	Woods
Gavita	RUUD	

## Appendix B: Collection and Processing Verification

The following letter from EcoLights confirms the amount of program materials collected and processed by LightRecycle Washington during 2015.



## Appendix C: Registered Collection Sites

The following tables list the registered LightRecycle Washington Collection Sites who participated in the Program during 2015. Please note, unadvertised sites have not be listed, to maintain confidentiality for those sites who wish to remain unadvertised.

Table 5: Registered Collection Sites who accept all Program Products:

#	Collection Site Name	Street Address	County	City	State	Zip	Phone
1	Othello Ace Hardware	420 E Main Street	Adams	Othello	WA	99344	(509) 488-5667
2	Asotin County Regional Landfill	2901 6th Avenue	Asotin	Clarkston	WA	99403	(509) 758-9230
3	Patnode's True Value	600 9th St.	Benton	Benton City	WA	99320	(509) 588-3216
4	Batteries Plus Bulbs	321 North Columbia Center Blvd.	Benton	Kennewick	WA	99336	(509) 783-3400
5	Kennewick Ace Hardware and Sporting Goods	2831 W Kennewick Ave.	Benton	Kennewick	WA	99336	(509) 987-1124
6	Ace Hardware and Sporting Goods on Keene Road	103 Keene Road	Benton	Richland	WA	99352	(509) 628-3618
7	Grigg's Department Store Ace Hardware	1415 George Washington Way	Benton	Richland	WA	99354	(509) 946-0881
8	Lake Chelan Lighting Center	917 E Woodin Ave	Chelan	Chelan	WA	98816	(509) 687-6053
9	Stan's Merry Mart	733 S. Wenatchee Ave.	Chelan	Wenatchee	WA	98801	(509) 662-5858
10	Hi-School Ace Hardware	1605 W. Main Street	Clark	Battle Ground	WA	98604	(360) 702-0123
11	Batteries Plus Bulbs	1218 NE 88th St. Suite 120	Clark	Vancouver	WA	97665	(360) 213-0926
12	Batteries Plus Bulbs	2100 SE 164th Ave. Suite A103	Clark	Vancouver	WA	98683	(360) 448-6003
13	Central Transfer and Recycling	11034 NE 117th Avenue	Clark	Vancouver	WA	98662	(360) 256-8482

#	Collection Site Name	Street Address	County	City	State	Zip	Phone
14	Clark Public Utilities	100 Columbia Way	Clark	Vancouver	WA	98661	(360) 992-3355
15	Filbin's Ace Hardware	809 NE Minnehaha St.	Clark	Vancouver	WA	98665	(360) 693-2387
16	Globe Lighting	809 NE Minnehaha	Clark	Vancouver	WA	98665	(360) 735-8042
17	Grover Electric and Plumbing Supply	1900 N.E. 78th Street	Clark	Vancouver	WA	98665	(360) 574-3134
18	Parkrose Hardware	16509 SE 1st St.	Clark	Vancouver	WA	98684	(360) 693-7881
19	West Van Materials Recovery Center	6601 NW Old Lower River Road	Clark	Vancouver	WA	98660	(360) 737-1727
20	Mt. Pleasant Transfer Facility	1111 MT. Pleasant Rd.	Clark	Washougal	WA	98671	(360) 837-3329
21	Washougal Hardware	1822 Main St.	Clark	Washougal	WA	98671	(360) 835-8585
22	Washougal Transfer Station	4020 S Grant Street	Clark	Washougal	WA	98671	(360) 835-2500
23	Columbia County Transfer Station	501 S Cottonwood Street	Columbia	Dayton	WA	99328	(509) 520-2040
24	Bredfield's True Value Hardware	102 Cowlitz St West	Cowlitz	Castle Rock	WA	98611	(360) 274-8432
25	Longview Ace Hardware	600 Triangle Mall	Cowlitz	Longview	WA	98632	(360) 501-6001
26	Searing Electric and Plumbing	802 Vandercook Way	Cowlitz	Longview	WA	98632	(360) 425-9310
27	Woodland Ace Hardware	1325 Lewis River Rd	Cowlitz	Woodland	WA	98674	(360) 225-6526
28	City of Bridgeport	1007 Fairview Ave.	Douglas	Bridgeport	WA	98813	(509) 232-3370
29	Town of Mansfield	Railroad	Douglas	Mansfield	WA	98830	(509) 683-1112
30	Rock Island Community Recycling Center	23 S Garden Ave.	Douglas	Rock Island	WA	98850	(509) 884-1261

#	Collection Site Name	Street Address	County	City	State	Zip	Phone
31	Town of Waterville Community Recycling Center	720 N. Chelan Ave.	Douglas	Waterville	WA	98858	(509) 745-8871
32	Ferry County Public Works - Solid Waste Div.	584 Torboy Dump Road	Ferry	Republic	WA	99166	(509) 775-8019
33	Grigg's Department Store Ace Hardware	801 W Columbia St	Franklin	Pasco	WA	99301	(509) 547-0566
34	Garfield County Public Works	19th and Arlington	Garfield	Pomeroy	WA	99347	(509) 843-3710
35	Marty's True Value Hardware	205 E First Street	Grant	Mattawa	WA	99349	(509) 932-4555
36	Skaug Brothers Ace Hardware	944 W Third Ave.	Grant	Moses Lake	WA	98837	(509) 765-8120
37	LeMay's Central Transfer Station	4201 Olympic Highway	Grays Harbor	Aberdeen	WA	98520	(360) 538-7080
38	Camano Island Transfer Station	75 E. Camano Hill Road	Island	Camano Island	WA	98282	(360) 387-9696
39	Camano Plaza Ace	370 NE Camano Drive Ste #1	Island	Camano Island	WA	98282	(360) 387-4429
40	Coupeville Solid Waste Complex	20018 State Highway 20	Island	Coupeville	WA	98239	(360) 679-7386
41	Freeland Ace Hardware	1609 E. Main St.	Island	Freeland	WA	98249	(360) 331-6799
42	Bayview Solid Waste Dropbox and Recycle Park	5790 S. Kramer Road	Island	Langley	WA	98260	(360) 321-4505
43	North Whidbey Solid Waste Dropbox and Recycle Park	3151 Oak Harbor Road	Island	Oak Harbor	WA	98277	(360) 675-6161
44	Oak Harbor Ace Hardware	150 SE Pioneer Way	Island	Oak Harbor	WA	98277	(360) 679-3533

#	Collection Site Name	Street Address	County	City	State	Zip	Phone
45	Jefferson County Household Hazardous Waste Collection Facility	282 10th St., Bldg 19	Jefferson	Port Townsend	WA	98368	(360) 385-9160
46	Jefferson County Recycle Center	325 County Landfill Road	Jefferson	Port Townsend	WA	98368	(360) 385-7678
47	Jefferson County Disposal Site Quilcene	295312 Highway 101	Jefferson	Quilcene	WA	98376	(360) 765-3051
48	Agrishop Auburn Ace Hardware	308 West Main	King	Auburn	WA	98001	(253) 833-0870
49	Batteries Plus Bulbs	12816 SE 38th St.	King	Bellevue	WA	98006	(425) 641-2000
50	Batteries Plus Bulbs	14917 NE 20th St.	King	Bellevue	WA	98007	(425) 641-2000
51	Factoria Household Hazardous Waste Drop Off Site	13800 SE 32nd St.	King	Bellevue	WA	98005	(206) 205-3912
52	Kelsun Distributors	13000 Bel-Red Rd Ste 206	King	Bellevue	WA	98005	(425) 453-1199
53	PC Recycle and Repair	13107 NE 20th St., Suite 2	King	Bellevue	WA	98005	(425) 881-4444
54	Seattle Lighting	14505 NE 20th St.	King	Bellevue	WA	98007	(425) 455-2110
55	Northshore Senior Center	10201 E Riverside Dr.	King	Bothell	WA	98011	(425) 354-0196
56	Recology CleanScapes Retail Store	22833 Bothell-Everett Hwy, #111	King	Bothell	WA	98021	(509) 398-8612
57	Recology CleanScapes Burien Retail Store	16200 1st. S.	King	Burien	WA	98166	(206) 545-6910
58	Bartell Drugs	23028 100th Ave W.	King	Edmonds	WA	98020-5080	(425) 774-4916
59	Enumclaw Recycling and Transfer Station	1650 Battersby Ave E	King	Enumclaw	WA	98022	(206) 296-4460
60	Northshore Ace Hardware	35419 21ST Ave. S.W.	King	Federal Way	WA	98023	(253) 835-5052

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61	Recolgy CleanScapes	317 NW Gilman Road #22	King	Issaquah	WA	98027	(425) 392-0285
62	McLendon Hardware	23662 104th Ave. SE	King	Kent	WA	98031	(253) 850-2722
63	Bridal Trails Ace Hardware	6613 132 AVE N.E.	King	Kirkland	WA	98033	(425) 702-8279
64	City of Lake Forest Park	17425 Ballinger Way NE	King	Lake Forest Park	WA	98155	(206) 957-2814
65	Town Center Hardware	17171 Bothell Way NE	King	Lake Forest Park	WA	98155	(206) 838-3933
66	Johnsons Home and Garden	26625 Maple Valley Black Diamond Rd.	King	Maple Valley	WA	98038	(425) 432-3384
67	Mercer Island True Value Hardware	7707 SE 27th St. Suite 110	King	Mercer Island	WA	98040	(206) 232-7282
68	Bartell Drugs	6939 Coal Creek Pkwy S.E.	King	Newcastle	WA	98059-3137	(425) 644-4414
69	North Bend Ace Hardware	330 Main Ave. S	King	North Bend	WA	98045	(425) 888-8569
70	Bartell Drugs	7370 170th Ave NE	King	Redmond	WA	98052-4457	(425) 895-8323
71	Fairwood Ace Hardware	14100 SE Petrovitsky Road	King	Renton	WA	98058	(425) 793-0123
72	Highlands Ace Hardware	4601 NE Sunset Blvd	King	Renton	WA	98059	(425) 793-0323
73	McLendon Hardware	440 Rainier Ave. S	King	Renton	WA	98057	(425) 235-3555
74	Bartell Drugs	526 228th Ave. N.E.	King	Sammamish	WA	98074-7226	(425) 868-6058
75	Batteries Plus Bulbs	536 NE Northgate Way	King	Seattle	WA	98125	(206) 364-0446
76	Friendly Earth	1560 First Avenue South	King	Seattle	WA	98134	(206) 367-4111
77	Greenwood Hardware	7201 Greenwood Ave. N	King	Seattle	WA	98103	(206) 783-2900
78	Hero Ace Hardware	1915 4th Ave	King	Seattle	WA	98101	(206) 454-7999
79	Indoor Sun Shoppe	160 N. Canal St.	King	Seattle	WA	98103	(206) 634-3727

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80	Junction True Value Hardware	4747 44th Ave S.W.	King	Seattle	WA	98116	(206) 932-0450
81	Lake City Tweedy & Popp Hardware	3040 NE 127th St.	King	Seattle	WA	98125	(206) 363-1246
82	Madison Park Hardware	1837 42nd Avenue East	King	Seattle	WA	98112	(206) 322-5331
83	Maple Leaf Ace Hardware	9000 Roosevelt Way NE	King	Seattle	WA	98115	(206) 522-3324
84	North Seattle Household Hazardous Waste Collection Facility	12550 Stone Avenue North	King	Seattle	WA	98133	(206) 296-4692
85	Pacific Supply	1417 12th	King	Seattle	WA	98122	(206) 322-1717
86	Seattle Home Builders Center	1110 W Nickerson St.	King	Seattle	WA	98119	(206) 283-6060
87	Seattle Lighting	26 S. Hanford	King	Seattle	WA	98134	(206) 268-3579
88	Seattle Lighting	222 2nd Ave. Ext. S.	King	Seattle	WA	98104	(206) 622-4736
89	Second Use Building Materials	3223 6th Ave S	King	Seattle	WA	98134	(206) 763-6929
90	South Seattle Household Hazardous Waste Collection Facility	8100 2nd Avenue South	King	Seattle	WA	98108	(206) 296-4692
91	Stoneway Hardware and Supply	4318 Stone Way N.	King	Seattle	WA	98103	(206) 545-6910
92	Stoneway Hardware Ballard	4910 15th Ave NW	King	Seattle	WA	98107	(206) 724-0571
93	Total Reclaim	2200 6th Ave. South	King	Seattle	WA	98134	(206) 343-7443
94	Wallingford Tweedy & Popp Hardware	1815 N 45th St. Ste. 112	King	Seattle	WA	98103	(206) 632-2290

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95	Shoreline Recycling and Transfer Station	2300 N 165th Street	King	Shoreline	WA	98133	(206) 296-1504
96	City of Snoqualmie	38624 SE River Street	King	Snoqualmie	WA	98065	(425) 888-1555
97	Ace SeaTac Hardware	15848 Tukwila International Blvd.	King	Tukwila	WA	98188	(206) 242-9100
98	Batteries Plus Bulbs	17065 Southcenter Parkway	King	Tukwila	WA	98188	(206) 575-7539
99	Bow Lake Recycling and Transfer Station	18800 Orillia Road S	King	Tukwila	WA	98188	(206) 296-0252
100	Seattle Lighting	300 Andover Park W¼	King	Tukwila	WA	98188	(206) 575-6224
101	Island Home Center & Lumber	17633 97th Pl SW	King	Vashon	WA	98070	(206) 463-5000
102	Vashon Recycling and Transfer Station	18900 Westside Hwy SW	King	Vashon	WA	98070	(206) 463-4328
103	McLendon Hardware	10210 16th Ave. SW	King	White Center	WA	98146	(206) 762-4090
104	McLendon Hardware	17705 130th Ave. NE	King	Woodinville	WA	98072	(425) 485-1363
105	PC Recycle and Repair	5817 238th St. SE, Suite 4	King	Woodinville	WA	98072	(425) 483-3501
106	Bainbridge Island Ace Hardware	635 High School Road NE	Kitsap	Bainbridge Island	WA	98110	(206) 842-9901
107	Household Hazardous Waste Collection Facility	5551 SW Imperial Way	Kitsap	Bremerton	WA	98312	(360) 337-5781
108	Kitsap Lumber and Hardware	450 National Ave. S	Kitsap	Bremerton	WA	98312	(360) 373-4049
109	Around Again	2604 W 18th St.	Kitsap	Port Angeles	WA	98362	(360) 461-2468
110	Swain's General Store	602 E 1st St	Kitsap	Port Angeles	WA	98362	(360) 452-2357
111	Thurman Supply	1807 East Front Street	Kitsap	Port Angeles	WA	98362	(360) 457-8591
112	Scott McLendon's Hardware	1692 Mile Hill Dr.	Kitsap	Port Orchard	WA	98366	(360) 876-8018

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113	James Lumber and Ace Hardware	19801 Viking Ave.	Kitsap	Poulsbo	WA	98310	(360) 779-5571
114	Around Again	22 Gilbert Rd.	Kitsap	Sequim	WA	98382	(360) 683-7862
115	Kittitas Solid Waste	50 Number 5 Mine Road	Kittitas	Cle Elum	WA	98922	(509) 649-2921
116	HopeSource	700 E. Mountain View, Suite 501	Kittitas	Ellensburg	WA	98926	(509) 925-1448
117	Kittitas Solid Waste	925 Industrial Way	Kittitas	Ellensburg	WA	98926	509-962-7542
118	Woods Ace Hardware	310 North Pearl Street	Kittitas	Ellensburg	WA	98926	(509) 925-2961
119	Dallesport Transfer Station	126 Tidyman Rd	Klickitat	Dallesport	WA	98617	(509) 767-4468
120	Allyns Building Center	517 N Mill St.	Klickitat	Goldendale	WA	98620	(509) 773-4796
121	Goldendale Transfer Station	1205 W Broadway St.	Klickitat	Goldendale	WA	98920	(509) 773-6202
122	BZ Corners Transfer Station	5 Firtee Rd	Klickitat	Husum	WA	98623	(509) 493-4434
123	Lewis County Solid Waste	1411 So Tower Ave.	Lewis	Centralia	WA	98531	(360) 740-1451
124	Mossyrock Hardware - True Value	249 E. State St.	Lewis	Mossyrock	WA	98564	(360) 983-3333
125	Scott McLendon's Hardware	51 NE State Route 300	Mason	Belfair	WA	98528	(360) 275-0113
126	Tozier Brothers Ace Hardware	110 Mill St.	Mason	Shelton	WA	98584	(360) 426-2411
127	Methow Recycles	12 Twisp Airport Road	Okanogan	Okanogan	WA	98856	(509) 997-0520
128	Okanogan County Central Landfill	241 North B&O Rd.	Okanogan	Okanogan	WA	98840	(509) 422-2602
129	Ellisforde Transfer Station	65 Swanson Mill Rd.	Okanogan	Oroville	WA	98844	(509) 422-5302
130	Lee Frank Mercantile	324 S. Whitcomb ave.	Okanogan	Tonasket	WA	98855	(509) 486-2105

#	Collection Site Name	Street Address	County	City	State	Zip	Phone
131	Pacific County Household Hazardous Waste Facility	318 N Second St.	Pacific	Long Beach	WA	98631	(360) 589-2559
132	Jack's Country Store	26006 Highway 103	Pacific	Ocean Park	WA	98640	(360) 665-4989
133	Ace Hardware	4816 Pt. Fosdick Dr. NW	Pierce	Gig Harbor	WA	98335	(253) 858-6169
134	Graham Ace Hardware	9807 224TH ST E SUITE 108	Pierce	Graham	WA	98338	(253) 262-2468
135	JBLM DPW Environmental Operations	Bldg. 1210 Mann Ave. Box 339500 MS #17	Pierce	Joint Base LewisMcChord	WA	98433	(253) 967-4786
136	Lakewood Ace Hardware	8123 Steilacoom Blvd. SW	Pierce	Lakewood	WA	98498	(253) 588-8586
137	Lakewood Harwdare and Paint	9020 Lakewood Dr SW	Pierce	Lakewood	WA	98499	(253) 581-1010
138	Batteries Plus Bulbs	10210 123rd St. Ct. E	Pierce	Puyallup	WA	98374	(253) 770-3313
139	McLendon Hardware	11307 Canyon Rd. E	Pierce	Puyallup	WA	98373	(253) 536-6560
140	McLendon Hardware	1111 Fryer Ave.	Pierce	Sumner	WA	98390	(253) 863-2264
141	Agrishop Ace Tacoma	2012 South 12th	Pierce	Tacoma	WA	98405	(253) 272-9331
142	Batteries Plus Bulbs	4027 Tacoma Mall Blvd.	Pierce	Tacoma	WA	98409	(253) 476-2666
143	Lincoln Hardware	3726 South G Street	Pierce	Tacoma	WA	98418	(253) 472-1425
144	McLendon Hardware	1015 N. Pearl Street	Pierce	Tacoma	WA	98406	(253) 888-4000
145	Seattle Lighting	6710 Tacoma Mall Blvd.	Pierce	Tacoma	WA	98409	(253) 475-8730
146	Bartell Drugs	2700 Bridgeport Wy W Suite D	Pierce	University Place	WA	98466-4600	(253) 460-6222
147	The Exchange/Orcas Recycling Services	3398 Orcas Road	San Juan	Eastsound	WA	98245	(360) 376-4089
148	Ace Hardware of Friday Harbor	340 Argyle Avenue	San Juan	Friday Harbor	WA	98250	(360) 378-4622
149	CT Recycling	6739 Roche Harbor Road	San Juan	Friday Harbor	WA	98250	(360) 370-5562

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150	Lopez Solid Waste	2449 Fisherman Bay Road	San Juan	Lopez Island	WA	98261	(360) 468-2555
151	Ace Hardware of Anacortes	1720 "Q" Avenue	Skagit	Anacortes	WA	98221	(360) 293-3535
152	Chuckanut Lighting	938 Fountain St.	Skagit	Burlington	WA	98233	(360) 757-2195
153	Ekrem Hardware Do-It Center	237 E. Fairhaven Ave.	Skagit	Burlington	WA	98233	(360) 755-0040
154	Kaptein's Ace Hardware	1420 Riverside Dr.	Skagit	Mount Vernon	WA	98273	(206) 428-6977
155	City Recycling Center	315 Sterling Street	Skagit	Sedro-Woolley	WA	98284	(360) 855-1884
156	J & L Farm & Home	961 Wind River Road	Skamania	Carson	WA	98610	(509) 427-8320
157	Columbia Hardware	24 NE 2nd St	Skamania	Stevenson	WA	98648	(509) 427-5551
158	Stevenson Transfer Facility	1332 Ryan Allen Rd.	Skamania	Stevenson	WA	98648	(509) 427-3926
159	Underwood Transfer Facility	1402 Little Buck Creek Rd.	Skamania	Underwood	WA	98650	(509) 493-3313
160	North County Recycling & Transfer Station	19600 63rd Ave. NE	Snohomish	Arlington	WA	98223	(425) 388-6050
161	Darrington Hardware & Supply	1220 SR 530 NE	Snohomish	Darrington	WA	98241	(360) 436-1260
162	Edmonds Hardware and Paint	201 5th Ave. S Suite 206	Snohomish	Edmonds	WA	98020	(425) 967-5352
163	Ace Hardware of Evergreen Way	4835 Evergreen Way	Snohomish	Everett	WA	98203	(425) 610-4112
164	Ace Hardware of Silver Lake	11014 19th Avenue SE Ste. 100	Snohomish	Everett	WA	98208	(425) 224-4273
165	Airport Road Recycling & Transfer Station	10700 Minuteman Dr.	Snohomish	Everett	WA	98204	(425) 388-6050
166	Batteries Plus Bulbs	909 SE Everett Mall Way	Snohomish	Everett	WA	98208	(425) 347-8494

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167	Household Hazardous Waste Drop-off Station	3434 McDougall Ave.	Snohomish	Everett	WA	98201	(425) 388-6050
168	Seattle Lighting	1811 Hewitt Avenue	Snohomish	Everett	WA	98201	(425) 252-4151
169	Granite Falls Neighborhood Recycling & Disposal Center	7526 Menzel Lake Road	Snohomish	Granite Falls	WA	98252	(425) 388-6050
170	Ace Hardware	303 91st Ave NE	Snohomish	Lake Stevens	WA	98258	(425) 334-7630
171	Batteries Plus Bulbs	4028 196th St. SW	Snohomish	Lynnwood	WA	98036	(425) 582-7350
172	PC Recycle and Repair	4520 200th ST. SW	Snohomish	Lynnwood	WA	98036	(425) 697-6666
173	Bartell Drugs	6602 64th Street NE	Snohomish	Marysville	WA	98270-4834	(360) 658-6218
174	City of Mill Creek	15728 Main Street	Snohomish	Mill Creek	WA	98012	(425) 745-1891
175	City of Monroe	City Hall at City of Monroe	Snohomish	Monroe	WA	98272	(360) 794-7400
176	Cedar Plaza Ace Hardware	22803 44th Ave. West Suite D-2	Snohomish	Mountlake Terrace	WA	98043	(425) 776-2117
177	Southwest Recycling & Transfer Station	21311 61st Place West	Snohomish	Mountlake Terrace	WA	98043	(425) 388-6050
178	Mukilteo Ace Hardware	12680 Mukilteo Speedway	Snohomish	Mukilteo	WA	98275	(425) 374-1771
179	Dubuque Road Neighborhood Recycling & Disposal Center	19619 Dubuque Road	Snohomish	Snohomish	WA	98290	(425) 388-6050
180	Stanwood Ace Hardware	26477 72nd Ave NW	Snohomish	Stanwood	WA	98292	(360) 926-8711
181	Sultan Neighborhood Recycling & Disposal Center	33014 Cascade View Drive	Snohomish	Sultan	WA	98294	(425) 388-6050
182	City of Cheney Recycling Center	100 Anderson Road	Spokane	Cheney	WA	99004	(509) 343-9826

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183	Waste Connections of Spokane	22123 N. Elk-Chattaroy Road	Spokane	Colbert	WA	99005	(509) 238-3183
184	Deer Park Ace Hardware	141 West H Street	Spokane	Deer Park	WA	99006	(509) 276-2951
185	509 Grow	2718 N Division St.	Spokane	Spokane	WA	99207	(509) 3274769
186	Ace Hardware and Paint	906 S. Monroe	Spokane	Spokane	WA	99204	(509) 624-7711
187	Batteries Plus Bulbs	11101 East Sprague	Spokane	Spokane	WA	99206	(509) 924-6645
188	Batteries Plus Bulbs	7704 North Division Suite C	Spokane	Spokane	WA	99208	(509) 489-4226
189	Miller's Hardware	2908 E. 29th Ave	Spokane	Spokane	WA	99223	(509) 534-7611
190	Otis Orchards Hardware	4904 N Harvard Rd.	Spokane	Spokane	WA	99027	(509) 926-9414
191	South Hill Ace Hardware	4416 S. Regal St.	Spokane	Spokane	WA	99223	(509) 232-4223
192	Montgomery Hardware	9110 E Montgomery Ave	Spokane	Spokane Valley	WA	99206	(509) 928-6163
193	Savemore Building Supply	16215 E Sprague	Spokane	Spokane Valley	WA	99037	(509) 922-2934
194	Spokane Valley Ace Hardware	15405 E. Sprague Ave	Spokane	Spokane Valley	WA	99037	(509) 893-8733
195	Sunshine Disposal and Recycling	2405 N. University Rd.	Spokane	Spokane Valley	WA	99206	(509) 924-5678
196	Waste Connections of Spokane	3941 North Sullivan Road	Spokane	Spokane Valley	WA	99216	(509) 928-2400
197	Sety's Ace Hardware	301 E. Main	Stevens	Chewelah	WA	99109	(509) 935-8585
198	Colville Hardware Do It Center	984 S. Main St.	Stevens	Colville	WA	99114	(509) 684-6505
199	Thurston County Hazohouse	2420 Hogum Bay Rd NE	Thurston	Lacey	WA	98516	(360) 867-2912
200	Batteries Plus Bulbs	2905 Capital Mall Dr. SW	Thurston	Olympia	WA	98502	(360) 570-0000
201	Olympia Ace Hardware	400 Cooper Point Road	Thurston	Olympia	WA	98502	(360) 236-0093

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202	Lincoln Creek Lumber/Ace Hardware	2421 93rd Ave SW	Thurston	Tumwater	WA	98512	(360) 956-9147
203	Batteries Plus Bulbs	632 South 9th Ave.	Walla Walla	Walla Walla	WA	99362	(509) 529-7001
204	Sudbury Regional Landfill, City of Walla Walla	414 Landfill Rd.	Walla Walla	Walla Walla	WA	99362	(509) 527-4591
205	Bellingham Ace Hardware	356 36th St.	Whatcom	Bellingham	WA	98225	(360) 933-4686
206	WFC Fairhaven True Value	3125 Old Fairhaven Parkway	Whatcom	Bellingham	WA	98225	(360) 255-7207
207	Whatcom County Disposal of Toxics Facility	3505 Airport Drive	Whatcom	Bellingham	WA	98226	(360) 380-4640
208	Pacific Building Center - True Value Hardware	2677 Bell Road	Whatcom	Blaine	WA	98230	(360) 332-5335
209	WFC Blaine Ace Hardware	1733 H Street Suite 700	Whatcom	Blaine	WA	98230	(360) 255-7206
210	Ferndale Ace Hardware	5715 4th Ave.	Whatcom	Ferndale	WA	98248	(360) 656-6882
211	Ace Hardware	1736 Front Street	Whatcom	Lynden	WA	98264	(360) 354-2291
212	WFC Fairway True Value	119 17th St.	Whatcom	Lynden	WA	98264	(360) 354-5671
213	Ace Hardware of Pullman	1690 S. Grand Ave.	Whitman	Pullman	WA	99163	(509) 332-1460
214	Pullman Disposal Service	135 NW Harold Dr.	Whitman	Pullman	WA	99163	(509) 334-1914
215	Whitman County Public Works Solid Waste Facility	252 Landfill Road	Whitman	Pullman	WA	99163	(509) 334-2400
216	Grandview Ace Hardware	224 Division St.	Yakima	Grandview	WA	98930	(509) 882-3365
217	City of Sunnyside	818 East Edison	Yakima	Sunnyside	WA	98944	(509) 836-3997
218	Yakima Habitat for Humanity Store	21 W. Mead Ave. Ste. #104	Yakima	Yakima	WA	98002	(509) 576-8077

Table 6: Registered Collection Sites who accept CFLs only:

#	Collection Site Name	Street Address	County	City	State	Zip	Phone
1	Clark Public Utilities - Electric Center	1200 Fort Vancouver Way	Clark	Vancouver	WA	98663	(360) 992-3365
2	Clark Public Utilities - Operations Office	8600 NE 117 Ave.	Clark	Vancouver	WA	98662	(360) 992-3000
3	Bartell Drugs	3902 "A" St. S.E.	King	Auburn	WA	98002-8610	(253) 939-8562
4	Bartell Drugs	10116 NE 8th Street	King	Bellevue	WA	98004-4148	(425) 454-3111
5	Bartell Drugs	11919 NE 8th St.	King	Bellevue	WA	98005-3023	(425) 453-1022
6	Bartell Drugs	3620 Factoria Blvd. SE	King	Bellevue	WA	98006-6128	(425) 644-7507
7	Bartell Drugs	653 156th Ave NE	King	Bellevue	WA	98007-4823	(425) 641-9105
8	Bartell Drugs	18001 Bothell-Everett Hwy, Suite 101	King	Bothell	WA	98012-1660	(425) 402-6079
9	Bartell Drugs	22833 Bothell-Everett Hwy	King	Bothell	WA	98021-9385	(425) 485-3525
10	Bartell Drugs	14901 4th Ave SW, Suite 100	King	Burien	WA	98166-1906	(206) 242-1201
11	Bartell Drugs	21615 Pacific Hwy S.	King	Des Moines	WA	98198-7703	(206) 878-4628
12	Bartell Drugs	27055 Pacific Hwy S.	King	Des Moines	WA	98198-9250	(253) 839-2583
13	Bartell Drugs	5700 East Lake Sammamish Pkwy SE	King	Issaquah	WA	98029-8914	(425) 391-1765
14	Bartell Drugs	12946 SE Kent-Kangley Rd.	King	Kent	WA	98030-7940	(253) 631-6652
15	Bartell Drugs	10625 N.E. 68th	King	Kirkland	WA	98033-7054	(425) 827-3934
16	Bartell Drugs	14130 Juanita Dr. N.E Ste. 107	King	Kirkland	WA	98034-0127	(425) 823-1000
17	Bartell Drugs	14442 124th Ave. N.E.	King	Kirkland	WA	98034-4801	(425) 821-7900
18	Bartell Drugs	6619 132nd Ave. N.E.	King	Kirkland	WA	98033-8627	(425) 881-5678
19	Kirkland City Hall	123 5th Ave	King	Kirkland	WA	98033	(425) 587-3812
20	Bartell Drugs	22117 SE 237th St.	King	Maple Valley	WA	98038-8533	(425) 432-9500

#	Collection Site Name	Street Address	County	City	State	Zip	Phone
21	Bartell Drugs	248 Bendigo Boulevard South	King	North Bend	WA	98045	(425) 888-1672
22	Bartell Drugs	8862 161st Ave NE,Suite 102	King	Redmond	WA	98052-7553	(425) 883-4882
23	Bartell Drugs	17254 140th Ave SE	King	Renton	WA	98058-7014	(425) 226-9252
24	Bartell Drugs	4700 NE 4th Street	King	Renton	WA	98059-4800	(425) 793-1605
25	Bartell Drugs	2222 32nd Ave. W.	King	Seattle	WA	98199-4044	(206) 282-2880
26	Bartell Drugs	910 Fourth Ave	King	Seattle	WA	98164-1000	(206) 624-2211
27	Bartell Drugs	100 N 85th St.	King	Seattle	WA	98103-3602	(206) 784-7600
28	Bartell Drugs	1001 Mercer Street	King	Seattle	WA	98109-4234	(206) 223-1104
29	Bartell Drugs	1101 Madison St.	King	Seattle	WA	98104-1306	(206) 340-1066
30	Bartell Drugs	1404 Third Ave.	King	Seattle	WA	98101-2106	(206) 624-1366
31	Bartell Drugs	1407 Broadway Ave.	King	Seattle	WA	98122-3854	(206) 726-3491
32	Bartell Drugs	1500 NW Market Street, Suite 101	King	Seattle	WA	98107-5211	(206) 783-0075
33	Bartell Drugs	1628 Fifth Avenue	King	Seattle	WA	98101-1606	(206) 622-0581
34	Bartell Drugs	1820 N 45th St.	King	Seattle	WA	98103-6803	(206) 632-3313
35	Bartell Drugs	1929 Queen Anne Ave. N	King	Seattle	WA	98109-2549	(206) 285-0200
36	Bartell Drugs	2345 Rainier Ave. South	King	Seattle	WA	98144-5348	(206) 325-5716
37	Bartell Drugs	2345-42nd Avenue SW	King	Seattle	WA	98116-2513	(206) 933-1468
38	Bartell Drugs	2700 NE University Village St.	King	Seattle	WA	98105-5016	(206) 525-0601
39	Bartell Drugs	3018 NE 125th Street	King	Seattle	WA	98125-4424	(206) 362-7571
40	Bartell Drugs	4344 University Way N.E.	King	Seattle	WA	98105-5809	(206) 632-3513
41	Bartell Drugs	4706 42nd Ave. S.W.	King	Seattle	WA	98116-4500	(206) 932-8044
42	Bartell Drugs	600 First Ave. N.	King	Seattle	WA	98109-4001	(206) 284-1353

#	Collection Site Name	Street Address	County	City	State	Zip	Phone
43	Bartell Drugs	6401 12th Ave NE	King	Seattle	WA	98115-6754	(206) 525-3753
44	Bartell Drugs	9600 15th Ave. S.W.	King	Seattle	WA	98106-2820	(206) 763-2727
45	Seattle City Light	1300 N. 97th St.	King	Seattle	WA	98103	(206) 684-3716
46	Seattle City Light	3613 4th Ave. S.	King	Seattle	WA	98134	(206) 684-3716
47	Bartell Drugs	18420 Aurora Ave N	King	Shoreline	WA	98133-4416	(206) 542-2678
48	Bartell Drugs	14277 Pacific Hwy. S.	King	Tukwila	WA	98168-4124	(206) 431-9639
49	Bartell Drugs	5500 Olympic Drive	Pierce	Gig Harbor	WA	98335-1487	(253) 858-7444
50	Bartell Drugs	3601 6th Ave S	Pierce	Tacoma	WA	98406-5405	(253) 761-2520
51	Orcas Power and Light Cooperative	183 Mt. Baker Rd.	San Juan	Eastsound	WA	98245	(360) 376-3500
52	Orcas Power and Light Cooperative	1034 Guard St.	San Juan	Friday Harbor	WA	98250	(360) 376-3550
53	Arlington Office-Snohomish PUD	210 E. Division	Snohomish	Arlington	WA	98223	(425) 783-1000
54	Edmonds Office-Snohomish PUD	21018 Highway 99	Snohomish	Edmonds	WA	98026	(425) 783-1000
55	Bartell Drugs	11020 19th Ave. S.E.	Snohomish	Everett	WA	98208-5155	(425) 379-5390
56	Bartell Drugs	1825 Broadway	Snohomish	Everett	WA	98201-2348	(425) 303-2583
57	Electric Building Headquarters	2320 California St.	Snohomish	Everett	WA	98201	(425) 783-1000
58	Everett Community College	2000 Tower Street	Snohomish	Everett	WA	98201	(425) 388-9070
59	Operations Center-Snohomish PUD	1802 75th St. SW	Snohomish	Everett	WA	98203	(425) 783-1000
60	Bartell Drugs	5006 132nd ST SE Building A	Snohomish	Everett	WA	98208-9517	(425) 357-6129

#	Collection Site Name	Street Address	County	City	State	Zip	Phone
61	Bartell Drugs	621 SR9 N.E.	Snohomish	Lake Stevens	WA	98258-8525	(425) 334-8410
62	Bartell Drugs	17633 Highway 99	Snohomish	Lynnwood	WA	98037-3627	(425) 743-1136
63	Bartell Drugs	3625 148th St., SW, Suite B	Snohomish	Lynnwood	WA	98087-5522	(425) 742-1444
64	Monroe Office-Snohomish PUD	120 E. Fremont	Snohomish	Monroe	WA	98272	(425) 783-1000
65	Bartell Drugs	22803 44th Ave. W.	Snohomish	Mountlake Terrace	WA	98043-5032	(425) 771-3835
66	Bartell Drugs	1115 13th St.	Snohomish	Snohomish	WA	98290-2012	(360) 568-4153
67	Snohomish Office-Snohomish PUD	807 Ranier	Snohomish	Snohomish	WA	98290	(425) 783-1000
68	Bartell Drugs	7205 267th St. NW	Snohomish	Stanwood	WA	98292-6237	(360) 939-2188
69	Stanwood Office-Snohomish PUD	9124 271st Street	Snohomish	Stanwood	WA	98292	(425) 783-1000

## Appendix D: Collection Events

The following table lists the Collection Events that were held in 2015 and supported by LightRecycle Washington.

Table 7: Collection Events held in 2015

City or County	Date of Event	Required by Law	Location
Kirkland	May 9	No	Lake Washington High School Parking Lot, Kirkland, WA 98033
Kirkland	October 10	No	Lake Washington High School Parking Lot, Kirkland, WA 98033
Federal Way	April 18	No	Wild Waves Parking Lot, 36201 Enchanted Pkwy S, Federal Way, WA 98003
Federal Way	September 19	No	Wild Waves Parking Lot, 36201 Enchanted Pkwy S, Federal Way, WA 98003
Wahkiakum County	June 6	Yes	Cathlamet – parking lot of PUD building on Division Street behind Wahkiakum County Courthouse
Bonney Lake	September 19	Yes	Beautify Bonney Lake event Pierce Transit Parking Lot (off 410)
West Richland	September 19	Yes	Flat Top Community Park, 4749 W. Van Giesen St., West Richland, WA 99353
Pend Oreille County	September 12	Yes	South County Transfer Station, 9494 Deer Valley Rd. Newport
Lincoln County	June 20	Yes	Lincoln County Transfer Station, 34735 SR 2 East, Davenport
Lincoln County	August 15	Yes	Lincoln County Transfer Station, 34735 SR 2 East, Davenport
Grant County	September 11-12	No	Ephrata HHW/Delano Regional Transfer Station
Camas	April 19	Yes	Camas Public Works Operations, 1620 SE 8th St., Camas, WA

## Appendix E: Advertising and Promotional Materials

The following images are examples of the advertising and promotional materials used by LightRecycle Washington in 2015.

### Information Card, 4" x 6"



**RECYCLE**  
**FLUORESCENT, CFL, & HID**

**LIGHTS**  
**AT NO CHARGE**  
**THROUGHOUT**  
**WASHINGTON STATE**

Visit [LightRecycle.org](http://LightRecycle.org) to find a convenient Collection Site near you.

**LightRecycle**  
WASHINGTON

(877) 592-2972 x 354  
[LightRecycle.org](http://LightRecycle.org)



**WHAT TYPES OF LIGHTS ARE ACCEPTED?**  
Fluorescent Light Tubes (straight or curved), Compact Fluorescent Lights (CFLs) and High Intensity Discharge Lights (HIDs).

**HOW MANY LIGHTS CAN I RECYCLE?**  
Recycle up to 10 lights per day at no charge.

**WHERE CAN I DROP OFF MY LIGHTS?**  
Visit [LightRecycle.org](http://LightRecycle.org) to locate a convenient collection site near you.

**WHY RECYCLE?**  
Washington State law makes it illegal to throw away mercury-containing lights in the garbage.

*LightRecycle Washington is funded by an Environmental Handling Charge (EHC). An EHC of \$0.25 per light will be added to all mercury-containing lights sold at retail in Washington State.*

**LightRecycle**  
WASHINGTON

(877) 592-2972 x 354  
[LightRecycle.org](http://LightRecycle.org)

Collection Site Posters, 11" x 17"



Promotional Magnets, 2" x 2"



Digital ads



**IT'S FREE. IT'S EASY.  
IT'S THE LAW.**

**"All persons [in Washington State] must recycle their end-of-life mercury-containing lights."**

(RCW 70.272.080)



**FIND A COLLECTION SITE**



**DROP 'EM OFF!**

Recycle up to 10 fluorescent lights, CFLs and HID's per day for FREE.

**FIND A COLLECTION SITE**



**DROP 'EM OFF!**



Recycle up to 10 fluorescent lights, CFLs and HID's per day for FREE.



**FIND A COLLECTION SITE**



**IT'S FREE.  
IT'S EASY.  
IT'S THE LAW.**

**"All persons [in Washington State] must recycle their end-of-life mercury-containing lights."**

(RCW 70.272.080)



**FIND A COLLECTION SITE**

Newspaper Advertisements, half page (exact dimensions vary)



**Recycle Lights for Free  
in Washington State!**

It's never been easier to recycle fluorescent lights and CFLs.  
Individuals and businesses can drop off up to **10 lights** per  
day for free!

Visit [LightRecycle.org](http://LightRecycle.org) to find a collection site near you.



 **LightRecycle**  
WASHINGTON

[LightRecycle.org](http://LightRecycle.org)



**Recycle Lights for Free  
in Washington State!**

It's never been easier to recycle fluorescent lights and CFLs.  
Individuals and businesses can drop off up to **10 lights** per  
day for **FREE** at these locations:

<b>Longview Ace Hardware</b> 600 Triangle Mall Longview, WA	<b>Searing Electric and Plumbing</b> 802 Vandercook Way Longview, WA
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 **LightRecycle**  
WASHINGTON

[LightRecycle.org](http://LightRecycle.org)

Spanish Language Information Card, 4" x 6"



**RECICLE  
LAS LUCES**  
FLUORESCENTES, CFL Y HID

SIN CARGO ALGUNO  
**EN TODO  
EL ESTADO DE  
WASHINGTON**

Consulte la página [LightRecycle.org](http://LightRecycle.org) para encontrar un conveniente lugar de recolección cerca de usted.

**LightRecycle**  
WASHINGTON

(877) 592-2972 x 354  
[LightRecycle.org](http://LightRecycle.org)

Spanish Language Newspaper Advertisements, half-page (exact dimensions vary)



**¡Reciclaje Gratis de  
Luces en el Estado de  
Washington!**

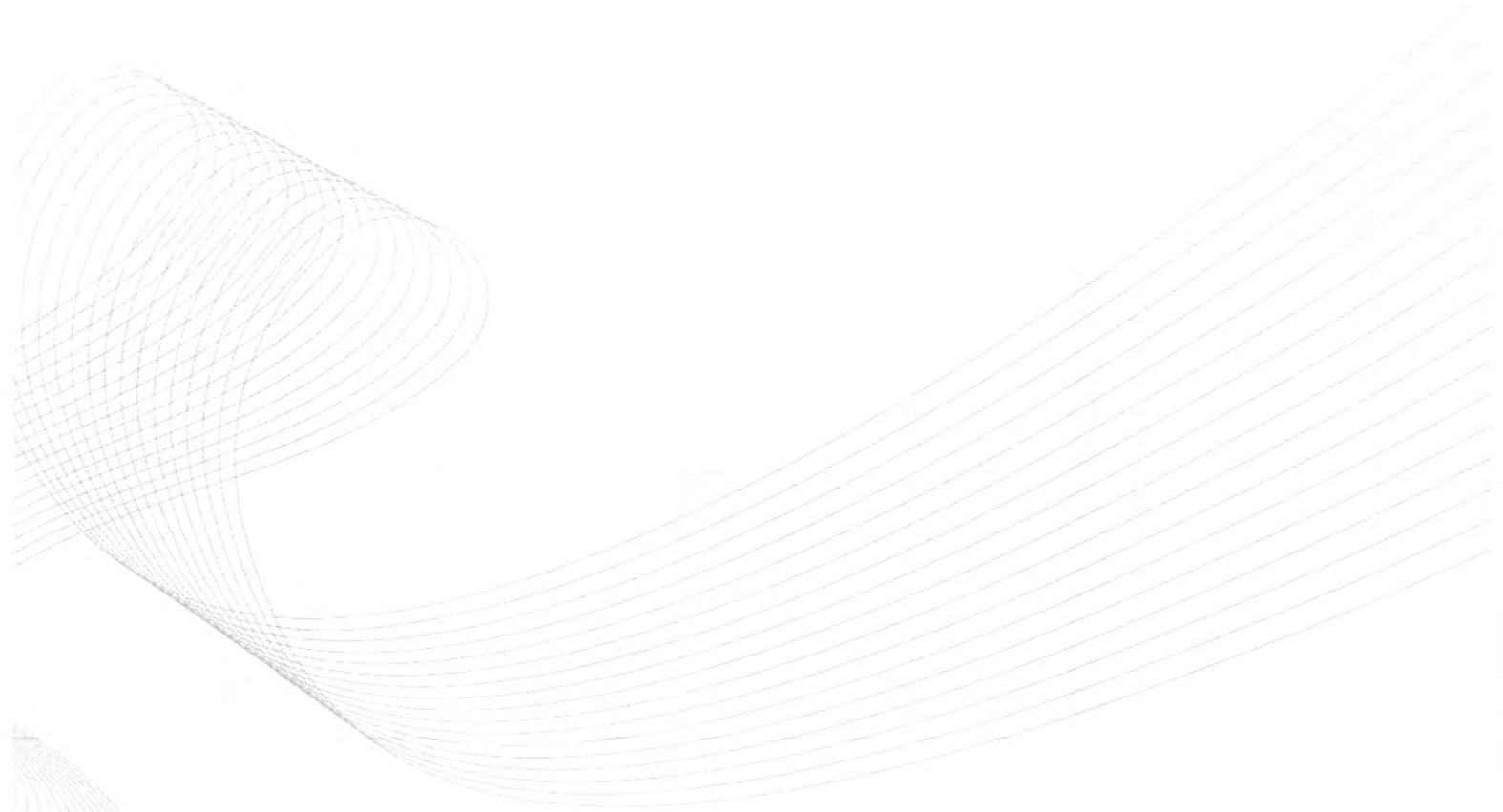
Nunca ha sido más fácil de reciclar las luces fluorescentes y las lámparas fluorescentes compactas.  
¡Individuos y negocios pueden dejar hasta **10 luces** por día de forma gratuita!  
Visita [LightRecycle.org](http://LightRecycle.org) para encontrar el sitio de colección más cercano.

**LightRecycle**  
WASHINGTON

[LightRecycle.org](http://LightRecycle.org)

## Appendix F: Third Party Financial Audit Report

The following report is the third party financial audit report for LightRecycle Washington revenue and expenses during 2015, and was conducted by Moss Adams LLP, certified public accountants.



Report of Independent Auditors  
and Financial Statements for

PCA Product Stewardship, Inc.

December 31, 2015

**MOSS ADAMS** LLP

Certified Public Accountants | Business Consultants

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## REPORT OF INDEPENDENT AUDITORS

To the Board of Directors  
PCA Product Stewardship, Inc.

### **Report on the Financial Statements**

We have audited the accompanying financial statements of PCA Product Stewardship, Inc., which comprises the statement of financial position as of December 31, 2015, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

## REPORT OF INDEPENDENT AUDITORS (continued)

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of PCA Product Stewardship, Inc. as of December 31, 2015, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

*Moss Adams LLP*

Portland, Oregon

May 12, 2016

**PCA PRODUCT STEWARDSHIP, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**DECEMBER 31, 2015**

---

**ASSETS**

Cash and cash equivalents	\$ 283,556
Accounts receivable	372,374
Property and equipment, net	20,363
Other assets	<u>1,190</u>
Total assets	<u><u>\$ 677,483</u></u>

**LIABILITIES AND NET ASSETS**

**LIABILITIES**

Accounts payable	\$ 167,809
Accrued liabilities	<u>37,400</u>
Total liabilities	205,209

**NET ASSETS**

NET ASSETS	<u>472,274</u>
Total liabilities and net assets	<u><u>\$ 677,483</u></u>

**PCA PRODUCT STEWARDSHIP, INC.**  
**STATEMENT OF ACTIVITIES**  
**YEAR ENDED DECEMBER 31, 2015**

---

PROGRAM REVENUE	\$ 1,881,785
PROGRAM EXPENSES	785,101
ADMINISTRATIVE EXPENSES	
Administration	222,252
Communications	168,927
Regulatory fees	<u>184,508</u>
Total administrative expenses	<u>575,687</u>
Total expenses	<u>1,360,788</u>
INCREASE IN NET ASSETS	520,997
NET DEFICIT, beginning of year	<u>(48,723)</u>
NET ASSETS, end of year	<u>\$ 472,274</u>

**PCA PRODUCT STEWARDSHIP, INC.**  
**STATEMENT OF CASH FLOWS**  
**YEAR ENDED DECEMBER 31, 2015**

---

CASH FLOWS FROM OPERATING ACTIVITIES	
Increase in net assets	\$ 520,997
Adjustments to reconcile change in net assets to net cash from operating activities	
Depreciation	2,263
Increase (decrease) in cash and cash equivalents due to:	
Accounts receivable and other assets	(356,984)
Accounts payable and other accrued liabilities	<u>32,953</u>
Net cash from operating activities	199,229
CASH FLOWS FROM INVESTING ACTIVITIES	
Acquisition of property and equipment	<u>(22,626)</u>
Net cash from investing activities	<u>(22,626)</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	176,603
CASH AND CASH EQUIVALENTS, beginning of year	<u>106,953</u>
CASH AND CASH EQUIVALENTS, end of year	<u><u>\$ 283,556</u></u>

## PCA PRODUCT STEWARDSHIP, INC. NOTES TO FINANCIAL STATEMENTS

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### Note 1 – Organization

PCA Product Stewardship, Inc. (the Organization or PCAPSI), is a non-profit 501(c)(3) organization that formed in 2010 in the state of Oregon. The Organization's mission is to (a) operate environmentally sound and cost-effective product stewardship programs which include the collection, transportation and processing of post-consumer products, such as architectural paint and lamps, for end-of-product-life management; (b) assist in the development and implementation strategies to reduce the generation of post-consumer household waste; and (c) engage in any other lawful related purpose. To advance such purposes, the Organization may also: (d) promote the reuse of post-consumer products, and (e) educate consumers about collection opportunities for post-consumer products and promote waste prevention, reuse and recycling.

The Organization is controlled by its sole member, Product Care Association of Canada, a Canadian based not-for-profit corporation with similar organizational goals. See further discussion of related-party transactions in Note 4.

In the period from 2010 to 2014, the Organization was involved in the implementation and operation of an industry sponsored paint product stewardship program as required under Oregon legislation. In January 2015, the Organization implemented an industry sponsored product stewardship program for light bulbs containing mercury in the state of Washington.

### Note 2 – Summary of Significant Accounting Policies

**Basis of accounting** – The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

**Basis of presentation** – PCAPSI is required to report information regarding its financial position and activities according to three classes of net assets under generally accepted accounting principles:

- **Unrestricted** – Net assets that are not subject to donor stipulations.
- **Temporarily restricted** – Net assets subject to donor imposed stipulations that may or will be met, either by actions of PCAPSI and/or the passage of time. When a restriction is met, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. There were no temporarily restricted net assets as of December 31, 2015.
- **Permanently restricted** – Net assets subject to donor imposed stipulations which must be maintained permanently by PCAPSI. Generally, the donors of these assets permit the use of all or part of the income earned on any related investments for general or specific purposes. There were no permanently restricted net assets as of December 31, 2015.

**PCA PRODUCT STEWARDSHIP, INC.**  
**NOTES TO FINANCIAL STATEMENTS**

---

**Note 2 – Summary of Significant Accounting Policies (continued)**

**Concentrations of credit risk** – PCAPSI's cash and cash equivalents may subject them to concentrations of credit risk, and non-interest bearing cash balances may exceed federally insured limits. The Organization has not experienced any losses in such accounts to date.

**Cash and cash equivalents** – For purposes of financial statement classification, PCAPSI considers all unrestricted, highly-liquid investments with an initial maturity of three months or less to be cash and cash equivalents.

**Accounts receivable** – Accounts receivable as of December 31, 2015 were comprised of amounts due from members related to the prior month's light bulb sales. As these amounts are contractually due to PCAPSI, management has concluded there is no need for an allowance for doubtful accounts. Furthermore, the Organization has not written off any such amounts during the year ended December 31, 2015.

**Property and equipment** – Property and equipment are stated at cost less accumulated depreciation and are depreciated using the straight-line method over their estimated useful lives, which generally range from three to five years. It is PCAPSI's policy to capitalize property and equipment over \$5,000.

**Revenue recognition** – Program revenue is recorded when earned. Revenue from the light bulb recycling program is recognized when funds are received.

**Expense allocation** – The costs of providing various programs and supporting services have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

**Advertising** – PCAPSI expenses advertising costs as incurred. Advertising costs include activities to create or stimulate a desire to use services that are provided without charge. Advertising expense totaled \$135,544 for the year ended December 31, 2015.

**Income taxes** – PCAPSI is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code and is further classified as a public charity under Section 509(a)(2) and not a private foundation. No provision for income taxes is made in the accompanying financial statements, as the Organization has no activities subject to unrelated business income tax.

PCAPSI recognizes the tax benefit from uncertain tax positions only if it is more likely than not that the tax positions will be sustained on examination by the tax authorities, based on the technical merits of the position. The tax benefit is measured based on the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement. PCAPSI recognizes interest and penalties related to income tax matters, if any, in administrative expense.

## **PCA PRODUCT STEWARDSHIP, INC.**

### **NOTES TO FINANCIAL STATEMENTS**

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#### **Note 2 - Summary of Significant Accounting Policies (continued)**

**Income taxes (continued)** - PCAPSI had no unrecognized tax benefits at December 31, 2015. No interest and penalties were accrued for the year ended December 31, 2015. PCAPSI files an exempt organization return in the U.S. federal jurisdiction.

**Use of estimates** - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires that management make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Subsequent events** - Subsequent events are events or transactions that occur after the statement of financial position date but before the financial statements are issued. PCAPSI recognizes in the financial statements the effects of all subsequent events that provide additional evidence about conditions that existed at the date of the statement of financial position, including the estimates inherent in the process of preparing the financial statements. PCAPSI financial statements do not recognize subsequent events that provide evidence about conditions that did not exist at the date of the statement of financial position but arose after the statement of financial position date and before the financial statements are available to be issued.

PCAPSI has evaluated subsequent events through May 12, 2016, which is the date the financial statements were issued.

#### **Note 3 - Property and Equipment**

Property and equipment consisted of computers and software as of December 31, 2015. The computers and software are being amortized under the straight-line method over five years.

#### **Note 4 - Related Party Transactions**

PCAPSI is a wholly owned subsidiary of Product Care Association (PCA), a Canadian based company. PCA carries out similar operations in Canada and provides PCAPSI managerial services, such as maintaining financial books and records, creating financial reports, and other administrative duties in order for the Organization to carry out their mission. Fees paid to PCA totaled \$143,804 for the year ended December 31, 2015.